

**PROPOSAL FOR NEW MAJOR OR REVISION TO EXISTING MAJOR**

**1.0 IDENTIFICATION OF NEW/EXISTING MAJOR:**

1.1 DIVISION: \_\_\_\_\_

1.2 DEPARTMENT: \_\_\_\_\_

1.3 MAJOR: \_\_\_\_\_

NEW: \_\_\_\_\_ EXISTING: \_\_\_\_\_ ASSOCIATE IN ARTS: \_\_\_\_\_ ASSOCIATE IN SCIENCE: \_\_\_\_\_

1.4 PROPOSER: \_\_\_\_\_ EXTENSION: \_\_\_\_\_

(Indicate person to whom questions should be directed.)

1.5 DIVISION CURRICULUM COMMITTEE (DCC) APPROVAL DATE: \_\_\_\_\_

**2.0 PROPOSED ACTION:**

_____ New Major	_____ Catalog Program Description
_____ New Option	_____ Course Requirements
_____ Inactivate Major	_____ Units
_____ Inactivate Option	_____ Program Prerequisites
_____ Reactivate	_____ Other (specify): _____
_____ Title: _____	

(Indicate revised title.)

**3.0 JUSTIFICATION:**

*The justification must address all areas indicated in 2.0 and is to be written in complete sentences. The addition or deletion of any course must be explained. If necessary, attachments are acceptable.*

**4.0 CATALOG PROGRAM DESCRIPTION:**

*A Catalog program description is to be no more than 125 words. A proposal for a new major must include a catalog program description; indicate the word count at the end of the description and list the key courses from which the description was developed. If a new option is being added to an existing major, review the current program description for relevancy, and, if necessary, revise the description. Any revisions to an existing description must be indicated with the highlighting of new text and/or the striking out of text that is to be removed. Indicate the word count at the end of the description. If necessary, attachments are acceptable.*

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5.0 EXISTING MAJOR	6.0 PROPOSED MAJOR						
5.1 Program Prerequisites:	6.1 Program Prerequisites:						
5.2 Course Requirements	6.2 Course Requirements						
<table border="1"><thead><tr><th><u>Title/Number</u></th><th><u>Descriptive Title</u></th><th><u>Units</u></th></tr></thead><tbody></tbody></table>	<u>Title/Number</u>	<u>Descriptive Title</u>	<u>Units</u>	<table border="1"><thead><tr><th><u>Title/Number</u></th><th><u>Descriptive Title</u></th><th><u>Units</u></th></tr></thead><tbody></tbody></table>	<u>Title/Number</u>	<u>Descriptive Title</u>	<u>Units</u>
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<u>Title/Number</u>	<u>Descriptive Title</u>	<u>Units</u>					
5.3 Total Units:	6.3 Total Units:						
5.4 Number of units in the major or specific courses that must be completed at El Camino College:	6.4 Number of units in the major or specific courses that must be completed at El Camino College:						
5.5 Other Requirements:	6.5 Other Requirements:						

**7.0 NOTIFICATION:** *If this proposal includes a recommendation for the addition or deletion of a course or courses from another division(s), the dean of the division submitting this proposal must notify the dean(s) and counselor(s) of the other division(s). Notification must be completed before this proposal is submitted to the Curriculum Office.*

*Deans receiving notification are responsible for informing their Division Curriculum Committees and appropriate faculty of the revisions*

The following have been notified of revisions to the major:

7.1 Division Dean(s): \_\_\_\_\_ Date: \_\_\_\_\_

7.2 Division Counselor(s): \_\_\_\_\_ Date: \_\_\_\_\_