

ACADEMIC SENATE ATTENDANCE & MINUTES
May 5th, 2009

Attendance (X indicates present, exc indicates excused, pre-arranged absence)

Behavioral & Social Sciences

Gold, Chris X
Widman, Lance X
Wynne, Michael

Business

Halamka, Dagmar
Saddiqui, Junaid X
Lau, Philip S X

Counseling

Beley, Kate X
Jackson, Brenda EXC
Jeffries, Chris EXC
Key, Ken

Fine Arts

Ahmadpour, Ali X
Davidson, Jason
Wells, Chris X
Crossman, Mark
Berney, Daniel X

Health Sciences & Athletics

Hazell, Tom EXC
Orton, Tory/Victoria (sharing)
Stanbury, Corey
McGinley, Pat X
Moon, Mary (sharing)
Parsley, Guenever

Humanities

Hong, Lyman EXC
Marcoux, Pete X
Uyemura, Evelyn X
Kline, Matt X
Adrienne Sharp X

Industry & Technology

Gebert, Pat
Hofmann, Ed X
MacPherson, Lee X
Marston, Doug X

Rodriguez, George

Learning Resources Unit

Striepe, Claudia X
Ichinaga, Moon X

Mathematical Sciences

Scott, Greg
Glucksman, Marc X
Boerger, John X
Fry, Greg
Yun, Paul

Natural Sciences

Cowell, Chas
Herzig, Chuck EXC
Palos Teresa X
Vakil, David X

Adjunct Faculty

Kate McLaughlin X
Jeremy Estrella

ECC CEC Members

Panski, Saul X
Pratt, Estina
Smith, Darwin
Evans, Jerome
Norton, Tom

Assoc. Students Org.

Joe Udeochu

Ex Officio Attendees: Francisco Arce, Jeanie Nishime, Janet Young, Barbara Perez
Guests and/Other Officers: Alice Grigsby (Dean's Rep), Barbara Jaffe, Lars Kjeseth.

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

The fifth Academic Senate meeting of the Spring 2009 semester was called to order at 12:36 pm.

Approval of last Minutes:

The minutes [pp. 1-8 of packet] from the last Academic Senate meeting were unanimously approved.

REPORTS OF OFFICERS

President's report – Pete Marcoux (henceforth PM)

PM reported that in College Council President Fallo had spoken on faculty hiring, saying that the college might hire fourteen positions (instead of the original ten). The extra four positions would probably be in the areas of Math, English, Nursing and Chemistry.

PM said that Joanne Higden had announced that there would be a memory upgrade on certain faculty laptops. ITS has a list of the older computers and they will notify the faculty, probably around the end of May. PM asked that we remind faculty to back- up files, etc.

The Accreditation Report is due soon. Copies will be available on the Academic Affairs website in due course. President Fallo is meeting with the Commission as he is concerned about the Planning and Budget warning. PM said it is not yet clear whether this will be a public or private meeting.

President Fallo is also to go to the Board of Trustees regarding extending the Bond. Rather than go out for a new Bond, the present Bond can be extended. This will mean another measure to be put to the voters.

PM noted that there is also talk of hiring more Classified positions, but no positions have been specified.

The STRS district contribution will be increased from 8% to 10%. Employee contributions may also be increased at a later date.

Compton Education Center - Saul Panski (SP)

No Report.

Curriculum Committee report – Janet Young (JY)

JY reported that funds have been allotted to support summer curriculum review (Maximum of \$53,000)

- Lars (32 hours x 10 weeks)
- Janet (20 hours x 10 weeks)
- DCC members*
- CCC members for one meeting

However faculty are NOT normally compensated for conducting curriculum review as this is part of our professional obligation.

The CCC will vote (Tuesday, May 12th) to suspend the DCC quorum standard for summer review to allow DCC approval by 3 members instead of the entire committee and *these 3 DCC members will be compensated for review in the summer.

Curriculum for Summer review are due in the Curriculum Office by the following dates:

- Monday, June 15, 2009
- Monday, June 29, 2009
- Monday, July 13, 2009
- Monday, July 27, 2009

JY continued to report that a full status report (courses reviewed/left to be reviewed) will be presented at the next Senate meeting and that great progress is being made.

JY noted that two more Curriculum Review Workshops were due to be held this week on Thursday, May 7 12:30 – 2:00 (Board Room) and Friday, May 8 12:30 – 2:00 (Board Room) and more would be added if necessary.

VP- Educational Policies – Evelyn Uyemura (EU)

[pp. 33- 37 of packet] This is the second reading of the Policies described below and Senate will vote on these later.

The Policies are as follows:

BP 4320 Public Performance—to be changed from Board Policy to Admin.

Procedure

BP 4270 Substitute Courses for Health Education—to be deleted.

BP 4312 Soliciting Funds—to be deleted.

BP 4400 Community Services—approved change from Board Policy to Admin.

Procedure

Additionally:

BP 4255 Student Progress Early Alert. EU noted that the Committee is still investigating issues related to this Policy.

BP 4020. EU said that work on this Policy will be finalized at the next meeting and the Committee hopes to be finished with it this year.

BP 4020 (formerly BP 4260.1) Prerequisites— This has been broken into a small Board Policy and larger Administrative Procedure and will have a first reading later in the meeting.

VP - Faculty Development – Dave Vakil (DV)

DV reported that the Distinguished Faculty award has been revised & going forward to the VP's this week.

The Faculty Mentorship project was discussed with deans on Thursday, and will be going campus-wide starting in the Fall.

An Adjunct Great Teachers Seminar will be in the Fall, and the Lecture Club (classroom visits) will also be launched in the Fall

VP - Finance and Special Projects/ PBC (Planning and Budgeting Committee) – Lance Widman (LW)

No report.

VP - Legislative Action – Chris Wells (CW)

No report.

REPORTS OF SPECIAL COMMITTEES

Student learning Outcomes and Assessment – Lars Kjeseth (LK)

LK reported that the Assessment of Student Learning Week and mini Conference were a success and that attendance had been good. The conference had been held in the new Distance Education Room, and the ‘theme’ had been “Put a Lid on it!” LK admired the room. The mini conference may be repeated on a smaller scale for the Divisions.

Asked about Compton attendance, LK said that David Maruyama of Compton might be able to organize something at Compton. Mr. Panski said that the SLO process at Compton needed to be re-energized, and that a coordinator may be needed. PM noted that ECC faculty should make a concerted effort to include the Compton campus on SLO matters via meetings and e-mails as El Camino needs evidence that we are including Compton.

Mr. Vakil asked whether the Distance Education room, so admired by LK, might be a suitable/available venue for Academic Senate meetings next semester as the current venue will not be available. If not, please send suggestions for other possible meeting places to Mr. Vakil. Mr. Ahmadapour said he might know of some places in the Fine Arts building.

PM asked the Curriculum Committee to make a final decision on what to do with SLO’s as regards curriculum forms. The Curriculum Committee will discuss this and report back.

Program Review – David Vakil (DK)

[pp 41-42 of packet]

DV reported that he had read the information compiled on the first 36 Program Reviews that had included recommendations, and had looked for common themes within the recommendations. Most often requested were requests for more faculty, additional equipment or maintenance of equipment, staff, office space...and so on. See packet or the Academic Affairs website for a complete listing.

Mr. Ahmadapour asked how we could pursue the matter of seeing that these recommendations were followed up on. PM noted that these would go into Plan Builder if there were dollar amounts attached. Mr. Ahmadapour wondered whether there were deadlines attached to the recommendations. PM said that each Division was in charge of following up on items, but that there were no real deadlines. Mr. Vakil said that the common themes list afforded a global view of the recommendations that may reorder priorities in terms of showing communal patterns.

The iGrants (Innovation Grants) awarded by the Foundation will also change their process and will use recommendations listed in Plan Builder as a basis for the grants. Mr. Ahmadapour noted that the Foundation gave no feed back as to why an application was

rejected and argued that innovation could not be planned. Mr. Widman stated that all these pockets/different sources of money only led to problems. Dr. Nishime said that there was so much on Plan Builder it may be problematic for the Foundation to go through all the lists and that perhaps another way would have to be found. PM said that he had had an innovative, experimental idea – to get Kindle readers for all students taking his English class but was not sure how to get that into Plan Builder. Dr. Arce said that all ideas could be put into Plan Builder – not just those generated through Program Review – but it was up to each Division to prioritize the requests. Mr. Wells queried the use of the Foundation budget and wondered who controlled that budget, and Mr. Widman noted that the PBC only made recommendations to the President and that the President made the final decision.

Mr. Ahmadapour wondered if an entity could be created to follow up on issues for a set period of time, but PM said that that was what Program Review was for. Dr. Jaffe thanked DV for compiling the common themes list.

ASO Representative Report - Joe Udeochu (JU)

No report.

UNFINISHED BUSINESS

Board Policy 4270 (2nd Reading) Evelyn Uyemura (EU)

[pg 12 of packet] EU reported that this policy BP 4270 Substitute Courses for Health Education is about 40 years old, and upon investigation it was found that there was no need for this outdated policy. EU recommended that it be brought to the Board of trustees with a recommendation to delete. There are other options/alternatives for students now. The Senate voted unanimously to delete the Policy.

Board Policy 4312 (2nd Reading) Evelyn Uyemura (EU)

[pg 13 of packet] EU reported that this policy BP 4312 Soliciting Funds dated from the 1950's and was a type of United Fund Drive. EU recommended that it be brought to the Board of trustees with a recommendation to delete. The Senate voted unanimously to delete the Policy.

Board Policy 4320 (2nd reading) Evelyn Uyemura (EU)

[pg 14 of packet] EU reported that the first recommendation on this policy BP 4320 Public Performance had been to delete it, but after discussion it had been decided that it might be wiser to change it to an Administrative Procedure, as it still has some relevance. EU recommended suggesting to the Board of Trustees that this be removed as a Policy and added as an Administrative Procedure. It was noted that this is specific to student performances OFF –CAMPUS. No requirements are being changed, only the status. The Senate voted unanimously to recommend changing BP 4320 from a Policy to a Procedure.

Board Policy 4400 (2nd reading) Evelyn Uyemura (EU)

[pp 15 - 17 of packet] Originally it was thought that part of this Policy could be made into an Administrative Procedure, but Dr. Nishime had had argued for it remaining as part of the Policy. The Education Policies Committee had relooked at it and agreed with Dr. Nishime and had rewritten it to make it clearer, especially as regards community education – defining the purpose, and clarifying the class composition.

Mr. Ahmadapour argued for the inclusion of the word “technical”. EU said that she felt the statement “mental development of the individual” would include technical development and said she did not want to make the statement too specific.

Ms. Ichinaga asked whether these classes were held accountable to any standard as she had noted in the Summer Community Education schedule that some classes were being held with arrangement with Crossroads. It seems that there is currently some scandal involving the Director of Crossroads, and there might be some public concern. Dr. Nishime replied that many of the classes were recreational not academic in nature and that the Director of Community Advancement had only arranged to rent space from Crossroads. Ms. Ichinaga said that this was not clear from the statements in the schedule. PM said that ECC might want to add some disclaimer to disassociate ECC from Crossroads.

A spelling error “moneys” [pg15] was noted and will be amended to “monies”. Mr. Kjeseth noted that some classes are designated “Kids College” yet technically would be open to adults. He felt that the language here was odd and could lead to irregularities. EU said that the intent was that students would not have to formally apply for classes through the college, and to exempt student s from college prerequisites, but she agreed the language was odd. Dr. Nishime noted that the language in the template is clear, and that Admissions could be doing some screening. EU decided to pull the item back and have the Committee relook at the language.

NEW BUSINESS

Board Policy and Administrative Procedure 4260 (1st reading) Evelyn Uyemura (EU)
[pp18 – 40 of packet] EU noted that the policy, as currently written, covers pages 18 through 32 of the packet, which is the longest Board Policy we have. The Policy is about establishing co- and pre- requisites and other limitations on enrollment. There were some legal issues that had come about as a result of the earlier policy, so this one is carefully worded and very strict. This version uses the same wording but most of it has been turned into an Administrative Procedure, and the Policy is now just the short portion on the top of pg 18. In addition the phrase “in consultation with the faculty” has been added. EU indicated that she did not like and would remove the hyphen in pre- requisistes. Look at the underlined areas for minor changes, for instance, the words El Camino College have been added, but this is largely word- for- word the language from the CCLC. Dr. Nishime said that some points may seem questionable, but because these items have been mandated they cannot be changed. Mr. Kjeseth said that many of the points made sense and that our students used these standards for transfer. We are not in a position to change much. This is a first reading and the Senate will vote on the item at the next meeting.

Mr. Ahmadapour wanted to question the idea that students could challenge the president on prerequisites, but faculty cannot. For instance on pg 18. Faculty create the

course outline of record, but the issue could be taken up with the Curriculum Committee. Dr. Nishime remarked that a student could challenge, but the burden of proof fell on the student. Mr. Panski pointed out that the language left much open to debate – for instance a prerequisite being imposed without the knowledge of the faculty. EU will reexamine the Education Code.

Mr. Berney queried the word department in IIIA, asking if it should not be Division.

Please send suggestions to EU.

AGENDA ITEMS FOR NEXT MEETING

Mr. Ahmadapour stated that he wanted to talk about the Fine Arts hiring committee for the Fine Arts Dean position. The Fine Arts Department feel that they have not been consulted, and they are the biggest department in the Fine Arts Division. They are upset that no input has been requested of them and are asking for a dismissal of the current committee, and an explanation. Mr. Ahmadapour stated that he had raised this issue of who would be on the hiring committee before, and why was it not the job of the department concerned? Mr. Ahmadapour felt it might be political.

PM noted that he had asked for volunteers for the committee and had sent the names to Dr. Arce's office in the order received.

Mr. Vakil asked Mr. Ahmadapour to note down what he felt had gone wrong in the process and send it to him, Mr. Vakil, to examine. Mr. Ahmadapour said he had the note with him and gave it to Mr. Vakil.

Mr. Kjeseth said he would give a report on the Plenary Session at the next meeting. He thanked the Academic Senate and El Camino College for funding the trip.

The meeting adjourned at 1:44pm

CS/ecc2009