

ACADEMIC SENATE ATTENDANCE & MINUTES  
5<sup>th</sup> October 2010

**Adjunct Faculty**

vacant

**Behavioral & Social Sciences**

<u>Firestone, Randy</u>	<u>X</u>
<u>Gold, Christina</u>	<u>X</u>
<u>Moen, Michelle</u>	<u>X</u>
<u>Widman, Lance</u>	<u>X</u>
<u>Wynne, Michael</u>	<u>X</u>

**Business**

<u>Siddiqui, Junaid</u>	<u>X</u>
<u>Lau, Philip S</u>	<u>X</u>
<u>Hull, Kurt</u>	<u>X</u>

**Counseling**

<u>Jackson, Brenda</u>	<u>X</u>
<u>Jeffries, Chris</u>	<u>X</u>
<u>Pajo, Christina</u>	<u>X</u>

**Fine Arts**

<u>Ahmadpour, Ali</u>	<u>X</u>
<u>Bloomberg, Randall</u>	<u>X</u>
<u>Crossman, Mark</u>	
<u>Schultz, Patrick</u>	<u>X</u>
<u>Wells, Chris</u>	<u>X</u>

**Health Sciences & Athletics**

<u>Hazell, Tom</u>	
<u>McGinley, Pat</u>	<u>X</u>
<u>Rosales, Kathleen</u>	
<u>Colunga, Mina</u>	<u>X</u>
<u>Hicks, Tom</u>	<u>X</u>

**Humanities**

<u>Isaacs, Brent</u>	
<u>Marcoux, Pete</u>	<u>X</u>
<u>McLaughlin, Kate</u>	<u>X</u>
<u>Halonen, Briita</u>	<u>X</u>
<u>Simon, Jenny</u>	<u>EXC</u>

**Industry & Technology**

<u>Gebert, Pat</u>	<u>X</u>
<u>Hofmann, Ed</u>	<u>X</u>
<u>MacPherson, Lee</u>	<u>X</u>
<u>Winfree, Merriel</u>	<u>X</u>
<u>Marston, Doug</u>	<u>X</u>

**Learning Resources Unit**

<u>Striepe, Claudia</u>	<u>X</u>
<u>Ichinaga, Moon</u>	<u>X</u>

**Mathematical Sciences**

<u>Bateman, Michael</u>	<u>X</u>
<u>Boerger, John</u>	
<u>Fry, Greg</u>	
<u>Taylor, Susan</u>	<u>X</u>
<u>Yun, Paul</u>	<u>X</u>

**Natural Sciences**

<u>Doucette, Pete</u>	<u>X</u>
<u>Herzig, Chuck</u>	<u>X</u>
<u>Jimenez, Miguel</u>	<u>X</u>
<u>Palos Teresa</u>	<u>X</u>

vacant

**Academic Affairs & SCA**

<u>Chapman, Quajuana</u>	
<u>Arce, Francisco</u>	<u>X</u>
<u>Nishime, Jeanie</u>	<u>X</u>
<u>Lee, Claudia</u>	<u>X</u>

**ECC CEC Members**

<u>Evans, Jerome</u>	
<u>Norton, Tom</u>	<u>X</u>
<u>Panski, Saul</u>	<u>EXC</u>
<u>Pratt, Estina</u>	<u>X</u>
<u>Halligan, Chris</u>	

**Assoc. Students Org.**

<u>Budri, Lala</u>	<u>X</u>
<u>Lopez, Jessica</u>	<u>X</u>

**Ex- Officio Positions**

<u>Shadish, Elizabeth</u>	<u>X</u>
<u>Kjeseth, Lars</u>	<u>X</u>

**Guests, Dean's Rep, Visitors:**

Carolyn Pineda,

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

The third Academic Senate meeting of the Fall 2010 semester was called to order by Academic Senate President Gold at 12:35pm.

#### Approval of last Minutes:

The minutes [pp.5 -10 of packet] from the September 21<sup>st</sup> Academic Senate meeting were reviewed. Several items for correction or clarification were noted. The minutes were approved as amended.

### **REPORTS OF OFFICERS**

#### President's report – Christina Gold (henceforth CG)

CG noted that the Outstanding Adjunct Faculty Award was being advertised and nominations were currently being sought. Nominations are due by the 15<sup>th</sup> October.

CG said that the Basic Skills Advisory Group needs Academic Senate representation. The group meets the 2<sup>nd</sup> Thursday of each month, and the next meeting is October 14<sup>th</sup> at 1:00pm in Admin 127. Please contact CG if you are interested at [cgold@elcamino.edu](mailto:cgold@elcamino.edu) or call x3254 .

CG thanked everyone for the comments made during the last meeting's discussion on Morale. CG is following up on these with the College Council, and has discussed some ideas with Drs. Arce and Nishime. CG shared a slide showing the College Council goals for 2010-11

#### **College Council Goals, 2010-2011**

1. Continue to improve internal college communication.
2. Increase the amount of recognition for work well done.
3. Continue to incorporate evidence-based decision making, when evidence is available.
4. Communicate accreditation eligibility issues facing the College throughout the year.
5. Support, review, and discuss results of the Student Campus Climate survey.

#### **6. Define and discuss the issues of employee morale and student satisfaction at both locations. Support initiatives to improve employee morale and student satisfaction as defined by campus discussions.**

7. Complete 10+1 policies and accompanying procedures.
8. Continue to build a sense of community.

#### VP Compton Center - Saul Panski (SP)

No report. Excused.

#### Curriculum Committee – Lars Kjeseth (LK)

LK noted that the first course reviews have gone through the new CurricuNET system. The Notification system is ready to go, and LK will be sending emails on this soon. Bugs/glitches in the system are being ironed out as things progress. The Committee is still working on getting the SLO module up.

LK spoke on the relationship between Curriculum and Calendar, saying that people often ask him what the Curriculum Committee can contribute to the discussion.

LK shared a slide depicting the hours of study per unit students would ideally have to put in to be successful and asked faculty to keep these figures in mind when crafting a new course and especially when deciding to run a course in the Winter session, noting that the figures could add up to a large load for students. Ms. McGinley asked LK to send the slide to her for sharing with the Nursing faculty when developing new courses, and that these figures could also usefully be shared with students when

discussing time management with them. LK said he would be putting the slide in the Curriculum Handbook and would share it with others.

	Credit Units	2	3	4	5	6
Total Student Work Hours		108	162	216	270	324
Weeks		Hours/Week				
18	6	9	12	15	18	
17	6	10	13	16	19	
16	7	10	14	17	20	
15	7	11	14	18	22	
14	8	12	15	19	23	
13	8	12	17	21	25	
12	9	14	18	23	27	
11	10	15	20	25	29	
10	11	16	22	27	32	
9	12	18	24	30	36	
8	14	20	27	34	41	
7	15	23	31	39	46	
6	18	27	36	45	54	
5	22	32	43	54	65	
4	27	41	54	68	81	
3	36	54	72	90	108	
2	54	81	108	135	162	

≥ 12 hours/day - 7 days/wk

≥ 9 hours/day - 6 days/wk

≥ 8 hours/day - 5 days/wk

≥ 4 hours/day - 5 days/wk



VP Educational Policies Committee – Chris Jeffries (CJ)

CJ noted that she had no report, but that the Committee would be meeting next week and the focus would be on the Repeat Policy.

VP Faculty Development – Cristina Pajo (CP) (Co- VP) and Briita Halonen (BH) (Co-VP)

No report. CG introduced Cristina Pajo as Co VP of the Faculty Development Committee with Briita Halonen.

#### VP Finance and Special Projects – Lance Widman (LW)

LW reported no minutes in the packet as yet but urged senators to keep watching the news as there may be a budget this week.

#### VP Legal – Chris Wells (CW)

CW reported that 4 Bills had been recently signed:

- ▶ AB 2302 (Fong): Transfer Pathways
- ▶ AB 2385 (Perez): Accelerated Nursing and Allied Health Pilot Program – aimed only at a few colleges, ECC may not be affected.
- ▶ SB 1143 (Liu): Student Success Task Force
- ▶ SB 1440 (Padillo): CSU Transfer Associate's Degree

AB= Assembly Bill, SB= Senate Bill

CG noted that pp 13-14 of packet contained a letter from the Chancellor's Office re: SB1440.

Ms. Jeffries suggested that since 1440 deals with local campus priorities, we be proactive in getting recognition by local campuses like CSULB as a priority local campus. Dr. Nishime said that President Fallo was working on this. Ms. Jeffries said it was imperative to get our students in.

### **REPORTS OF SPECIAL COMMITTEES**

#### Assessment of Learning Committee – Jenny Simon (JS)

No Report. Excused.

#### Technology Committee – Pete Marcoux (PM)

[See pp.15-33 of packet]

PM reported that the College Technology Committee had met, and that he had brought the concerns re: portal use by faculty to the attention of Messrs. Wagstaff and Warriar. They had noted that some changes were hard to make, but that the system was constantly being updated. Mr. Wagstaff had shared the El Camino Technology Plan 2009 - 2014 [see pp. 17-33 of packet] PM encouraged the senators to look at the plan and send suggestions to PM and Mr. Wagstaff.

PM reported that the Academic Technology Committee would be meeting soon. A big concern is the number of computers and devices that are breaking down and requiring maintenance.. These issues will only increase as the number of computers is set to double when the new buildings are ready. Dr. Arce noted that a position for a floating computer technician to help in these areas may be in the works. It appears the college has the funds to buy, but not to service, computers and related equipment. PM urged senators with suggestions to attend the meetings. Ms. Ichinaga brought up a recent issue of students experiencing difficulty signing on via the ECC portal, and there being long hold times at the Help Desk to get assistance. Mr. Widman suggested there may only be one Help Desk staff member. Dr. Arce said that \$1 million has been allocated to the campus computer system and 1/3 goes to infrastructure, 1/3 goes to replacing faculty/staff/student use computers, and 1/3 goes to maintenance. In the next few weeks we may be hearing more re: the bond money expenditures and if any money is available from this fund.

#### Report on Deans' Council – Moon Ichinaga (MI)

[see pp. 34-35 of packet] for a summary of the minutes of the September 24<sup>th</sup> meeting.

MI reported that Mr. Mulrooney had spoken about the Academic Senate concerns re: the portal and the desirability of combining the No Show and Active Enrollment reports into a merged application. Mr. Mulrooney suggested the senators and interested faculty form a task force to deliver concrete suggestions on this to ITS.

MI noted that Dr. Dever had announced that the CEC would be holding a special commencement ceremony on October 16<sup>th</sup> for Japanese-Americans who had been unable to complete or get their degrees awarded due to war-time internment.

MI noted that Mr. Wagstaff had reported a phishing problem on campus.

Calendar Committee.

CG said that this report would be held until the later Winter Session information discussion..

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**Action Items:**

**A. Curriculum Committee – Ex- Officio membership By-Laws – Lars Kjeseth (LK)**

[See pp. 44-50 of packet] First reading. LN noted that it is important to remember that the Curriculum Committee is part of the Academic Senate and so the Academic Senate sets the rules. LK asked the senators to look at the by-laws and proposed changes as set forth in the packet, and this item will be on the agenda for discussion at the next senate meeting.

LK noted that in 1.6 the Curriculum Committee is merely proposing to amend the list of ex-officio members, by adding one position (Associate Dean-Academic Affairs), and deleting one position (Matriculation Officer) More detailed changes may be made in the future.

Mr. Marcoux asked why these changes were being made piecemeal and LK said that the Curriculum Committee needed time to discuss the changes.

**Information Items:**

**A. BP 5055 & AP 5055 Priority Registration – Chris Jeffries (CJ)**

[See pp. 36- 43 of packet] BP= Board Policy, AP= Administrative Procedure. CJ reminded the senators that this issue had come before the Senate last Spring. We were told that a long lead time was needed on the issue and that there would be time for more discussion. However, it appears that the Policy is going through College Council now and will not come back before the Senate. CJ remembered that the Senate had had some concerns on the issues and wanted to bring it back for our attention. Senate concerns had included athletes, veterans, priority of international students of local students.

Mr. Marcoux asked what had been changed. CJ said that EOPS, DSPS, veterans were the only allowed groups for priority registration, and others must now go through a priority Registration Committee, and then priority, if granted, lasts 5 years and then the group must apply again. If refused the group must wait 2 years before reapplying. CJ said it was a concern that the appeals procedure and veto procedure seemed to be in the hands of one person.

Ms. Taylor said that #vii was of concern to her as it seemed unfair to individual students with limited time. CJ said that individual students could be referred to a group, but that it was doubtful that we would be able to help every individual case. Ms. Taylor said that then it would seem fairest not to grant priority to any. CJ noted that she would continue to speak and fight for the student athlete group not to lose priority registration. Mr. Wells felt that with so many groups getting priority it seemed that students without would not be able to graduate in two years and thus it seemed that priority registration worked against the goal of transfer velocity for all.

Dr. Nishime said in reply to the comment re: veto, that the veto would only be used if it was found that a committee decision was in violation. As for priority registration, Dr. Nishime had checked to see how many groups followed through on priority registration and had found that many do not. She will continue to monitor the situation and it may be that priority registration could be dropped if groups do not participate. The data can be obtained through data markers.

Mr. Kjeseth asked whether the policy did not require senate approval before being moved on to the next body. Dr. Nishime said that 5000 policies do not require Senate approval, and the policy was going on to College Council, and then on to the Board. Mr. Marcoux said that President Gold could voice Senate concerns at the college Council meeting. Mr. Kjeseth felt that Senate had not had enough time to reflect and discuss the policy and that it perhaps should not be a 5000 policy. Dr. Arce asked how much time the Academic Senate needed. Mr. Kjeseth felt it should come back to senate one more time. Dr. Nishime noted that the policy was only going to College council on November 1<sup>st</sup>, so that left plenty of time for discussion.

Ms. McGinley asked, what, if anything, in the BP and AP could still be altered? Dr. Nishime said not much, numbers I & II could not be changed, but changes were still possible in terms of how the cohort groups are approved.

Mr. Wells and Ms. Jeffries both felt that some language was too fuzzy and that more definition and specific criteria were needed.

Ms. Taylor felt it was important to have more information on who the groups represented, how large the groups are, and what portion of the total student population they accounted for. It the numbers are such that it effects those without priority registration then more discussion is needed, CG asked CJ to discuss this with Mr. Mulrooney at an Ed Policies Committee meeting and bring comments back to the next Academic Senate meeting.

**B. Calendar Committee Report/ Winter Session Information & Discussion – Pat McGinley (PM)**

PM reported that the Calendar Committee had met last week. Administration wants to eliminate Winter and have two back-to-back Summer sessions as this was felt to be more favorable re: FTES.

PM noted that concerns had been expressed re: Honors Transfer students and high school students. Mr. Mulrooney had suggested holding some open-forum meetings on campus to gauge wider opinion.

The matter is going to Cabinet on Monday October 11 for discussion. The basic options are to keep the same calendar with a Winter and Summer session, or eliminate Winter and have two back-to-back Summer sessions. If the two Summer sessions option is approved the new calendar would come into effect come Winter 2012 to allow students to plan and also to give adequate notice to incoming students. There have been no votes taken yet, opinion is still sharply divided on the issue.

PROs for continuing Winter: critical for UC/CSU transfers, Ms. Oda Omori and Mr. Holliday had surveyed the Honors Transfer students and they were in favor of retaining Winter, Winter showed good success rates.

CONs against continuing Winter: causes major organizational dysfunction, disrupts Program Review, no hiring committee activity can be scheduled, causes problems for planning and budgeting, hard to conduct disciplinary hearings. Dr Nishime said that President Fallo wishes to give priority to high school students access and that Winter did not allow for this. The new budget may bring cuts and Winter may be a victim of the cuts anyway.

The proposed schedule would be:

Fall to end mid-December

Spring to begin mid- January

Spring to end May 11<sup>th</sup>

This would allow plenty of time for students to plan for summer jobs.

Summer Session 1 to begin May 22, and end July 5<sup>th</sup>

Summer Session 2 to begin July 9<sup>th</sup>, and end August 16<sup>th</sup>

Fall to begin August 27<sup>th</sup>

This would give faculty a choice to work both sessions or rest during one session. So this could result in a built-in rest for faculty and down time for classified staff to catch up on work and allow for facility maintenance, while giving students more options – for instance, foreign students

would have a long break during which to visit home. Dr. Nishime emphasized that although this is what the Administration favors, no action/decisions have been taken yet.

Mr. Wells shared a slide that detailed success and retention rates for Winter (data from the Chancellor's website)

	<u>Retention</u>	<u>Success</u>
<u>El Camino</u>		
Spring 2010	80.98	67.02
Winter 2010	92.13	84.40
Fall 2009	81.64	66.31
Summer 2009	85.33	73.13

	<u>Retention</u>	<u>Success</u>
<u>Statewide</u>		
Spring 2010	84.20	67.96
Winter 2010	89.55	79.43
Fall 2009	84.66	67.52
Summer 2009	88.51	77.15

And CG displayed slides originally provided by Ms. Graff (Institutional Research) via the Campus Climate survey, along with an executive summary handout explaining how Winter students differ from students at other times of the year and also compares ECC to other institutions.

SLIDE 1

Should we change the Schedule (Staff response)

Torrance campus

47% - keep calendar the same

46% - eliminate Winter

Compton campus

66% - keep calendar the same

33% - eliminate Winter

SLIDE 2

Did you enroll in Winter (Student response)

Torrance campus

79% - yes

11% - interested, but did not enroll

8% - no

Compton campus

80% - yes

14% - interested, but did not enroll

6% - no

SLIDE 3

Why enroll in Winter (student response)

In order of importance: to make faster progress, to "fill the gap", to take fewer units in Spring, to repeat a course

SLIDE 4

Should we change the schedule (student response)

- ▶ 56% - Keep it the same (range: 52%-60%\*)
- ▶ 41% - Eliminate Winter (range: 37%-45%\*)
- ▶ Responses weighted to represent original populations.

- ▶ Count of non-Winter students too small at CEC for separate analysis.  
\*  $\pm 4\%$  error margin

Mr. Marcoux voiced a concern that academics are not being addressed – stated college goals include transfer and success, and Mr. Marcoux said it seemed contradictory to be putting the needs of classified staff ahead of these, that the Senate must keep academics in mind and reflect on how the proposed change would affect the mission of the college.

Ms. Jeffries agreed, noting that students do better in the Winter session, as some seem to like the quick pace and noted that Mr. Holliday had said the Winter sessions were imperative for transfer.

Mr. Wells noted that the schools with the highest success and retention rates all worked on the quarter system, with a Winter term, so we needed to look at all the data, not just administrative issues. We should look at the evidence and at what is best for the students.

Mr. Widman reported that the perception on campus was that the Winter change was already a “done deal”. Mr. Widman noted that this same issue has come up before and he suggested going back to the old records and revisiting the old arguments. He also agreed with Mr. Marcoux that the focus should be on academics. Mr. Widman also felt that President Fallo’s argument about giving the best access to high school students was flawed as the proposed 1<sup>st</sup> Summer session would begin too early for local high school students to participate.

Ms. Taylor asked whether the Calendar committee had considered expanding the Winter session from 5 to 6 weeks to address the study load concerns raised earlier by Mr. Kjeseth. The answer was negative.

Dr. Arce said there were only 150 sections offered in Winter, and that ECC had cancelled Winter in the past. Adding more sections did not work and the college had had to scale back. Dr. Arce offered to get the exact numbers if desired by the Academic Senate. He noted that Winter has never been a huge program at ECC, and that ECC had seen a drop in Spring enrollment after Winter session. Dr. Arce remarked that enrollment can never be exactly predicated, so the college has to work with projections. The 150 Winter sections would be folded into the Summer offerings. Summer 2009 had 520 sections, and now we could offer more. Dr. Arce felt that the Summer was important both for students beginning their school careers and those looking to catch up.

Ms. Lopez (Associates Students) asked why Summer sessions could not be moved into Winter? Dr. Arce replied that the college had grown the Winter session in 2007, but had experienced a loss of enrollment the following Spring. Dr. Nishime said it had to be a balancing act.

Mr. Kjeseth was of the opinion that the Winter session is pedagogically too short at 5 weeks for students to benefit, and noted that if the faculty really wanted to save Winter we should think of lengthening it to 6 weeks and eliminate the Spring break. Mr. Wells said that a long Summer break contributed to “summer learning loss”. Mr. Kjeseth acknowledged this as a concern, but would personally like to see two 6 week back-to-back Summer sessions as this would give students more chances to succeed, especially in Basic Skills areas.

## **AGENDA ITEMS FOR FUTURE MEETINGS**

None

## **PUBLIC COMMENT**

Dr. Shadish reported on behalf of Mr. Ahmadpour that October 7<sup>th</sup> would be a National Strike and Day of Action (to defend public education and social services) with a rally to be held in Los Angeles. Contact Mr. Ahmadpour if you have interest in arranging an open-mic session on the issues here on campus.

Dr. Shadish noted that the Federation is interested in gathering information on members’ stand/opinions on two Propositions, and people willing to share their views could pick up and fill out a post card which could be returned to the Federation Office



**ADJOURN**

The meeting adjourned at 1:59pm

Cs/ecc2010