



EL CAMINO COLLEGE
FINE ARTS DIVISION

*Art • Communication Studies • Dance
Film/Video • Music • Photography • Theatre
Center for the Arts • Discovery*

DIVISION SLO COMMITTEE

MEETING DATE: Tuesday March 13, 2012

LOCATION: Dean's office

TIME: 1:00PM-2:00PM

RECORDER: D. Hayden

ATTENDING:

D. Berney

H. Storms

W. Georges

R. Swade

C. Mello. SLO Facilitator

C. Fitzsimons, Dean

K. O'Brien

D. L. Hayden, Associate Dean

D. Rowan

VISITORS:

MINUTES

(APPROVED 5/1/12)

I. INFORMATION/ANNOUNCEMENTS

A. Report from SLO Facilitator

C. Mello thanked all the Department SLO Representatives for making sure the Fine Arts division met the SLO goal for entering all Fall 2011 Course SLO Assessments on CurricUNET by the March 2 deadline. While there remain a few wrinkles to be worked out, by in large, the division was very successful.

The Division is on track for Spring semester SLO assessments. Film, Music, and Theatre departments will be doing Course Level SLO Assessments. Communication Studies, Dance, and Theater will be completing their Program Level SLO Assessments.

Department Reps were invited to contact C. Mello or D. Hayden if they have any questions about their assessments.

B. Letter from the ACCJC and SLO Rubric (Goal: Proficiency by Fall 2012)

C. Mello and D. Hayden shared the February letter from the ACCJC and directed the committee specifically to recommendations #2 and #5 concerning SLO expectations. The committee reviewed two SLO rubrics in order to understand what is meant by meeting the "Proficiency" standard.

C. Mello encouraged the committee to advocate with their departments the need to do SLO work authentically, that is, to make the SLO process a meaningful one. The first step is to get the faculty to do the SLO Assessment reports. The next step is to

determine what the faculty can do with the reports to improve programming and instruction.

C. Mello suggested that once a semester, starting this Spring, Reps set aside 10 minutes at a department meeting to discuss their Course SLO Assessment results.

C. Approval of Minutes

The minutes from the February 9, 2012 DSLOC meeting were approved unanimously.

II. DISCUSSION/ACTIONS

A. Report from Department Representatives

1. Courses without SLOs

- ComS-3 Small Group Communication
- Music-63 Introduction to Music Theory
- Theatre-88 Fundamentals of Stage Makeup

Department Representatives were instructed to complete these missing SLO statements and post them on CurricUNET before May 1.

C. Mello suggested that, if desired, reps could pass first drafts of SLO statements to him or D. Hayden for direct feedback.

2. Course SLO Statement Revisions

The committee discussed ways to ensure quality SLO statements. C. Mello and D. Hayden said that they could review draft statements, if needed. The Department Reps were asked to complete their review of their course SLO statements and submit revisions to C. Mello by May 1.

3. Program SLO Alignment with Course SLOs

Department Reps were asked to submit their complete list of Course SLO statements with each course designated as aligning to a specific Program SLO by May 1. (original due date December 2011)

B. Faculty Training by Department Reps on CurricUNET SLO Module

Campus training sessions on the SLO Module are over. C. Mello clarified that from now on Department Representatives are expected to train their faculty as needed.

C. Follow Up on CurricUNET by Department Reps

- W. Georges reported that he was working to revise the Theatre assessments and would resubmit them by Monday, March 19.
- D. Berney reported that all the Dance assessments were submitted, some were kicked back, and the revisions were resubmitted by P. Santelman.
- K. Whitney reported no problems with submitting the Art Course SLO Assessment reports.
- K. O'Brien also reported no problems.

The Reps agreed that better communication was needed when a report is kicked back. C. Mello indicated that CurricUNET is not set up to issue automatic emails in these cases and that he would make a point of sending follow-up emails.

The Reps questioned how part-time faculty and Compton faculty will learn about revisions to Course SLO statements. D. Hayden agreed to find out.

The Art Department was having trouble accessing many of the Course SLO Assessments submitted before Fall 2011. C. Mello and D. Hayden will try to identify which courses have been assessed so as to clarify which course are currently absent from CurricUNET view.

III. FUTURE AGENDA ITEMS: Course SLO Statement revisions and alignment to Program SLO(s),

IV. NEXT MEETING: Tuesday, May 1 at 1:00pm in the Dean's office

Attachments:

ACCJC Letter

Rubric for Evaluating Institutional Effectiveness – Student Learning Outcomes