EL CAMINO COLLEGE
Division of Business

MINUTES -- Division Curriculum Committee

January 30, 2014

Present: M. Chaban, D. Grogan, P. Lau, D. Pahl, V. Pham, V. Rapp, M. SomdeCerff

Absent: T. Pao, D. Ross

Recorder: L. Linka

The meeting was called to order at 2:33 p.m.

Course Review Summary
Leftover work from fall 2013 was discussed.

Business 1A – The accounting department held a meeting on flex day, and a work plan was put in place to finalize course review. The department is requesting something in writing that defines what qualifies as "Lab." Dr. Rapp suggested the department reconsider the lab concept developed by Kurt Hull and she would forward it to B. Perez at Compton for review. The lab activities for Compton and El Camino must be consistent. The concern is what can be done in "Lab," and cannot be designed for a computer lab, as there are none available at ECC or at Compton.

CIS 80 – M. Chaban and R. Harris are currently working on course review, and will be ready for presentation sometime next month. This process includes:
- Modifying the ACCESS class so there is no overlap
- Establishing a clear focus and purpose for CIS 80
- CIS 28 and CIS 29 – are these a TMC match?
- Where does everything fit in regards to C-ID?

CIS 11 – there will be a faculty review of this course on January 31, and the proposal will be ready for the next DCC meeting.

There is a new Computer Information Systems course that will be proposed by P. Vacca and R. Barton in the near future. The course number is yet to be determined.

Law 5 – V. Pham is continuing discussions with L. Suekawa.

Law 6 – V. Pham informed the DCC that M. Botello wants to keep Law 6. However, Dr. Rapp is questioning that decision, and will discuss with M. Botello, as this class is difficult to fill when offered.

Business 14 and Business 19 must be reviewed this semester to remain in compliance.
M. SomdeCerff will conduct course review on Business 14, and J. Troesh is responsible for Business 19.

Business 28 also must be reviewed this semester to remain in compliance.
M. SomdeCerff spoke of the grant she is working on and the requirement to develop two new classes. There was discussion of combining Business 28 and Business 29; also creating a course to cross with Computer Information Systems 30. Because Business 28 is articulated and transferable, the idea of the combo class was deemed unfeasible at this time. M. SomdeCerff will move forward with Entrepreneurship in another direction.

The Real Estate courses discussed at the previous meeting were revisited. The notational change required (DRE is now BRE) will be conducted on a non-update status. These changes will be handled individually over the course of the semester.

The spring 2014 deadlines for DCC Approved and Completed Proposals Submitted in CurricUNET are:
Friday, February 1, 2014
Friday, March 28, 2014

The six-year course review cycle was discussed. The following courses must be reviewed to remain in compliance:
Business 14
Business 16
Business 28
Business 55
Computer Information Systems 11

Dr. Rapp advised that T. Pao would be conducting a CTE questionnaire regarding Program Review.

The meeting was adjourned at 3:12 p.m.