



**EL CAMINO COLLEGE**  
FINE ARTS DIVISION  
**DIVISION SLO COMMITTEE**

**MEETING DATE:** Thursday, November 7, 2013

**LOCATION:** MUSI-207

**TIME:** 1:00PM-2:00PM

**RECORDER:** D. Kyte

**ATTENDING:**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> D. Berney             | <input type="checkbox"/> D. Rowan                                 | <input checked="" type="checkbox"/> F. Sadeghi-Tabrizi, DSLO Facilitator |
| <input checked="" type="checkbox"/> W. Georges | <input checked="" type="checkbox"/> H. Storms, ALC Representative | <input checked="" type="checkbox"/> C. Fitzsimons, Dean                  |
| <input type="checkbox"/> J. Nacheff            | <input checked="" type="checkbox"/> R. Swade                      | <input checked="" type="checkbox"/> D. L. Hayden, Associate Dean         |
| <input checked="" type="checkbox"/> K. O'Brien |   |  |

**GUESTS:** C. Mello, SLO Campus Coordinator; E. Adamis for D. Berney

---

## MINUTES

### I. INFORMATION/ANNOUNCEMENTS

A. The October 1, 2013 minutes were approved.

B. Fall 2013 SLO Goals

1. Revised Course SLO statements report (due Friday, Nov. 8)
  - Post Nov. 8 revision clean upThe division is on track to meet its SLO revision goals.

2. Report on Revised Course SLOs sent to Compton Center
  - Communication Studies: RIOS and C. SUBRAMANIAM
  - Dance: M. PHILLIPS
  - Music: M. UCH and H. ESTRADA
  - Film/Video: A. LAWSON

DSLOC reps reported mixed success in coordinating with Compton faculty and requested dean intervention to facilitate this collaboration. In lieu of email, faculty suggested that a Skype conference with Compton could be one solution. D.L. Hayden will contact R. Murray to discuss a better collaboration plan.

3. Revised Fall 2013 SLO Assessment Schedule attached
  - Use current statements
  - Assessments completed by Dec.13
  - Reports entered on TracDat
    - ▷ Division deadline Friday, Dec. 13, 2013
    - ▷ College deadline Mon., Feb. 10, 2014

The DSLO Facilitator clarified that full- and part-time faculty are expected to enter assessment reports on TracDat.

### II. DISCUSSION/ACTIONS

A. Department SLO Representative Role in Fall 2013 Course Assessments

1. Department Representative TracDat Training report
2. Supporting quality assessments
3. Raising substantive discussions for department meetings

The DSLO representatives reported on whether they have attended aTracDat training:

YES: Art

---

**NEXT MEETING:** Spring 2014

**ATTACHMENTS:** Minutes 10/1/13; Revised Fall SLO/PLO Assessments; TracDat template; Sample Rubric Grid; Draft Spring 2014 SLO Assessments

11/4/2013

NO: Film, Theatre, Coms

DON'T KNOW: J. Nacheff, D. Rowan.

The committee reviewed the TracDat template for course SLOs and discussed ways to support quality assessments with department faculty. The SLO representatives will be raising agenda items for discussion at department meetings in the spring after SLO assessment results are entered into TracDat.

B. Draft Spring 2014 SLO Assessment Schedule

The committee reviewed the Spring 2014 Assessment Schedule and made recommendations for revision based on availability of course offerings. D.L.Hayden will revise and circulate to faculty before the end of the semester.

III. OTHER

IV. FUTURE AGENDA ITEMS:

---

NEXT MEETING: Spring 2014

ATTACHMENTS: Minutes 10/1/13; Revised Fall SLO/PLO Assessments; TracDat template; Sample Rubric Grid;  
Draft Spring 2014 SLO Assessments

11/4/2013