



EL CAMINO COLLEGE
Division of Business

MINUTES -- Division Curriculum Committee

November 12, 2015

Present: M. Ahmad, M. Chaban, B. Flamenno (for S. Bennett), E. Jennison, D. Pahl,
M. SomdeCerff

Absent: S. Bennett, V. Pham, V. Rapp

Recorder: L. Linka

The meeting was called to order at 1:36 p.m.

Spring 2016 Plan

D. Pahl reminded the members that the Business curriculum plan for spring 2016 is due to the Curriculum Advisor on November 30. All departments should include anything in their plan that they anticipate may require review. It was noted that according to the Curriculum Advisor, anything not on our list would either not be considered, or will be placed at the bottom of their list for review. The committee was reminded that Business Division plans are due to the division office by November 19. D. Pahl requested that M. Ahmad confer with E. French-Preston, CCC representative for Compton, in regards to the curriculum review plan for disciplines other than business.

Course Review

Due to changes in Title 5, Law 95abcd is no longer repeatable. The course number will change from Law 95abcd to Law 95. The committee approved this revision. The proposal has been submitted in CurricUNET.

The law courses V. Pham proposed at the 10-29 DCC meeting have been submitted in CurricUNET, and have been returned to the originator for revisions. D. Pahl took this opportunity to advise the members that for the review process make sure there is a robust mix of assessments for the Student Learning Objectives, the Outline of Subject Matter is detailed with sub-topics, the Critical Thinking Assignments are up to date to reflect current course content, and the textbook information is updated. Any proposal submitted in CurricUNET should be DCC approved and complete.

M. Chaban proposed a modification to the catalog description for Law 13. The title of the course is *Family Law*, and the first line reads: *This course focuses on the legally recognized relationships of men and women*. In light of the recently passed "Freedom to Marry" act, it was suggested that the first sentence, which focuses on the traditional, be updated to reflect current legislative measures. The committee agreed and approved this change, and V. Pham will be requested to revise the catalog description. Committee members will be notified via email of the changes made.

It was noted that discussions with the Mathematics division in regards to course overlap are ongoing. Their scope must be clear and defined – anything that includes software content has the potential to overlap with CIS.

The meeting was adjourned at 2:00 p.m.