

Technology Training Schedule

Professional Development & Learning • Winter 2019

To register for technology training workshops,

CLICK HERE

Presenter: Elana Azose, Trainer/Instructional Technology Specialist, *unless noted*

Location: Library West Basement, Room 19 (ECC Campus) *unless otherwise noted*

Canvas – Open Lab

Wednesday, January 9	10:30AM – 12:00PM
Tuesday, January 15	1:00PM – 2:30PM
Thursday, January 24	10:00AM – 11:30AM

Have questions about Canvas? Want to work on your course shell? Come to the Canvas Open Lab and work with Elana, Instructional Technology Specialist, or Gema Perez, Instructional Media Coordinator.

Cornerstone: First Glance

Tuesday, January 8	10:00AM – 10:45AM
Thursday, January 10	11:00AM – 11:45AM
Wednesday, January 23	10:30AM – 11:15AM
Wednesday, January 23	2:00PM – 2:45PM

Welcome to Cornerstone! In this short 30 min. course, we'll provide a brief introduction to Cornerstone and your Welcome Page. You will learn how to:

- Log into Cornerstone
- Register for a class
- Check your transcript
- Withdraw from a class
- Use the Help feature

ECC Gradebook – Setting It Up

Wednesday, January 30

1:30PM – 3:00PM

Still using a spreadsheet to calculate your grades? It's time to say "good-bye" to that gigantic Excel file and "hello" to ECC Gradebook! With three separate methods for grade calculations, plus the ability to drop low scores, Gradebook is a definite time-saver. You can even create Gradebook settings once and then copy the setup for other class sections from semester to semester. This training will teach you how to set up Gradebooks for each of your current course sections, and will include hands-on work time at the end.