



EL CAMINO COLLEGE
Division of Business

MINUTES -- Division Curriculum Committee

January 29, 2015

Present: V. Rapp, M. Chaban, E. Jennison, D. Pahl, V. Pham, D. Ross, M. SomdeCerff

Absent: M. Barrios

Recorder: L. Linka

The meeting was called to order at 2:32 p.m.

Discussion

The committee discussed the status of courses that have been reviewed and returned from the Curriculum Committee for changes:

BUS 30 – this new course was originally designated to be cross-listed with CIS 30, for inclusion in the Entrepreneurial Studies degree and certificate. After some discussion, the committee found no value in having the cross-listing. It was decided to pull Business 30, and incorporate CIS 30 into the Entrepreneurial Studies degree and certificate.

BUS 34 – once Advisory Committee minutes are provided, this proposal will be re-submitted to the Curriculum Committee for review.

CIS 3 – since CIS 2 has been CCC approved and will become effective in fall 2015, we will move forward with the inactivation of CIS 3. Compton had planned to offer CIS 3 in the fall; this will be replaced by CIS 2.

CIS 80 – per M. Chaban, this proposal has been in a state of flux. At this time, it will be withdrawn from course review, and re-submitted at a later date. A name change justification will be included in the subsequent proposal.

CIS 133 – work on the prerequisite still remains on this proposal. M. Chaban and the CIS department will also be working on CIS 136, and will present proposals for both CIS 133 and CIS 136 concurrently.

LAW 6 – this is pending inactivation due to revisions to PARA 1. V. Pham is working concurrently on LAW 6, LAW 19 and PARA 1.

LAW 19 – justification is required on this proposal due to Carnegie Unit calculations. V. Pham will work with M. Lipe to move this forward.

BUS 28 C-ID Status

BUS 28 has received conditional C-ID approval from the Chancellor's Office. Changes must be made regarding the prerequisite in order for complete approval for the Business Transfer Degree. It is also our desire to place BUS 28 on the Gen Ed Pattern. D. Pahl will discuss this aspect with L. Suekawa.

CIS 18 – Distance Education

Since certain components of CIS 18 cannot effectively be taught online, and a hybrid option is not feasible, the CIS department will submit a proposal for the course with justification to remove the Distance Education option.

Review

Business Programming Certificate of Achievement – M. Chaban presented this certificate to the members, stating that this proposal was begun several years ago. At the first submission to the CCC, there was a Top Code issue, and an update was required, so at that time the proposal was dropped. Recently the proposal was re-submitted to the CCC and returned for additional information required for a new certificate, including supporting documentation specified in Appendix D: Proposal Development Guide for a Certificate of Achievement.

M. Chaban has completed all the necessary requirements, and reviewed and discussed these with the members. The proposal was approved by the members, and we will move forward with submission to the CCC.

Other business

Chancellor's Office Business Information Worker Certificate – Dr. Rapp shared information on this new certificate, which has been developed at several schools and has the potential to go statewide. This is something we are considering offering at ECC, as this certificate is a perfect fit for an Office Administration replacement. The new B.I.W. certificate is consistent and recognizable. Dr. Rapp will solicit the help of the Deputy Sector Navigator to assist ECC in the implementation of this certificate.

D. Pahl informed the members that Real Estate courses must be reviewed this semester, since these courses are considered CTE and required to be reviewed on a two-year cycle. D. Pahl, D. Ross and R. Rooks will work together to complete these reviews.

The meeting was adjourned at 3:22 p.m.