



El Camino College Associate Degree Nursing Program (Generic)

FILING PERIOD: The El Camino College Nursing Program accepts applications twice a year beginning the third Monday in September and the third Monday in February. Each application period will last for three weeks.

Prospective nursing students must complete the following steps in advance of the application filing period:

1. Complete the requirements for admission to the college.
2. Graduate from high school or earn a passing score on the General Equivalency Diploma (GED) or have earned an associate (AA) or higher degree.
3. **INFORMATION SESSION:** These sessions are for students who are close to or ready to apply. Attendance of a nursing information session within 1 year of application is a requirement to apply to the El Camino College Associate Degree Nursing program.
4. **SOCIAL SECURITY or TAX IDENTIFICATION NUMBER:** The state of California requires all RNs to have a valid social security number. Nursing students will be required to show proof of a valid social security or tax identification number **prior to entry into the nursing program.**
5. **PREREQUISITES:** Effective fall 2015 students must complete the following prerequisite courses with a minimum 2.5 grade point average: **Anatomy 32, Physiology 31, or Anatomy 34A/34B and Microbiology 33.** All science courses must have been completed within seven years prior to the date the application is submitted.
 - a. **For any course in which a grade of “C” or better was earned, the EARLIEST course grade will be utilized** Failure to submit transcripts with all grades posted will result in disqualification from the application process.
 - b. **REPEATS:** No more than one repeat of any substandard grade in the basic science prerequisites (Human Anatomy, Human Physiology, or Microbiology) will be allowed within 7 years of the application filing date.
6. **GPA:** Have a minimum cumulative GPA of **2.5** in all college courses completed since high school.
7. **ENGLISH:** Complete English 1A with a grade of C or better.
8. **MATH:** Complete Intermediate Algebra (Math 73 or 80 or equivalent) or pass the Math Competency Exam.
NOTE: Students who entered ECC before fall 2009 and have maintained continuous enrollment (catalog rights) will meet the math competency by completion of Elementary Algebra (Math 40 or 43 or equivalent).
9. **NURSING 48** Effective summer 2010, N48 Dosage Calculations became a two unit class Nursing Program requirement. Nursing 48 may be in progress or taken prior to applying to the Nursing Program. If this course is in progress, student must provide documentation of completion of the course to the Nursing Office by the end of the semester. **NOTE:** **This course can only be taken at El Camino College, Torrance or Compton Center campuses.**
10. **NURSING 145:** Complete with a minimum grade of C or better. Nursing 145 may be in progress or taken prior to applying for admission consideration to the Nursing Program. If this course is in progress, students must provide documentation of completion of the course to the Nursing Office by the end of the semester. **This course can only be taken at El Camino College, Torrance or Compton Center.**
11. **TRANSCRIPTS:**
 - a. U.S. transcripts from **all** colleges attended since high school must be mailed directly to the ECC Torrance campus Admissions Office or the Compton Education Center Admissions Office. **No hand carried transcripts will be accepted.**
 - b. All transcripts from outside the United States must be evaluated by an ECC-approved foreign evaluation service.
 - c. Transcripts must be received by the admission office no later than August 1 for fall applications and January 1, for spring applications.
 - d. Students must confirm with the Admissions Office that transcripts have arrived prior to making a counseling appointment.



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12. **Transfer Credit:**
 - a. Credit for nursing courses completed at another college will be evaluated on an individual basis by the Director of Nursing or the Director's designee. Credit can be achieved through the petition process.
 - b. Transfer applicants from an accredited ADN nursing program must submit proof that he/she was a student in good standing and eligible to return to the institution from which the transfer is taking place.
 - c. An appeals process is available to students who are ineligible to return to the previous nursing program. The Appeals Process must be resolved **BEFORE** further consideration of the application is possible.
 - d. Students requesting credit for courses taken at another college must submit a substitute wavier upon admission into the nursing program. Substitute wavier submitted after the start of the semester will not be honored.
13. **NURSING COUNSELORS:** Student interested in entering the nursing program must schedule an appointment with a nursing counselor. Counseling appointments are scheduled as follows:
 - a. **El Camino College (ECC) Torrance** campus students may schedule counseling appointment on-line at MyECC. Appointments open up every Thursday @ 5:00 for the following week. The counselors do not make their own appointments, so please do not email them individually to make an appointment.
 - b. **ECC Compton Center** students may schedule general counseling appointments online at **MyECC**. Appointments open up every Friday beginning at 5:00 p.m. until all appointments are booked. Once all appointments are booked for the following week, the appointments will then reopen again at 5:00 p.m. the next Friday. **In addition, appointments may still be made in-person at the Counseling Office in the Administration Building or by telephone at 310-900-1600, Ext. 2076.**
14. **APPLICATIONS:** Applications for admission consideration will be given to the students from the *Nursing Department* office. Applications for both campuses are only given once the counselor has completed the student "Nursing Program Verification" form. Applications must be submitted to the campus of choice.
15. **TEST of ESSENTIAL ACADEMIC SKILLS (TEAS):** The TEAS test will be taken after the student applies. Students who fail the TEAS test will be required to complete remediation. The TEAS must be passed on the first or second attempt. Students will not be considered for entry into the nursing program if they have failed the TEAS a total of two or more times at any location. *Students who take the TEAS at ECC and complete ECC remediation must retest at ECC.

APPLICATION REVIEW

1. All complete applications will be reviewed and ranked according to **Criteria 1-3** of the Multicriteria Enrollment Criteria.
2. Students at the top of the ranking who have not taken the TEAS will be invited to take the TEAS test. Following completion of the TEAS, student points will be recalculated including all five criteria.
3. Selected students will then be notified via **ECC email** that they have been conditionally accepted into the nursing program.
4. Upon receipt of a conditional offer, applicants should print out any attached documents and choose one of the following options: Accept the offer or decline the offer.
5. Acceptance or refusal of the conditional offer must be received **in writing** in the nursing office by the date specified in the email.
6. Failure to reply by the specified date will result in the removal of the applicant's name from the applicant pool.



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7. Upon receipt of the applicant's signed acceptance letter and attendance at a mandatory orientation, the offer converts from a conditional place to a confirmed place.
8. There will be no waitlist.
9. Students who are not admitted to the program may reapply during the next application period.
10. **Any applicant who accepts placement and attends the orientation but does not attend the first day of class will be dropped from the program and will not be eligible to reapply.**

REQUIRED PROGRAM GPA: Nursing students must maintain a minimum overall GPA of 2.5 to continue in the nursing program, graduate and receive an Associate in Science degree. Nursing Assistant certification is highly desirable for entry into the nursing program.

BOARD OF REGISTERED NURSING (BRN) REQUIREMENTS:

The BRN has approved a set curriculum at ECC which includes, in addition to nursing classes, Sociology, Psychology and a course in Communication and Analytical Thinking. (Please see document entitled, *Sample Curriculum for Associate Degree Nursing Program*. Note: the additional classes are not required for entry into the nursing program but must be completed prior to graduation. Students are strongly encouraged to complete these classes prior to entry into the nursing program.

ECC ASSOCIATE IN SCIENCE DEGREE:

In addition to the Nursing Department and Board of Registered Nursing course requirements, students must meet the ECC A.S. degree general education requirements outlined in the college catalog. Please consult with a nursing counselor if you have questions.

BACHELOR OF SCIENCE IN NURSING:

Students interested in pursuing a Bachelor of Science degree in Nursing should consult a Nursing counselor for assistance.

CALIFORNIA STATE LICENSURE:

- All graduates of the Nursing Program are eligible to take the National Licensing Examination (NCLEX) and must pass the exam to practice in California. The California Board of Registered Nursing (BRN) requires that all students applying for the NCLEX be fingerprinted and submit a fingerprint card with the licensing examination application.
- The law provides for denial of licensure for crimes or misdemeanors which are substantially related to nursing qualifications, functions or duties. If the BRN determines that the denial of licensure is valid, it is the responsibility of the applicant to present sufficient evidence of rehabilitation. Applicants who have questions regarding limitations related to licensure should contact the California Board of Registered Nursing, (916) 322-3350 prior to entering the program.

ACCREDITATION:

El Camino College is accredited by the Accrediting Commission for Community and Junior Colleges (ACCJC). The Nursing Program is approved by the California Board of Registered Nursing

The El Camino Community College District is committed to providing equal opportunity in which no person is subjected to discrimination on the basis of ethnic group identification, national origin, religion, age, sex, race, color, ancestry, sexual orientation, physical or mental disability or retaliation.



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SAMPLE CURRICULUM FOR ASSOCIATE DEGREE NURSING PROGRAM

<u>Semester I</u>				<u>Semester II</u>			
	<u>Lecture</u>	<u>Hours</u> <u>Lab</u>	<u>Units</u>		<u>Lecture</u>	<u>Hours</u> <u>Lab</u>	<u>Units</u>
<u>Nursing 150A (8 weeks)</u> Beginning Nursing Process and Fundamental Skills I	5	9	4	<u>Nursing 153 (8 weeks)</u> Intermediate Nursing Process I	4.5	16.9	4.5
<u>Nursing 150B (8 weeks)</u> Beginning Nursing Process and Fundamental Skills II	3.5	12	3.5	<u>Nursing 154 (8 weeks)</u> Intermediate Nursing Process and Mental Health	4.5	13.5	4
<u>Nursing 151 (8 weeks)</u> Human Development and Health	4.5		2	<u>Nursing 155 (8 weeks)</u> Health Assessment	1	3.4	1
<u>Nursing 152 (8 weeks)</u> Introduction to Nursing Pharmacology	2	-	1	<u>Nursing 156 (8 weeks)</u> Advanced Nursing Pharmacology	2		1
*Sociology 101			3.0	*Psychology 5			3
Total Units			13.5	Total Units			13.5

<u>Semester III</u>				<u>Semester IV</u>			
	<u>Lecture</u>	<u>Hours</u> <u>Lab</u>	<u>Units</u>		<u>Lecture</u>	<u>Hours</u> <u>Lab</u>	<u>Units</u>
<u>Nursing 250 (8 weeks)</u> Intermediate Nursing Process and The Family (Obstetrics & Pediatrics)	6.8	16.9	5.5	<u>Nursing 254 (12 weeks)</u> Advanced Nursing Processes I	4.5	18	7
<u>Nursing 251 (8 weeks)</u> Legal and Ethical Considerations in Nursing	2		1	<u>Nursing 255 (4 weeks)</u> Advanced Nursing Processes II		33.75	2.5
<u>Nursing 253 (8 weeks)</u> Intermediate Nursing Process II	4.5	16.9	4.5	* Communication and Analytical Thinking Thinking			3.0
* English IB			3.0				
Total Units			14	Total Units			12.5

* These subjects may be taken earlier.

The Associate Degree Nursing Program is a demanding, rigorous program that requires advanced academic preparation, personal commitment, and a considerable amount of time in study and preparation outside of class. Mandatory general information sessions are available each semester to assist prospective applicants in learning more about the El Camino College Nursing Program, its requirements and how to formulate an educational plan to become a qualified applicant.

INFORMATION IS SUBJECT TO CHANGE WITHOUT NOTICE



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Associate Degree Nursing Enrollment Criteria *Effective Spring 2015 Applications*

CRITERIA	Point Distribution	Required Supporting Documentation
1. Previous academic degrees or diplomas, or relevant health care certificates held by an applicant – Maximum Points = 15		
1a. BS/BA or higher	5	Official transcript from regionally accredited U.S. colleges or universities with degree posted. All transcripts from outside the United States must be evaluated by an ECC-approved foreign evaluation service.
1b. AA/AS degree	2	
1c. LVN, Paramedic, Psychiatric Technician, Radiologic Technician	5	Licensed or certificated healthcare worker requires a copy of your current <i>California</i> certificate including your certificate number, date of issue and date of expiration
1d. Recent LVN, Paramedic, Psychiatric Technician, Radiologic Technician work experience in direct patient care > 1000 hours of experience	5	Work: Letter from current/former employee verifying employment. The letter must be on organization letterhead with an original signature and must include applicant's name, start date and end date (if applicable), employee status (full-time/part-time), number of hours worked per week (or total hours from/to date), job title, department if applicable, and examples of duties including patient interaction.
1e. Certified health care worker e.g. CNA, HHA, EMT, MA, with recent work experience in direct patient care > 1000 hours	5	Licensed or certificated healthcare worker requires a copy of your current <i>California</i> certificate including your certificate number, date of issue and date of expiration; and verification from employer (same as 1d)
1f. Volunteer with direct patient care contact with >200 hours experience	2	Volunteer: Letter from current/former organization verifying volunteer service. The letter must be on organization letterhead with an original signature and must include applicant's name, start date and end date (if applicable), number of hours volunteered and examples of duties including patient interaction.
2. Grade point average in relevant course work – Maximum Points = 50		
2a. Minimum 2.5 GPA in Science Prerequisites: Anatomy, Physiology, and Microbiology. No more than one repeat of any substandard grade in the basic science prerequisite will be allowed within 7 years of the application filing date. GPA = 4.0 GPA = 3.5 GPA = 3.0 GPA = 2.5	25 20 15 10	Official transcripts (in original sealed/unopened envelope) for <i>all</i> lower and upper division courses completed at any and all regionally accredited U.S. institutions, regardless of applicability to nursing requirements will be required. Transcripts will not be required for courses completed at ECC. All transcripts from outside the United States must be evaluated by an ECC- approved foreign evaluation service. Courses completed at other regionally accredited United States colleges or universities must be equivalent to El Camino College courses. For determination of course equivalency, official transcripts AND course descriptions for prerequisite courses will be required. All prerequisite courses must be completed with a grade of "C" or better and the final grade must be posted on the transcript. For any course in which a grade of "C" or better was earned, the EARLIEST course grade will be utilized. Failure to submit transcripts with all grades posted will result in disqualification from the application process. Course descriptions for prerequisite courses only must accompany the academic transcript for the purpose of determining course equivalency. Course descriptions must come from the specific catalog year in which the course was taken and may be obtained from the college catalog where courses were taken or may be available at http://www.collegesource.org/ . No course descriptions are required for prerequisites completed at El Camino College.
2b. Minimum cumulative GPA of 2.5 in all courses completed since HS graduation GPA = 4.0 GPA = 3.5 GPA = 3.0 GPA = 2.5	25 20 15 10	The same documentation listed in 2a will be required for 2b.



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3. Life experiences or special circumstances of an applicant – Maximum Points = 10 Points Applicant may have one or more in this category but maximum points awarded is 5. Documentation will only be required for one that may apply		
3a. Disabilities <i>(Same meaning used in Section 2626 of the Unemployment Insurance Code)</i>	5	Documented disability from college Learning Disability Program or Disability Support Programs & Services
3b. Low family income <i>(Eligibility for , or receipt of, financial aid under a program that may include, but not limited to, a fee waiver from the Board of Governors, the Cal Grant Program, the federal Pell Grant program or CalWORKs)</i>	5	Proof of eligibility or proof of receipt of financial aid e.g. BOGG fee waiver, Cal Grant, Pell Grant or other federal grant, CalWORKs
3c. First generation to attend college	5	Complete the ADN Admission Supporting Documentation Form explaining situation or circumstances
3d. Need to work <i>(Need to work means student is working at least part-time while completing academic work that is prerequisite for the Nursing Program)</i>	5	Paycheck stub during period of time enrolled in prerequisite courses or letter from employer (must be on organization letterhead) verifying employment was at least part-time while completing prerequisite courses
3e. Disadvantaged social or educational environment	5	Participation or eligibility for Extended Opportunity Programs & Services (EOPS)
3f. Difficult personal and family situation/circumstances	5	Complete ADN Admission Supporting Documentation Form explaining situation or circumstances
3g. Refugee status	5	Documentation or letter from United States Citizens and Immigration Service (USCIS)
3h. Veteran status	5	Copy of Defense Department Form 214 (DD 214) Honorable Discharge required.
3i. Proficiency in a language other than English	5 points	Official transcript from a U.S. regionally accredited college or university verifying four (4) semesters of foreign language – OR – Verification of proficiency – Complete the ADN Admission Supporting Documentation Form
4. Approved diagnostic Assessment Tool Maximum points = 25		
Assessment/readiness test results (TEAS V). Only the first passing score will be counted towards ranking. Students may retest within one year of a previous test if they provide proof of successfully completing remedial courses at El Camino College.		<i>TEAS taken at El Camino College</i> – Applicants do not need to submit any documentation; your results will be on file. <i>TEAS taken at any other location</i> – you must go to www.atitesting.com online store and request that your official TEAS results are sent to the college.
91 to 100	25	Exemplary
85 to 90.99	20	Advanced
78 to 84.99	15	Advanced
70 to 77.99	10	Proficient
62 to 69.99	5	Proficient