



**EL CAMINO COLLEGE**  
**Division of Business**

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**MINUTES -- Division Curriculum Committee**

**October 21, 2014**

**Present:** V. Rapp, D. Pahl, V. Pham, M. SomdeCerff

**Absent:** M. Chaban, D. Ross, P. Lau

**Recorder:** L. Linka

The meeting was called to order at 1:06 p.m.

**Course Review**

Business 22 – There was discussion regarding the catalog description and the outline of subject matter for this course. We need to be cautious when using wording such as psychological, sociological and physiological, as this may be encroaching on the Behavioral and Social Sciences division. If this were so, then we would need involve them and get their approval. As the committee reviewed the course outline again, the Mira Costa catalog description was revisited, since it had been previously agreed that this was a good basis for Business 22. Their description is not so focused on psychology and sociology. Since V. Rapp prefers to defer to L. Suekawa, we will send L. Suekawa multiple descriptions to determine which fits us best. These should have a business focus while still addressing psychological and sociological issues. The Course Objectives are fitting for a business course, but the Student Learning Outcomes relate more to a psychology course. Once the catalog descriptions have been sent to L. Suekawa and we receive her response, D. Pahl will confer with L. Houske from the Behavioral and Social Sciences division. We should also get L. Suekawa's opinion on the Outline of Subject Matter.

**Discussion**

Entrepreneurial Studies Degree and Certificate – V. Rapp fielded a question from M. SomdeCerff regarding the necessity of an advisory committee for the Entrepreneurial Studies degree and certificate. It is necessary to have an advisory committee according to the LAOCRC (Los Angeles/Orange County/Regional Consortia). V. Pham recommended that we use the Law Advisory committee, and it was decided to do so in order to advance the degree and certificate. The conversation for the advisory committee meeting, which is to be held on November 14, will include Paralegal, Office Administration and Entrepreneurship. It was noted that once the advisory committee meets, they would be required to document the minutes of that meeting and file in the division office. There was also discussion about including the benefactor of the endowed chair as part of the committee. It was noted that this happens at President Fallo's level.

Law 19 – V. Pham is still contemplating the revisions to Law 19. Some possibilities include the addition of CIS 2 as a requirement; also increasing to three units. V. Pham will advise the committee which direction this proposal will take.

The meeting was adjourned at 1:49 p.m.