

**Health Sciences & Athletics
Division Curriculum Meeting
August 29, 2014
Meeting Minutes**

Members Present:

Sandra Bartiromo
LeValley Pattison
Rory Natividad
Randy Totorp

Meeting was called to order at 8:05am

Sandra Bartiromo – HSA DCC Chairperson

Passed out flier regarding DCC technical review and the division representatives responsibilities. Sandra discussed that the DCC should be putting in more comments when they review courses. The DCC members should review the entire course proposal for clarity and technical accuracy. The entire proposal should be meticulously proofread and edited. The goal of the DCC review process is to work with the discipline instructors so that a pristine proposal is sent forward to the College Curriculum Committee.

The committee went over the Fall curriculum plan.

Sandra updated the committee on Dr. Arce's report to the College Curriculum Committee.

The committee reviewed PE 277. Julie Meredith will go in and clean up grammar and punctuation. Committee also reviewed PE 255 Sand Volleyball and Intercollegiate Off-Season Sand Volleyball. Minor changes were suggested for PE 255. LeValley will make necessary changes and will tweek the subject matter into outline form. Levalley has not submitted the Off-Season course yet. She will make changes and then submit for consultation.

Next DCC Meeting will be Friday, September 26, 2014 at 8:00am in PE-S229.