



EL CAMINO COLLEGE

FINE ARTS DIVISION

THEATRE DEPARTMENT MEETING

MEETING DATE: March 11, 2014

TIME: 8:30AM – 9:30AM

ATTENDING:

☒ B. Georges

☒ R. Scarlata

☒ C. Fitzsimons, Dean

☒ D. Hayden, Associate Dean

LOCATION: Dean's Office

RECORDER: D. Kyte

VISITORS:

MEETING MINUTES

I. INFORMATION/ANNOUNCEMENTS (10 MINUTES)

A. Approval of February 11, 2014 meeting minutes

Approved.

B. Theatricum Botanical master class debrief

- Had a good attendance from the Theatre department but the department would like more participation from other instructors.
- They invited ECC students to audition for the summer rep company.

C. ELECTRICIDAD debrief

- The production was very well received. This was the first time they incorporated a video.
- The ACTF judges attended the production on Sunday and were very complimentary.
- The Electricidad ticket sales report was reviewed.
- C. Fitzsimons will contact Student Development about posting flyers for productions.
- Publicity options were discussed.

D. Spring Curriculum and SLOs

- THEA 103 approved for C-ID and articulation with CSULB
- THEA 184 approved for C-ID
- Course SLOs to be assessed Spring 2014 as on new timeline
- Review of List of courses offered on a limited basis
 - The Spring 14 schedule of SLO assessments and the list of courses offered on a limited basis were reviewed and discussed.
 - Beginning Fall 14, THEA 217 (Acting Shakespeare) will be offered every two years in the Fall semester.

E. Clery Act

- A power point presentation created by Chief Trevis on the Clery Act was reviewed and discussed.
- If any type of crime has been disclosed to faculty or staff, they are required to report it to Campus Police, even if it is hearsay.

II. DISCUSSION/ACTIONS (40 MINUTES)

FUTURE AGENDA ITEMS: Share Program Review with P/Ts at Fall Flex 2014

NEXT MEETING: April 8, 2014 **ATTACHMENTS:** Minutes – 2/11/14; Electricidad ticket sales report; Spring 14 schedule of SLO assessments DRAFT; List of courses offered on a limited basis.; Clery Act; Career Pathways grant

A. Upcoming Performances

- Cabaret update
 - o Cabaret has been cast.
- Theatre director for “As You Like It”
 - o We may need to submit a job announcement for a director for this play.
 - o J. DeMita cannot direct it however he has submitted some suggestions for play 3.
- N. Adler attended the meeting and addressed the following:
 - o N. Adler requested the schedule for Fall 2014 performances
 - o For play 2 there will be two Saturday matinees instead of having opening night on Halloween.
 - o Theatre faculty will forward the audition schedule to N. Adler.
 - o For Spring 2015, the musical will be in the 4th position. N. Adler informed faculty that there will only be two matinees due to the final Choral performance on 5/3.
 - o C. Fitzsimons will discuss changing the location of the Chorale performance on 5/3 at the next CFA meeting so it does not conflict with the last musical matinee on 5/3.

B. Lab fee proposal for tickets to required performances

- D. L. Hayden reported that we cannot charge a lab fee for required performances along with registration fees.
- D. L. Hayden will get clarification from Q. Chapman about notifying students in the class schedule about performance attendance requirements.

C. High school outreach

- Career Pathways grant
 - o C. Fitzsimons recently met with Centinela Valley school district who presented her with some pathways they are looking for in order to apply for a grant being offered at the State level.
 - o They are inviting community colleges and high schools to work together with businesses to create career pathways that would prepare students for entry level skilled jobs.
 - o Faculty are invited to attend meetings on Wednesdays at 1:30pm to brainstorm some ideas that we may implement.
- General outreach and publicity
 - o B. Georges is meeting with Santa Ana College next week.
 - o B. Georges suggested having a summer production for high school students.
 - o C. Fitzsimons suggested recommending high school students take a Theatre appreciation course.

III. OTHER