



EL CAMINO COLLEGE
FINE ARTS DIVISION

*Art • Communication Studies • Dance
Film/Video • Music • Photography • Theatre
Art Gallery • Center for the Arts*

Division Curriculum Committee

MEETING DATE: March 20, 2018

LOCATION: MUSI-204

TIME: 1:00PM-2:00PM

RECORDER: D. Kyte; Sr. Clerical Assistant

ATTENDING:

- | | |
|---|--|
| <input checked="" type="checkbox"/> E. Adamis | <input checked="" type="checkbox"/> I. Mori |
| <input checked="" type="checkbox"/> L. Almo | <input type="checkbox"/> H. Estrada, Compton Representative |
| <input checked="" type="checkbox"/> P. Chambers-Salazar | <input type="checkbox"/> G. Castro; M. Lanier, K. Iino, Fine Arts counselors |
| <input checked="" type="checkbox"/> W. Georges | <input type="checkbox"/> B. Price, Dean |
| <input checked="" type="checkbox"/> L. Leach | <input checked="" type="checkbox"/> W. Cox, Associate Dean |
| <input checked="" type="checkbox"/> J. Minei | |

GUEST:

MEETING MINUTES

I. INFORMATION/ANNOUNCEMENTS

- A. Minutes from February 20, 2018
- Approved.

II. DISCUSSION/ACTIONS

- A. Spring 2018 Evaluations – W. Cox
- For spring evaluations, reviewed pending proposal, which lists everything that is moving through right now. We have two CTE classes to go in.
 - W. Cox asked P. Chambers-Salazar and J. Minei to talk to Harvey.
 - He suggested J. Mine check with Janet on, Art 194, which was originally going to be a course inactivation, but we need to make sure it does not get inactivated.
 - W. Cox will email the information to J. Minei
- B. Majors and Certificates – W. Cox
- L. Adamis sent for new certificates and programs to Lavonne. The committee has not had a chance to meet with them about these. L. Leach said Lavonne emailed him back on March 2nd to let him know that she will look into it. He is waiting to hear back from her.
 - W. Cox will email another list of proposals that we are working on right now.
 - L. Adamis is trying to change the curriculum for the AA in dance.

- W. Cox reviewed the sheets for changes to a certificate or a major. They want to have a standardized format. W. Cox will send the forms to committee members. The forms are also listed on the page for curriculum.
- W. Cox will check to see if he can export the forms to a Word doc that can be edited. He will also send a digital copy of an example of what to include in the forms for new certificates, etc.
- W. Cox reminded the committee that they want to see job statistics and growth as well.
- W. Cox also provided a sheet listing the schedule for the college curriculum meetings, which also lists timelines for when J. Minei must submit certain documents to be viewed at that particular meeting.

III. OTHER

- A. L. Plum is in charge of the curriculum for the college. For any new certificate forms, you will need to make an appointment with L. Plum.
- B. The committee was reminded that we don't put certs and degrees into CurricUNET. They are handled in the curriculum office. The school can approve curriculum now but certs and degrees still need to go to the Chancellor's Office.
- C. The official policy will be published soon distinguishing the differences between Certificates of Achievement and Certificates of Accomplishments. They are changing the requirements between the two.
- D. They are proposing, for 8 - 16 or more units, it must be a Cert of Achievement and must go to Chancellor's Office for approval. A Cert of Achievement can be as little as 6-8 units and can go up to 16 units. Cert of Accomplishment courses can also be applied to the Cert of Achievement.
- E. For Music 130. P. Chambers-Salazar will have Janet make W. Cox a co-contributor. A. Patterson hasn't been able to get on to make changes. P. Chambers-Salazar will ask her to mark up the course outline and try to get it in. She will run it by Alan Chan as well.
- F. J. Minei said that for the Cert for Communication Studies, L. Plum was trying to determine if it was too long to reactivate. It was deactivated when the AA-T's came in. L. leach said they want to send the same form forward again. They are waiting to hear back from L. Plum. W. cox will check with her on it.
- G. J. Minei let the committee know that for justifications; he has been reviewing info and can forward it to committee members if they are interested.