



EL CAMINO COLLEGE
FINE ARTS DIVISION
DIVISION SLO COMMITTEE

MEETING DATE: Tuesday, October 1, 2013

LOCATION: MUSI-207

TIME: 1:00PM-2:00PM

RECORDER: D. L. Hayden

ATTENDING:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> D. Berney | <input type="checkbox"/> D. Rowan | <input checked="" type="checkbox"/> F. Sadeghi-Tabrizi, DSLO Facilitator |
| <input checked="" type="checkbox"/> W. Georges | <input checked="" type="checkbox"/> H. Storms, ALC Representative | <input checked="" type="checkbox"/> C. Fitzsimons, Dean |
| <input type="checkbox"/> J. Nacheff | <input checked="" type="checkbox"/> R. Swade | <input checked="" type="checkbox"/> D. L. Hayden, Associate Dean |
| <input checked="" type="checkbox"/> K. O'Brien | | |

GUESTS: C. Mello and K. Whitney, SLO Campus Coordinators

MINUTES

I. INFORMATION/ANNOUNCEMENTS

A. Approval of May 7, 2013 minutes

The minutes were approved. [KO/RS]

B. Fall 2013 Goals

1. Fall 2013 Course SLO and PLO Assessments (schedule attached)

- Use current statements
- Assessments completed by Dec.13
- Reports entered on TracDat
 - ▷ Division deadline Friday, Dec. 13, 2013
 - ▷ College deadline Mon., Feb. 10, 2014

It was clarified that revised course SLO statements might be used for Fall assessments if they have been approved by the Division SLO Facilitator.

2. Revisions: submit "Statement Drafting Worksheet" electronically to

fsadeghitabrizi@elcamino.edu

- PLO statements (3 total) due Friday, October 4
- Course SLO statements due Friday, Nov. 8 (250 courses x 3 statements = 750 statements)

D. L. Hayden will send SLO drafting worksheet electronically to D. Rowan.

3. Trainings (memo attached)

- Department SLO Reps attend both trainings:
 - ▷ Writing SLO Statement training
 - ▷ TracDat training
- Faculty scheduled for assessments attend TracDat training

Additional TracDat Training was scheduled on October 11 at 11am in the Library West Basement.

II. DISCUSSION/ACTIONS

A. Plan for Statement Revisions

1. Timeline (PLO and SLO revision due dates above)

- Set date and time for individual Department representatives to meet with DSLO Facilitator before October 31

NEXT MEETING: Tuesday, Nov. 7

ATTACHMENTS: Minutes 5/7/13; Fall SLO/PLO Assessments; TracDat Trainings; SLO Worksheet for Statement Revisions; SLO Statement Guide

9/26/2013

- Sign ups for Course SLO revision assistance: Thursdays, Oct 3, 10, 17, 24, 31 from 3:30-4:30pm in Musi 138
- 2. Checklist for revised statements
- 3. Compton Center Collaboration TBD after November 8
 - Communication Studies: RIOS and S. SUBRAMANIAN
 - Dance: M. PHILLIPS
 - Music: M. UCH and H. ESTRADA
 - Film/Video: A. LAWSON

Action Items:

D. L. Hayden will update Fall 2013 Assessment schedule.

C. Mello will find out whether department reps can enter SLO assessments on TracDat.

F. Sadeghi-Tabrizi to follow up with J. Nacheff about PLO revisions for Commercial Music Certificate. In addition, she will send all new PLO statements to associate dean by 10/2 and copy R. Murray, and Dr. Bunting at Compton College.

D. L. Hayden will send out notice of TracDat training to part-timers

Department representatives will arrange to meet with Division SLO Facilitator.

III. OTHER

IV. FUTURE AGENDA ITEMS: Updated Fall 2013 SLO Assessments; Spring 2014 SLO Assessments

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9/26/2013