

**EL CAMINO COLLEGE**  
**MINUTES OF THE COLLEGE CURRICULUM COMMITTEE**  
**October 24, 2017**

**CALL TO ORDER**

Meeting called to order at 2:33 p.m. by Chair Young.

**Recorder:** C. Escutia

**Members:**

*Present:* M. Anderson, C. Cervantes, M. Chaban, R. Davis, R. Donegan, R. Ekimyan, D. Eldanaf, E. French-Preston, C. Glover, J. Minei, R. Miranda, D. Roman, C. Striepe

*Absent:* J. Shankweiler

**Ex-Officio Members:**

*Present:* L. Clowers, A. Osanyinpeju, L. Plum, L. Suekawa

*Absent:* I. Castro, L. Young

**Guests:** W. Cox, P. Fairchild, L. Linka, M. Medina

**I. APPROVAL OF MINUTES**

Minutes of October 10, 2017, were approved via email by the College Curriculum Committee on October 23, 2017.

**II. CHAIR'S REPORT**

College Curriculum Committee Chair – J. Young

Chair Young began the meeting by clarifying an issue that the Committee had discussed at the last meeting regarding catalog description wording. She noted that she has since combed through the catalog and spoken with J. Shankweiler, L. Clowers, and L. Plum. Currently, various introductory sentences are used throughout the catalog. The consensus was that as long as the catalog description is written in complete sentences and is clear enough for students to understand, it is acceptable.

Chair Young mentioned that she will be attending the Academic Senate Plenary Session on November 2-4 in Irvine. She will be attending many sessions directly related to curriculum and will report back to the CCC at the November 7 meeting.

Chair Young presented the issue of overlapping proposals being sent out for review. In order to know which proposals to review, she recommended that CCC members carefully review the proposals listed in the email sent out prior to each meeting and to check the comments section in CurricUNET as the meeting # and date are listed there as well.

The new ECC Website was launched and, unfortunately, the alpha guide at the top was removed. Therefore, getting to the CCC Website and CurricUNET is a bit more complicated. The URL for the CCC Website is <http://www.elcamino.edu/academics/ccc/> and the URL for CurricUNET is <http://www.curricunet.com/elcamino/>. She mentioned that you can still

navigate between these sites from either page. M. Chaban noted that the A-Z alpha list is now located at the very bottom of the home page and that you must use Chrome to access the list. R. Donegan mentioned that if you click on “Faculty and Staff” and scroll down, you can get to CurricUNET and the CCC Website from there.

Chair Young presented the Degree and Certificate Audit Report. There were 85 “approved” degrees/certificates in CurricUNET. Changes for 40 were already reflected in the catalog and were therefore moved to “Active/Official.” The remaining 45 will become effective in fall 2018.

Chair Young thanked, E. French Preston for her work on the Standard Review Committee as well as the Committee at large for their review.

### **III. CURRICULUM ADVISOR’S REPORT**

Curriculum Advisor – L. Plum

L. Plum reported that issues still exist with regard to viewing certificates and degrees in CurricUNET. She is working with Governet to get the problem fixed and advised hard copies may need to be utilized in order to get the revisions finalized and sent to the Chancellor’s Office for approval. L. Plum reassured the committee that regardless of whether the certificates and degrees are visible in CurricUNET, they will be reviewed. In the meantime, please forward hard copies of any certificates and degrees directly to Chair Young.

### **CURRICULUM REVIEW**

#### **A. Full Course Review**

The committee approved the following courses, which are ready for final action:

1. Art 247A (ART 247A)
2. Dance 262 (DANC 262)
3. Law 16 (LAW 16)
4. Music 190A (MUSI 190A)
5. Nursing 103 (NURS 103)
6. Nursing 210 (NURS 210)
7. Physical Education 105ABC (PE 105ABC)
8. Physical Education 10A (PE 10A)
9. Physical Education 135ABCD (PE 135ABCD)
10. Physical Education 239 (PE 239)
11. Physical Education 266 (PE 266)
12. Physical Education 270 (PE 270)
13. Physical Education 35ABC (PE 35ABC)
14. Physical Education 45ABC (PE 45ABC)
15. Physical Education 74A (PE 74A)
16. Radiologic Technology 216 (RTEC 216)
17. Radiologic Technology 220 (RTEC 220)

## **B. Consent Agenda Proposals**

The committee approved the following courses, which are ready for final action:

1. Business 15 (BUS 15)
2. Business 24 (BUS 24)
3. Contemporary Health 3 (CH 3)
4. Dance 162 (DANC 162)
5. Dance 170 (DANC 170)
6. Film/Video 113 (FILM 113)
7. Film/Video 124 (FILM 124)
8. Law 15 (LAW 15)
9. Law 17 (LAW 17)
10. Medical Terminology 1 (MEDT 1)
11. Physical Education 208 (PE 208)
12. Photography 202 (PHOT 202)
13. Photography 203 (PHOT 203)
14. Social Science 101 (SSCI 101)
15. Social Science 103 (SSCI 103)
16. Sociology 113 (SOC 113)
17. Sociology 118 (SOC 118)

## **CURRICULUM DISCUSSION**

### **A. Full Course Review**

#### **Business Division**

Law 16 Civil Procedure was presented for CTE two-year course review. L. Clowers had a question regarding the 2009 textbook, which M. Chaban addressed was for historical cases and was appropriate. No other questions or comments from the committee.

It was moved by M. Chaban to approve, E. French-Preston seconded. The motion carried.

#### **Fine Arts Division**

Art 247A Intermediate Motion Graphics was presented as a new course proposal. There were no questions or comments from the committee.

Dance 262 Commercial Dance was presented for course review. L. Suekawa had a question regarding the Dance 240 prerequisite, which was addressed. There were no further questions or comments from the committee.

Music 190A Applied Music/Private Lessons was presented for course review. Chair Young tabled the proposal to allow more time for review.

Chair Young called for a motion to approve Art 247A and Dance 262. It was moved by E. French-Preston to approve, D. Roman seconded. The motion carried.

### **Health Sciences & Athletics Division**

Nursing 103 was presented for course reactivation with no questions or comments from the committee.

Nursing 210 was presented for CTE two-year course review. A minor change was made to the catalog description.

Physical Education 10A - Body Conditioning and Physical Fitness, Physical Education 35ABC - Men's Intercollegiate Football Team, Physical Education 45ABC - Men's Intercollegiate Golf Team, Physical Education 74A - Beginning Soccer, Physical Education 105ABC - Women's Intercollegiate Basketball Team, Physical Education 270 Fitness and Sports Nutrition, and Physical Education 135ABCD - Sport-Specific, Periodized training for Athletes were all present for course review. Minor corrections were made to the courses concerning spelling errors, outline and subject matter, and outcomes. PE 74A had a few minor edits made to the catalog description. No other questions or comments from the committee.

Physical Education 239 Slow Pitch Softball was presented for course reactivation. A minor change was made to the catalog description.

Physical Education 266 Stress Management for Healthy Living was present as a new course with no comments or questions from the committee.

Radiologic Technology 216 - Clinical Education 2 and Radiologic Technology 220 - Clinical Experience 6 were presented for CTE two-year course review with no questions or comments from the committee.

Chair Young called for a motion to approve the courses. It was moved by D. Roman to approve, R. Donegan seconded. The motion carried.

#### **B. Consent Agenda Proposals**

Business 15 and Business 24 were presented for CTE two-year course review.

M. Chaban responded to written comments in CurricUNET regarding the course learning objectives for BUS 15, typos in BUS 24, and terminology and the textbook in Law 17. All were addressed and resolved.

It was moved by M. Chaban, seconded by C. Striepe, that the committee approve the 17 consent agenda proposals. The motion carried.

#### **IV. CURRICULUM TRAINING**

Chair Young presented a "mini-training" on honors course development by explaining the criteria for approval. The guidelines are posted in CurricUNET and will be posted on the CCC website soon.

#### **V. VICE PRESIDENT'S REPORT**

Vice President of Academic Affairs – J. Shankweiler

No report.

## **VI. ANNOUNCEMENTS**

- R. Ekimyan introduced Maya Medina, the new Curriculum Analyst at Compton College.
- CCC Meeting #5: November 7, 2017 – 2:30-4:30 p.m., DE/Library 166

## **VII. ADJOURNMENT**

Chair Young called for a motion to adjourn the meeting. M. Chaban moved to adjourn, R. Miranda seconded, and the motion carried. Meeting was adjourned at 3:39 p.m.

**EL CAMINO COLLEGE**  
**COLLEGE CURRICULUM COMMITTEE**

**October 24, 2017**

**Approved Curriculum Changes Proposed for 2018-2019**

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**New Courses**

1. Art 247A - Intermediate Motion Graphics  
Units: 3.0 Lecture Hours: 2.0 Lab hours: 4.0 Faculty Load: 33.33%  
Prerequisite: Art 147 with a minimum grade of C  
Grading Method: Letter  
Credit Status: Associate Degree Credit  
Proposed CSU Transfer  
Proposed UC Transfer

This course continues studies at the intermediate level in the materials, methods, and techniques of Motion Graphics with an emphasis on increasing proficiency in the creation of digital movies, visual effects, and animation. Emphasis is placed on refining concepts and design skills to produce more advanced portfolio projects for a student reel.

2. Physical Education 266 - Stress Management for Healthy Living  
Units: 3.0 Lecture Hours: 3.0 Lab hours: 0 Faculty Load: 20.0%  
Recommended Preparation: English 1A  
Grading Method: Letter  
Credit Status: Associate Degree Credit  
Proposed CSU Transfer  
Proposed UC Transfer  
El Camino College AA/AS General Education - Area 5  
Proposed CSU General Education - Area E

This course examines the effects of stress as it relates to work, sports, academics and daily life. Topics include understanding the nature of stress, the physiological and psychological reactions to stress and its effects on health (psychoneuroimmunology), assessments of personal coping styles, strategies for coping effectively with stress, relaxation techniques, mindfulness, and positive self-talk. Emphasis is placed on practical application of stress management techniques in daily life.

**New Distance Education Online/Hybrid Course Version**

1. Social Science 101 - Introduction to Social Sciences
2. Social Science 103 - Introduction to Social Justice Studies
3. Sociology 113 - Gender and Society
4. Sociology 118 - Sociology of Sexualities

## Course Review

1. Dance 162 - Hip Hop Dance
2. Dance 170 - Improvisation
3. Dance 262 - Commercial Dance
4. Film/Video 113 - Screenplay Analysis
5. Film/Video 124 - Production Planning
6. Physical Education 135abcd - Sport-Specific, Periodized Training for Athletes

## Course Review; Change in Catalog Description

1. Physical Education 208 - Bowling

### *Current Status/Proposed Changes*

This course examines the ~~basic~~ skills, rules, etiquette, scoring, and playing strategies for the activity of bowling. Students will be introduced ~~to the mechanics of stance, delivery, and follow through as well as proper grip of the ball.~~ In this course, students will examine and to selecting the proper bowling ball and grip with an understanding of one's stance, approach, and delivery of the bowling ball. Students will practice the physical and mental skills required to succeed in this lifetime activity. Students will also participate in league play during the semester.

### *Recommendation*

This course examines the skills, rules, etiquette, scoring, and playing strategies for the activity of bowling. Students will be introduced to selecting the proper bowling ball and grip with an understanding of one's stance, approach, and delivery of the bowling ball. Students will practice the physical and mental skills required to succeed in this lifetime activity. Students will also participate in league play during the semester.

## Course Review; Change in Catalog Description, New Distance Education Online Course Version

1. Physical Education 270 - Fitness and Sports Nutrition

### *Current Status/Proposed Changes*

This course examines the nutritional and dietary requirements of actively exercising physically active adults and those engaged involved in competitive sports athletic competition. The course emphasizes ~~the study of optimal nutritional regimens for improved fitness and performance~~ nutrition regimens as an integral part of overall health and peak performance. Emphasis is placed on human nutrition needs, the role of supplements as ergogenic aids, and the integration of diet and exercise in achieving goal optimal body weight and composition.

### *Recommendation*

This course examines the nutritional and dietary requirements of physically active adults and those involved in athletic competition. The course emphasizes optimal nutrition regimens as an integral part of overall health and peak performance. Emphasis is placed

on human nutrition needs, the role of supplements as ergogenic aids, and the integration of diet and exercise in achieving optimal body composition.

## **Course Review; Change in Catalog Description, Course Number, Descriptive Title**

### *Current Status/Proposed Changes*

#### 1. Physical Education 74A - Beginning Soccer

~~This course offers soccer instruction, practice, and competitive play that is suited for students of every skill level. Basic and advanced technical skills, laws of the game, tactics and strategies and set plays will be presented with the aim of improving the student's current ability level. Exercise training specific to the physical demands of soccer will be included along with discussions on the mental aspects of the sport and prevention of soccer related injuries. Students successfully completing this course will acquire the skills and knowledge to enjoy soccer as a lifelong sport will provide instruction for beginning soccer players. Technical skills taught will include passing, controlling, heading, shooting, tackling, and dribbling the soccer ball. Basic soccer strategies will be introduced and students will gain a working knowledge of the Laws of Soccer. Students will learn the importance of fitness in order to be able to perform the technical aspects of soccer.~~

### *Recommendation*

Physical Education 74A - Beginning Soccer

This course will provide instruction for beginning soccer players. Technical skills taught will include passing, controlling, heading, shooting, tackling, and dribbling the soccer ball. Basic soccer strategies will be introduced and students will gain a working knowledge of the Laws of Soccer. Students will learn the importance of fitness in order to be able to perform the technical aspects of soccer.

## **Course Review; Change in Course Number, New Distance Education Online/Hybrid Course Version**

### *Current Status/Proposed Changes*

#### 1. Physical Education 10A - Body Conditioning and Physical Fitness

### *Recommendation*

Physical Education 10A - Body Conditioning and Physical Fitness

## **Course Review; Changes in Conditions of Enrollment (Pre/Corequisite, Recommended Preparation or Enrollment Limitation)**

#### 1. Contemporary Health 3 - Drugs and Alcohol in Society

### *Current Status/Proposed Changes*

Recommended Preparation: ~~eligibility for English A~~ or and English 84



*Recommendation*

Recommended Preparation: English A and English 84

2. Physical Education 105abc - Women's Intercollegiate Basketball Team

*Current Status/Proposed Changes*

~~Enrollment Limitation~~ Recommended Preparation: high school varsity experience or equivalent skill

*Recommendation*

Recommended Preparation: high school varsity experience or equivalent skill

**Course Review; Changes in Conditions of Enrollment (Pre/Corequisite, Recommended Preparation or Enrollment Limitation), Catalog Description**

1. Physical Education 35abc - Men's Intercollegiate Football Team

*Current Status/Proposed Changes*

~~Enrollment Limitation~~ Recommended Preparation: high school varsity experience or equivalent skill

This course provides instruction and practice in the ~~advanced techniques~~ advanced offensive and defensive techniques and strategies of football and the opportunity for intercollegiate competition. Student athletes ~~will~~ may compete against conference schools and other colleges.

*Recommendation*

Recommended Preparation: high school varsity experience or equivalent skill

This course provides instruction and practice in the advanced offensive and defensive techniques and strategies of football and the opportunity for intercollegiate competition. Student athletes may compete against conference schools and other colleges.

2. Physical Education 45abc - Men's Intercollegiate Golf Team

*Current Status/Proposed Changes*

~~Enrollment Limitation~~ Recommended Preparation: high school varsity experience or equivalent skill

This course provides instruction and practice in the advanced techniques of golf and the opportunity for intercollegiate competition. Student ~~athletes will~~ athletes may compete against conference schools and other colleges. Student athletes must meet California Community College eligibility requirements as established by the California Community College Athletic Association.

*Recommendation*

Recommended Preparation: high school varsity experience or equivalent skill

This course provides instruction and practice in the advanced techniques of golf and the opportunity for intercollegiate competition. Student athletes may compete against conference schools and other colleges. Student athletes must meet California Community College eligibility requirements as established by the California Community College Athletic Association.

### **CTE Two-Year Course Review**

1. Business 15 - Business Mathematics
2. Business 24 - Small Business Entrepreneurship
3. Law 15 - Civil and Criminal Evidence
4. Law 17 - Legal Research and Writing
5. Medical Terminology 1 - Medical Terminology
6. Photography 202 - Intermediate Photography
7. Photography 203 - Advanced Photography
8. Radiologic Technology 216 - Clinical Education 2
9. Radiologic Technology 220 - Clinical Experience 6

### **CTE Two-Year Course Review; Changes in Conditions of Enrollment (Pre/Corequisite, Recommended Preparation or Enrollment Limitation), Catalog Description**

1. Law 16 - Civil Procedure

*Current Status/Proposed Changes*

Prerequisite: Law 11 with a minimum grade of C or concurrent enrollment in Law 11 with departmental approval

This course examines civil court procedures before filing a lawsuit in a court of law through trial and appeal, and is designed to provide expertise in drafting legal documents from the inception of the civil action through the pleading stage. Topics include parties to the action, jurisdiction and venue, the summons, defaults, pleadings, and attacking the pleadings. Students are also introduced to the law of evidence.

*Recommendation*

Prerequisite: Law 11 with a minimum grade of C or concurrent enrollment in Law 11 with departmental approval

This course examines civil court procedures before filing a lawsuit in a court of law through trial and appeal, and is designed to provide expertise in drafting legal documents from the inception of the civil action through the pleading stage. Topics include parties to the action, jurisdiction and venue, the summons, defaults, pleadings, and attacking the pleadings. Students are also introduced to the law of evidence.

2. Nursing 210 - Implications of Pathophysiology Concepts for Nurses

*Current Status/Proposed Changes*

Prerequisite: Nursing ~~150B~~ 153 with a minimum grade of C or licensed Registered Nurse or Vocational Nurse

In this course, the student will ~~explore the effect of illness~~ deepen their understanding of pathophysiology and the progressive effects of disease on the human body.

~~Common disorders of the major body systems are~~ single and multi-system disorders will be used to illustrate clinical relationships among the effect of diseases on the body.

~~Clinical application of the concepts of pathophysiology will assist the nurse in providing effective, scientifically based patient~~ knowledge of pathophysiology, patient assessment, diagnostics, and management of care.

*Recommendation*

Prerequisite: Nursing 153 with a minimum grade of C or licensed Registered Nurse or Vocational Nurse

In this course, the student will deepen their understanding of pathophysiology and the progressive effects of disease on the human body. Common single and multi-system disorders will be used to illustrate clinical relationships among the knowledge of pathophysiology, patient assessment, diagnostics, and management of care.

**Course Reactivation; Course Review; Changes in Catalog Description, Transfer Status**

*Current Status/Proposed Changes*

1. Physical Education 239 - Slow Pitch Softball

Units: 1.0 Lecture Hours: 0 Lab Hours: 3.0 Faculty Load: 15.00%

Grading Method: Letter

Credit Status: Associate Degree Credit

Proposed CSU Transfer

Proposed UC Transfer

El Camino College AA/AS General Education - Area 5

Proposed CSU General Education - Area E

This course offers instruction in slow pitch softball, practice, and competitive play suited for students of every skill level. ~~Basic~~ Instruction and demonstration of basic and advanced technical skills, rules of the game, tactics and strategies and situational play will be presented. Exercise training specific to the physical demands of slow pitch softball will be included, as well as discussions on the health aspects of the sport and ~~the prevention~~ strategies of related injuries safety. Students successfully completing this course will acquire the skills and knowledge to enjoy slow pitch softball as a lifelong sport.

*Recommendation:*

Physical Education 239 - Slow Pitch Softball

Units: 1.0 Lecture Hours: 0 Lab Hours: 3.0 Faculty Load: 15.00%

Grading Method: Letter

Credit Status: Associate Degree Credit

Proposed CSU Transfer

Proposed UC Transfer

El Camino College AA/AS General Education - Area 5

Proposed CSU General Education - Area E

This course offers instruction in slow pitch softball, practice, and competitive play suited for students of every skill level. Instruction and demonstration of basic and advanced technical skills, rules of the game, tactics and strategies and situational play will be presented. Exercise training specific to the physical demands of slow pitch softball will be included, as well as discussions on the health aspects of the sport and strategies of safety. Students successfully completing this course will acquire the skills and knowledge to enjoy slow pitch softball as a lifelong sport.

**Course Reactivation; CTE Two-Year Course Review; Changes in Lecture Hours, Lab Hours, Term Length, Conditions of Enrollment (Pre/Corequisite, Recommended Preparation or Enrollment Limitation), Transfer Status**

*Current Status/Proposed Changes*

1. Nursing 103 - Nurse Assistant

Units: 5.0 Lecture Hours: ~~6.00~~5.0 Lab Hours: ~~42~~16.00 Faculty Load: 100.00%

Length: ~~9~~8 weeks

Prerequisite: ~~Physical examination including a negative tuberculin skin test during the class session or a clear chest x-ray within one year of class session. Applicants are required to obtain a complete physical examination, proof of negative Tuberculosis and Measles-Mumps-Rubella (MMR) and receive a Hepatitis B vaccination prior to Orientation Day. Clear background check of no DUI, misdemeanor, or felony convictions.~~

Recommended Preparation: English 84 and Mathematics 12

Grading Method: Letter

Credit Status: Non-Degree Credit

Proposed CSU Transfer

Proposed UC Transfer

This course prepares the student to function as an entry-level worker on a health care team in a long-term care facility. The focus is on preparing the student to provide direct care to the patient/resident; to promote comfort measures; and collect, record and report data to licensed personnel. Principles of critical thinking, team building, ethics, caring and cultural sensitivity are integrated throughout the course.

*Recommendation*

Nursing 103 - Nurse Assistant

Units: 5.0 Lecture Hours: 6.5 Lab Hours: 16.0 Faculty Load: 100.00%

Term Length: 8 weeks

Prerequisite: Applicants are required to obtain a complete physical examination, proof of negative Tuberculosis and Measles-Mumps-Rubella (MMR) and receive a Hepatitis B vaccination prior to Orientation Day. Clear background check of no DUI, misdemeanor, or felony convictions.

Recommended Preparation: English 84 and Mathematics 12

Grading Method: Letter

Credit Status: Non-Degree Credit

Proposed CSU Transfer

Proposed UC Transfer

This course prepares the student to function as an entry-level worker on a health care team in a long-term care facility. The focus is on preparing the student to provide direct care to the patient/resident; to promote comfort measures; and collect, record and report data to licensed personnel. Principles of critical thinking, team building, ethics, caring and cultural sensitivity are integrated throughout the course.