

**Division of Behavioral and Social Sciences
Political Science Department Meeting
March 23, 2010**

MINUTES

Present: E. Antoine, L. Houske, E. Munoz, L. Widman

Meeting began at: 1:05 p.m.

Spring Enrollment Review/Future Scheduling Rotation

G. Miranda discussed spring enrollment trends and noted that just three sections were significantly overenrolled in double digits. The importance of trying to keep to class size was discussed. Faculty addressed concerns about the increase in waitlists to 10 and is requesting that the division office reduce waitlists to the previous five per section for next semester.

The dean asked the department to review course rotation patterns for future scheduling in order to insure that Political Science majors have an opportunity to take all of their requirements over the course of two to three semesters.

Curriculum

The cycle for course review was distributed to the department so that they can prepare for updates to their existing curriculum in a timely manner. E. Antoine expects to complete a new course proposal for Political Philosophy this semester.

The faculty also was asked to assess the number of units required for the major.

SLO/Program Level Assessments

E. Munoz stated that the department is on target to complete the required assessments this semester.

Unit Plans

G. Miranda stated that her goal is to improve the planning process and to have the department align their goals with the college's strategic initiatives. L. Widman stressed the importance of linking planning, budgeting and program review. The topic will be revisited at the next department meeting.

Political Science Club

L. Houske reported that the club meets every Tuesday with a core of from six to ten students. The students discuss political issues and every semester a career planning workshop is offered to interested students. A voter registration drive is conducted by the members, too.

CTO/MBBM Issues

E. Antoine stated that the major concern in the MBBM classrooms is the “temperamental” nature of the air conditioning and heating system. The division office has contacted Facilities and will continue to monitor these problems.

Supplies, Media, and Other Needs

The faculty expressed concerns about limited access to a copier now that they are in the Cherry Tree offices. G. Miranda stated that the office is trying to acquire a small copier for limited use during the relocation. The copier would be for very limited use and could be monitored by a designated faculty member.

E. Munoz indicated that the printer in CTO 104 is not reliable. Eduardo stated that there is a problem with the tray. G. Miranda will follow-up.

L. Houske stated that her laptop has crashed and is in need of a replacement. She teaches online courses and must have one. The dean will try and update the department on the status of laptop replacements at a subsequent meeting.

Meeting adjourned at: 1:55 p.m.

cc: T. Fallo
F. Arce (electronic version)
Political Science Department Faculty/Compton Center Faculty
Compton Center/S. Dever, Dean
Division Counselors: G. Castro, B. Cooper