



EL CAMINO COLLEGE Division of Business

MINUTES -- Division Curriculum Committee

March 7, 2019

Present: V. Rapp, S. Bennett, M. Chaban, N. McGrue, D. Pahl, S. Porter, M. Som de Cerff

Recorder: L. Linka

The meeting was called to order at 1:35 p.m.

CCC Update

Acalog, the catalog management software from Digarc, is ready to go for the 2019-2020 academic year. The actual launch date to be advised. This will afford us the opportunity to offer new and revised courses sooner than we could in the past. The curriculum management software, Curriculog, is not yet implemented. Curriculum review for spring 2019 will be conducted via the paper process. There is no target date for the launch of Curriculog.

There was discussion regarding AB705. With the passing of Assembly Bill 705, most students no longer have to take standardized tests to determine placement into English and math courses. This new process allows placement to be based on high school performance, self-reported information and other measures. Specifically, AB 705 requires El Camino College to “maximize the probability that students will enter and complete transfer-level coursework in English and mathematics within a one-year timeframe.” The College cannot be restrictive in their practices. Some business division courses have English and math prerequisites. Those courses will be reviewed and wording will be revised: “or qualification by appropriate assessment” will be added to current prerequisites.

Distance Education Expansion Project – we have been asked to review courses that do not currently have a D/E option, and complete an addendum to include this option. This option will give us the flexibility to offer classes either online or hybrid in the future.

The next DCC submission date is April 15, with CCC review scheduled for May 7.

Course Review

M. Chaban presented CIS 80 for course review. The Conditions of Enrollment were revised – the prerequisite is now a recommended preparation. This change will be an advantage to programming students. After review and discussion, the committee voted to approve the course proposal. L. Linka forward the proposal to the Curriculum Advisor for screening.

Degree and Certificate Review

The CIS department has been in discussion in regards to the Business Programming Certificate of Achievement. The Advisory Board has recommended removing CIS 19 – Internet, Social

Networking and the Web, as it is redundant and non-viable, and inappropriate for a career pathway. CIS 132 – Web Development using HTML5, CSS3, and WordPress, which is more relevant, will replace CIS 19. The Business Programming track in the A.S. degree will be changing as well. The proposal will be distributed to DCC members prior to the next meeting.

A new Certificate of Achievement, titled Small Business Technology Support, is in the planning stages. There is discussion of having this certificate in place as soon as possible, in the event the CISCO certificate is discontinued.

J. Yeressian is in the process of preparing proposals for the Real Estate Degree and Certificates. The Real Estate Salesperson certificate does not currently align with the State of California requirements. Stackable certificates are being drafted, and will be presented at the next DCC meeting for review. Information needs to be collected, including enrollment stats and LMI (labor market information).

The next DCC meeting will be on Thursday, March 28 at 1:30 pm.

The meeting adjourned at 2:46 p.m.