

ACADEMIC SENATE ATTENDANCE & MINUTES  
7<sup>th</sup> December 2010

**Adjunct Faculty**

vacant

**Behavioral & Social Sciences**

<u>Firestone, Randy</u>	<u>X</u>
<u>Gold, Christina</u>	<u>X</u>
<u>Moen, Michelle</u>	<u>X</u>
<u>Widman, Lance</u>	<u>X</u>
<u>Wynne, Michael</u>	<u>X</u>

**Business**

<u>Siddiqui, Junaid</u>	<u>EXC</u>
<u>Lau, Philip S</u>	
<u>Hull, Kurt</u>	

**Counseling**

<u>Jackson, Brenda</u>	<u>EXC</u>
<u>Jeffries, Chris</u>	<u>X</u>
<u>Pajo, Christina</u>	<u>X</u>

**Fine Arts**

<u>Ahmadpour, Ali</u>	<u>X</u>
<u>Bloomberg, Randall</u>	<u>X</u>
<u>Crossman, Mark</u>	
<u>Schultz, Patrick</u>	<u>X</u>
<u>Wells, Chris</u>	<u>X</u>

**Health Sciences & Athletics**

<u>Hazell, Tom</u>	
<u>McGinley, Pat</u>	<u>X</u>
<u>Rosales, Kathleen</u>	
<u>Colunga, Mina</u>	<u>X</u>
<u>Hicks, Tom</u>	<u>X</u>

**Humanities**

<u>Isaacs, Brent</u>	<u>X</u>
<u>Marcoux, Pete</u>	<u>EXC</u>
<u>McLaughlin, Kate</u>	<u>EXC</u>
<u>Halonen, Briita</u>	<u>X</u>
<u>Simon, Jenny</u>	<u>X</u>

**Industry & Technology**

<u>Gebert, Pat</u>	<u>X</u>
<u>Hofmann, Ed</u>	<u>X</u>
<u>MacPherson, Lee</u>	<u>X</u>
<u>Winfree, Merriel</u>	
<u>Marston, Doug</u>	

**Learning Resources Unit**

<u>Striepe, Claudia</u>	<u>X</u>
<u>Ichinaga, Moon</u>	<u>X</u>

**Mathematical Sciences**

<u>Bateman, Michael</u>	<u>EXC</u>
<u>Boerger, John</u>	
<u>Fry, Greg</u>	
<u>Taylor, Susan</u>	<u>X</u>
<u>Yun, Paul</u>	<u>X</u>

**Natural Sciences**

<u>Doucette, Pete</u>	<u>X</u>
<u>Herzig, Chuck</u>	<u>X</u>
<u>Jimenez, Miguel</u>	
<u>Palos Teresa</u>	<u>EXC</u>

vacant

**Academic Affairs & SCA**

<u>Chapman, Quajuana</u>	<u>X</u>
<u>Arce, Francisco</u>	<u>X</u>
<u>Nishime, Jeanie</u>	<u>X</u>
<u>Lee, Claudia</u>	<u>X</u>

**ECC CEC Members**

<u>Evans, Jerome</u>	
<u>Norton, Tom</u>	
<u>Panski, Saul</u>	<u>X</u>
<u>Pratt, Estina</u>	
<u>Halligan, Chris</u>	

**Assoc. Students Org.**

<u>Budri, Lala</u>	<u>X</u>
<u>Lopez, Jessica</u>	

**Ex- Officio Positions**

<u>Shadish, Elizabeth</u>	<u>X</u>
<u>Kjeseth, Lars</u>	<u>X</u>

**Guests, Dean's Rep, Visitors:**

David Vakil

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

The seventh Academic Senate meeting of the Fall 2010 semester was called to order by Academic Senate President Gold at 12:35pm in the Alondra Room.

#### Approval of last Minutes:

The minutes [pp.5 - 11 of packet] from the November 16<sup>th</sup> Academic Senate meeting were reviewed. Ms Taylor and Dr. Arce requested clarifications to their comments be made. The minutes were approved as amended.

### **REPORTS OF OFFICERS**

#### **President's report – Christina Gold** (henceforth CG)

CG welcomed two new adjunct senators to the Academic Senate, Sue Ellen Warren and Leah Pate, who will serve for one year.

CG also thanked the Senators for all the help shown her this semester.

The applicants for the ECC Board Trustee position have been narrowed down to three applicants (Ken Brown, Marcie Wade and Mary Bueno) and interviews and selection will be conducted as part of business during the next Board meeting of 12/13/10. This is an open meeting, so all can attend, and the meeting will be conducted in the East Dining Room.

The Hiring Prioritization Committee met last week, and the ballots have been handed in. The position rankings will be announced today after the AS meeting.

The Facilities Steering Committee met yesterday and discussed the building plans for the campus. CG noted that there are different classroom models on offer that faculty should be aware of and involved with. The team will be asking for faculty input before final decisions are made.

The Accreditation team sub-committee visited last week. They were looking to see whether ECC is following through on their recommendations. In general, they seemed satisfied on this score; although it seems concerns still exist about the Program Review and Competency Assessment processes. The sub-committee is expected to send another report in January.

College Council met, and the minutes can be found on pp. 12-13 of packet. Discussion focused largely on Board matters.

CurricUNET Training (SLO Module) has begun, and a list of session dates can be found on p. 14 of the packet. CG urged as many as possible to attend.

CG encouraged the senators to read up on the Budget & Statewide Developments, as detailed on pp. 15-24 of the packet. These documents look at the Budget outlook and possible impacts.

CG noted the inclusion of a flyer on 2020 Vision: Student Success, in the packet on pp. 25-26. This was recently released by the CCLC.

CG also noted the related State Senate Resolutions stating that they were not fully consulted regarding the recommendations mentioned in the 2020Vision flyer. – The resolutions can be found on pp. 27-29 of the packet. The State Senate Resolutions are calling for faculty participation in the state and local level in definitions and discussions of student success, as noted on pp. 30-32 of the packet.

The ECC Strategic Initiatives for 2011-2014 can be found on p. 33 of the packet. CG pointed out #B “Strengthen quality educational and support services to promote student success” as being especially pertinent in light of the earlier points above. Mr. Widman reminded the senators that these initiatives had come from the Planning Summit and should be used in Division Plan Builds. CG noted that the Academic Senate is now a unit under Academic Affairs which meant that the AS could have its own Plan Build area.

#### **VP Compton Center - Saul Panski (SP)**

[See Packet pp. 34-37]

SP reported on the recent appointment of a new Special Trustee for the Compton District, Dr. Genethia Hudley- Hayes, to replace Dr. Peter Landsberger who had served in the position for over 4

years. SP reported that Dr. Landsberger's departure had come as something of a surprise, and that Dr. Hudley-Hayes had not yet convened a meeting with the Compton faculty.

Compton has also appointed a new Chief Business Officer, originally from the LA County Office of Education.

Compton was also recently visited by the Accreditation Team sub-committee, who seemed pleased by what they saw. The CEC is also looking ahead to reaccreditation, and the steering committee has had two meetings so far. SP emphasized that Compton is still at the very beginning of this reaccreditation process. The committee is working to determine by February whether the CEC will be ready to meet the accreditation eligibility criteria and begin the process of applying for reaccreditation. Compton will also see what the sub-committee report has to say.

SP reported that Compton is holding its faculty hiring prioritization 2011-2012 committee meeting on Thursday, which will follow the same procedures as at ECC. SP thanked CG for agreeing to serve on the committee, and noted that it was a good sign that Compton is hiring.

### **Curriculum Committee – Lars Kjeseth (LK)**

LK reported that there is still no successor for the Curriculum Chair. He noted that all avenues have been explored and said the Curriculum Committee may need to turn the matter over to the Academic Senate as the Curriculum Committee is a standing committee of the Senate. LK noted some obstacles as being the big time- commitment required, the sense of a lack of knowledge, and the fact that ECC has not grown any "experts" in this area.

### **VP Educational Policies Committee – Chris Jeffries (CJ)**

See packet pp. 38- 39 for minutes of the Committee meetings of 10/12/10 and 11/9/10. CJ noted that she had no report, but the Committee would be bringing up a matter later in the meeting.

### **VP Faculty Development – Cristina Pajo (CP) (Co- VP) and Briita Halonen (BH) (Co-VP)**

See packet pp. 40-41 for the last Fac. Dev. Meeting minutes. BH said that a spelling error had been noted and would be corrected from Bigford to Bickford.

BH noted that the Committee would be hosting the workshop "Getting the Job: Faculty Job Application and Interviews". So far there were 40 registrants.

BH said that CP would later be announcing the winner of the Outstanding Adjunct Faculty Award.

### **VP Finance and Special Projects – Lance Widman (LW)**

See the packet, pp. 42-43 for the minutes of the PBC meeting of 11/4/10.

LW specifically noted item "Budget Update" #6, that the 2010-11 budget provides approximately \$3.4 million for one-time funding of equipment, supplies and furniture requests.

The Planning Process and Calendar section reviewed various elements of the planning process and timelines to be met. LW repeated the move from budget to planning and said that there was a sense of urgency at the Division level to get the information before Winter as the Division plans will be used for budget discussions.

Ms. Taylor noted that the college has seen cuts and again asked if ECC has been making cuts consistent with the Chancellor's recommendation to focus on retaining basic skills, occupational education, and certificate- required courses - and if not, how had the cuts been decided upon?

Dr. Arce said that cuts so far had been based on enrollment figures and course patterns. Cuts had been carefully made to support the curriculum and keeping the integrity of the programs in mind. Math Basic Skills courses had been reduced as the success rates had been very low, this applied to ESL as well, but the college is trying to fulfill student needs.

Ms. Taylor said she still had concerns, and asked if the cuts were then being made on the basis of enrollment and success rates. Dr. Arce said not necessarily – for instance in the case of Phy Ed classes. The State Chancellor had recommended that colleges look at their curriculum and make their own

decisions. Dr. Arce repeated that we are being careful with cuts, noting that 800 courses had been cut, and some had been added back for the Spring semester, and that there was no simple answer.

Ms. Taylor asked what the criteria were for making these decisions. Dr. Arce noted that they are based on the State Chancellor's recommendations, and that the college tries to first target stand-alone courses that are not affiliated with a program or transfer requirement. Ms. Chapman noted that 200 courses had been deactivated that had not been offered in three years. Mr. Kjeseth said that ECC had kept avocational classes low so ECC did not have much to cut in this area compared to other colleges so we have had to make tough choices in other areas. LK noted in asked to Ms. Taylor's question that the criteria are many and varied, but it would be a fair question to ask of particular Deans.

#### **VP Legal – Chris Wells (CW)**

CW said he had done some background investigation into Title IV (mentioned at the last meeting) and had found it was based on the 1964 Higher Education Act, specifically the evaluation of federal funds used in higher education.

### **REPORTS OF SPECIAL COMMITTEES**

#### **Academic Technology Committee – Michael Wynne (MW)**

MW distributed a handout, noting that he felt it important to bring the following before the Senate:

- ECC does not have enough staff to maintain the technology that we have.

MW said that all Divisions should plan for maintenance and put it in their Department and Division Plan Build so that it would get to the PBC. MW noted that the campus is planning more smart classrooms.

- Better procedures are needed for purchasing new technology.

MW said it was importance to contact Don Treat before putting in purchasing orders to see if a better deal might not be available elsewhere. Also one should add and put in for 4 years of maintenance with the purchase, and again, include it in Plan Build. Mr. Wells asked if there was no campus wide plans. Mr. Wynne noted that times have changed and that Academic Technology was no longer in charge of seeing what is needed. Mr. Wells said that this brought up the question of ownership of computers and use by other faculty outside of the Division. MW said this is an ongoing problem as there is no uniformity to the smart classroom computers.

### **OFFICER NOMINATIONS**

CG announced that the following Senate positions would be coming up for nomination soon, and that she would get position descriptions for perusal:

VP, Educational Policies

VP, Faculty Development

VP, Finance and Special Projects

VP, Legislative Action

This item will be delayed until the Spring semester.

### **UNFINISHED BUSINESS**

#### **Academic Calendar Procedures AP4010 – Chris Jeffries (CJ)**

See packet pg. 44. CJ noted that the Academic Calendar policy had been approved in 2002, and what was missing was accompanying procedures. A framework has been proposed to use as a starting point. Any suggestions/comments can be sent to the taskforce that will be formed to continue the work. CJ asked if there were any volunteers to lead the taskforce. Mr. Ahmadapour volunteered. Recruitment for the taskforce will continue through the Winter.

### **NEW BUSINESS**

#### **Academic program Viability, Intervention and Discontinuance BP & AP 4021 – Chris Jeffries (CJ)**

See packet pp. 45 – 56. CJ noted that this was the first reading of these items, and that the experts who had crafted the original drafts were present today; namely Mssrs. Vakil, Wells, Kjeseth, Panski and Dr. Jaffe. The intent had been to keep the language and tone positive. CJ asked if there were any questions. Mr. Kjeseth noted that there was a lot to digest and if questions occurred to the senators they were welcome to email any of the above named. Mr. Kjeseth stressed that the intent is NOT to stop a program from being discontinued, so it is important to read the document carefully and understand the content. Ms. McGinley remarked that there seemed to be no mention of a timeline and recommended that this be added. Mr. Vakil noted that this had been purposely left out as different programs would require different timelines and they did not want to impose any rigidity to the process. Ms. McGinley thought it would be appropriate to make mention of a timeline with program intervention. Mr. Kjeseth said that some mention of this is made on the top of pg. 4 of the document, but agreed that the Committee could work on making this clearer. Dr. Nishime asked who would initiate the discussion if any of these steps were thought necessary. CJ said this was covered in the first paragraph of Section II. Dr. Nishime asked whether the process was not linked to program Review, and Mr. Vakil and CJ noted that this was a separate process from program Review. Dr. Nishime wondered whether the processes should be linked. Mr. Vakil said that program Review was one place to note issues, but there could be reasons not to mention certain issues in a Program Review as the Review could be used in a variety of ways. Mr. Panski noted that in the section dealing with subgroups (III A2) a VP from the Compton Center should be added as it would be a matter of concern if it were not clear that the CEC had some involvement, and asked that the group find a way of dealing with that issue. Mr. Kjeseth said they would take all comments and try and place them in the document. Dr. Arce noted that he did not see how program discontinuance could be separated from Program Review, but he also felt it important not to stigmatize Program Review. CJ said she agreed. The feeling was not to make people defensive about Program Review and therefore they wanted these issues to be able to be initiated from multiple venues, but CJ was agreeable to working on the language of the first sentence in Section II to make things clearer. CJ said to email her and that she would be here all winter. Mr. Vakil also noted that this would be discussed on Thursday at the Deans' Council Meeting.

## **INFORMATIONAL ITEMS**

### **Associate Degree for Transfer SB 1440**

See pp 52- 85 of packet. There has been lots of recent discussion on this issue, including a quantity of resolutions calling for a streamlining of the degree and transfer process to get more students through the system. Some models are described on pg. 53 of packet. All of these options and suggestions are still under discussion and development. Pg 72 of the packet shows a picture of where we stand as regards our local degrees and certificates.

During Spring 2011 recommendations from the A.A. Degree Taskforce will be presented to Senate. Dr. Arce noted that we will be under pressure to develop a transfer degree, and we are working to make progress in this area since implementation is due in 2011. Ms. Warren asked about the involvement of other institutions like the UC's and for-profit and private enterprises. CJ noted that we do have articulation agreements with some of these bodies. Mr. Wells noted that this had also been a topic of discussion at the plenary session and many are enthusiastic about the ideas. Mr. Kjeseth noted that the issue is complex, but at ECC we would need to work on providing transfer degrees in various majors.

### **Smoking – Chris Gold (CG)**

CG noted that the issue of smoking on campus had been raised at College Council, and the results of a 2006 student opinion survey that included questions on smoking are on pg. 86 of the packet. Senators had also recently been asked to take a brief online survey on the issues. Approx. half of the Senators responded. Current policy restricts smoking to a distance of 20ft. or greater outside away from building doors and windows. Comparing the results of the two surveys showed students more in favor of additional restrictions on smoking, for instance limiting smoking to designated areas, or even a total ban n

campus. It was noted that enforcement of any restrictions might prove problematic. Dr. Arce noted that Mr. Gann has an “ashtray plan”, but he had no details.

**Outstanding Adjunct Faculty Award – Cristina Pajo (CP)**

CP presented the first Outstanding Adjunct Faculty Award to Lynn Fielding, who has taught at ECC for 18 years in the Natural Sciences and Industry and Technology Divisions. The award consisted of a plaque and exclusive use of a parking space for one year.

Dr. Arce presented Mr. Vakil with a gavel in recognition of his leadership as past President of the Academic Senate.

President Gold gave mugs to the Senate Officers, and pens and senate pins to individual Senators in recognition of their contributions.

**PUBLIC COMMENT**

None

**ADJOURN**

The meeting adjourned at 1:50pm.

Cs & MI/ecc2010