

HEALTH SCIENCES AND ATHLETICS
Division Meeting
January 16, 2014 @ 10:35 a.m.
Minutes

Meeting Commencement

The meeting commenced at 10:35 p.m.

Welcome

General updates around the division. Welcome to all new and returning faculty members. Special service recognitions were announced and handed out. New faculty were announced and welcomed also. The Dean provided a brief update on the status of the division and goals for the semester.

Annual plans and program review have provided many opportunities serving our students. Participation by faculty and staff is essential in this process.

Department Updates

Updates from the various departments were given as follows:

Athletics – Reggie Ellis

General updates were provided on the construction of the stadium.

Nursing – Octavia Hyacinth

General nursing updates were provided. ACEN accreditation has completed and the college is looking at options as we move forward. BRN approval preparation will start this semester with their visit in Fall 2015.

Respiratory Care – Roy Makaru

New Director was announced and the college will go out for another full time instructor due to the unexpected loss of Dr. Sinopoli. Program review preparation will happen this semester.

Radiologic Technology – Dawn Charman

Report that everything is fine in department. Program review preparation will happen this semester.

Special Resource Center – Dipte Patel

No update

Health Center – Debbie Conover

Still moving towards EMR and the option of summer hours. Be aware that workshops will be provided in various classes throughout the semester.

Curriculum – Mark Lipe

Courses for review as well as faculty assigned and timeline was provided in packets. The division has been doing well with their completion and meeting the dates.

SLO's – Russell Serr

A thanks was share with the faculty. The division is at the top in their assessment and completion of courses. The faculty should be aware if they were assigned to assess any courses this semester. After the assessment they should look to collaborate with other instructors who teach that course in developing any action items. All assessments need to have an action item and timeline for completion of that action.

Division Committees

A current list of the committees was provided to the faculty and staff in the area. If anyone desires to replace or fill a vacant position they should contact the Dean or their faculty representative. There are spots on Academic Senate that should be filled as this is an important committee

Annual Planning

The annual plans that were submitted last year by each program have been prioritized into the unit plan. The unit plan is due to VP academic affairs at the end of February.

Important Dates

The dean reminded faculty of the many important dates throughout the semester. Instructors were asked to be timely with their submission of the drop roster and active enrollments. They were reminded not to wait until the last day to submit drop rosters as that conflicts with last day to add and the system commonly gets overloaded.

Classroom Business

Instructors were reminded to turn in their syllabus at the end of week two so that the office can maintain a record. There was discussion about class size, late adds and audits. Instructors were also reminded that any safety concerns or issues should be reported to the division office for immediate address.

Construction

The student service building is still under development and will likely be the new home of the SRC and possibly the health center. Stadium construction is underway and the user group provided essential information for what will clearly be a great addition to the campus and our community.

Adjournment

The meeting adjourned at 11:10 a.m.