



Health Science and Athletics

February 6, 2019

Minutes – Flex Day - Division

Meeting Commencement

The meeting began at 10:30 a.m. The division faculty and staff were welcomed back to the beginning of the spring 2019 semester.

Clery Act Presentation – G. Robertson

Nina Wong, the new Clery Compliance Coordinator, was introduced to the division. The presentation was to discuss the Campus Security Authority, which is critical to the Clery Act in fulfilling El Camino's obligation to make sure crimes that occur on campus are counted. This gives us a better idea of the issues and problems we have on campus. The goal is to make this a better and safer institution.

A brief overview was given on the Clery Act. El Camino is required to collect and annually publish statistics concerning the occurrence of selected crimes on campus property, non-campus property and public property. These occurrences need to be reported to individuals identified by the college as "Campus Security Authorities" (CSA). A CSA is anyone who has significant responsibility for student and campus activities. A CSA is required by law to report any Clery Act crime that is reported to them. The information collected from the CSAs is used to prepare a compilation of statistical crime information for inclusion in the campus' Annual Security Report in order to enhance campus crime awareness and campus safety. Crime examples: sexual assault, dating violence, hate crimes, burglaries, robbery and arson. The Clery Act is not interested in prosecution, only noting that a crime has occurred. For clarification purposes, the areas of El Camino that are covered under this act are areas on campus, the Small Business Development Center, the Fire Academy, the public street around the campus and the side walk. Also included are any places our athletic teams go and any off-site places that El Camino College teaches classes.

New Counseling Appointment System – C. Jeffries, J. Pon-Ishikawa, C. Pajo

Campus Calibrate is a new counseling appointment system that is being launched. It will let students schedule their appointments with a counselor by clicking on the Schedule Appointment calendar on the counselor's card.

Appointments will now roll open Mondays at 12:01 p.m. for the following Monday, Tuesdays for the following Tuesday, etc. This system has an intake form so more information can be received on the students in order to meet their needs. The system will also send a text message to the student reminding them of their appointment.

On-line counseling will also be available. A student can meet with an Express Counselor now via chat. If the counselor's light is green, you can click on the counselor's on-line card.

There will still be walk in time for Athletics right now. Information will be distributed to all of the coaches as to when the counselors will be available. A new Athletic counselor, Robert Williams, who is part of the KEAS Program, will now be available to see athletes. Eventually on the counseling system, there will be an athletic link for athletes to click on to make their appointments. All educational plans are up-to-date on the team sites. It was emphasized if any athlete sees another counselor; they still need to meet with their athletic counselor because of certain athletic rules and regulations.

Students are encouraged to use the new College Scheduler, which is located on the registration tab. It will assist in generating schedules that will fit their schedules.

Professional Development/Cornerstone – K. Nakayama

Cornerstone is the college's new flex-tracking software replacing PD Reporter. Classes will be offered through Professional Development regarding Cornerstone. Current faculty flex-credit in PD Reporter will be transferred over into Cornerstone. Flex hours for conference requests are not in Cornerstone yet, as they have to be entered manually. Once all flex hours are transferred into the new system, an announcement will be sent out so faculty can go on to the system view their information.

Construction Update – R. Natividad

The Student Service Center construction is moving slowly. They do not anticipate being into their new facility until possibly the end of spring or summer.

The new Gymnasium is moving slow and may be ready sometime the end of summer or sometime in fall.

The Aquatics Complex is swiftly moving along.

By next year the old Student Services/Activities area will be completely torn down and will be under construction.

South Bay Promise – R. Natividad

South Bay Promise is now two years and will only cover the enrollment fees of qualified students. The program has now expanded to include other communities near El Camino.

It was noted campus enrollment is down 25 percent. A good marketing tool to entice students to come to El Camino could be informing future incoming students of the South Bay Promise. The faculty were discouraged from recruiting students by sending out mass emails as doing so will clog up the system.

Area Updates – R. Natividad

- Nursing / W. Morris – Compton College has changed their position of Nursing Director to an Associate Dean position. The interview process will be starting today. Both Compton and El Camino have been working collaboratively as a group to phase out the two programs. There has been a complete curriculum overhaul. They are still waiting on the BRN for final approval.
 - Special Resource Center / G. Greco – No new updates other than getting ready for the new spring semester.
 - Respiratory Care / R. Mekarū – Respiratory Care will be working with the Strong Workforce Program on their high school to college pathway to assist students in getting into the health sciences area.
- V. Robertson was congratulated on receiving tenure.
- Kinesiology-Athletics / C. Preston – Kinesiology is still working on tiering their classes.
 - Health Center / S. Nilles – Upcoming Health Center events are as follows:
 - April 2 - 2nd Annual Spring Health Fair
 - February 14 - National Condom day - condom roses will be available.
 - Eight-week Anger Management series forthcoming.
 - Social Basics series - role-playing and how people talk to each other.

The Health Center received a one-time mental health special allocation fund from the Chancellor's Office. With this one-time funding they will be focusing on bringing in a 24/7, emotional assistance line so when the Health Center is closed, it gives the students somewhere to call.

SLO Updates – C. Stanbury

There will be a training session so you can get help with your SLOs on February 27 from 2:30-3:30 p.m. We are 33 percent done and have 66 percent more to accomplish. Everyone was reminded that they not only have an SLO to do, but they also have to complete a follow-up. Everything needs to be completed by the third week of the spring 2019 semester. Corey noted he would be available to any faculty who needs assistance. There are also PLOs that need to be completed.

The spring 2019 semester will be the last semester for Corey as the SLO coordinator. If anyone is interested in replacing Cory, please contact him as he will be happy to update that person on everything.

Curriculum Updates – M. Lipe

A list of curriculum to be addressed for the spring term was distributed. The division will need to be aware of and meet the two important deadlines in March and April. It is critical for faculty to pay attention to all the deadlines. This will give the Division Curriculum Committee ample time to prepare and review everything for the College Curriculum Committee. In preparation, J. Meredith is the contact person faculty will need to start working with as she will have the template faculty will need to fill out and complete. M. Lipe also noted he was available for any assistance.

The Kinesiology tiering will be discussed at the Kinesiology Department meeting.

Adjournment

The meeting adjourned at 11:22 a.m.

RKN/lmo