



EL CAMINO COLLEGE NURSING DEPARTMENT
ADNFO Meeting
March 4, 2013
2:00 PM – 4:00 PM
CEC E40

Members Present: T. Kyle (Director), K. Baily, S. Bosfield, H. Frances Hayes-Cushenberry, D. Heming, E. Willis, O. Hyacinth, R. Johnson, P. Kidwell-Udin,

Z. Mitu, M. Moon, K. Morgan, W. Morris, V. Orton, K. Rosales, K. Stephens, S. Thomas, M. White, A. Sweeney

Students present: M. Pooley **Other present:** S. Bumcon, RN, BSN (Mt. Saint Mary MSN student)

Absent: T. Martinez (SL)

TOPIC	SUMMARY OF DISCUSSION	ACTION
I. ADNFO Approval of Minutes – Oct, Nov, Dec, 2012 February 2013 minutes approval deferred	Four sets of minutes to approve.	Oct. 2012 approved w/ edits Nov. 2012 approved w/edits Dec. 2012 approved w/edits
II. Information Items A. Announcements B. AB 1295/SB 1440/TMC C. COADN Meeting D. Accreditation (ACCJC) E. BRN Visit	Names of campuses discussed, El Camino and Compton Center T. Martinez planning to return to work FA2013 V.Orton introduced her guest Ms. Syndi Buncom, Mt. Saint Mary MSN master student Matthew reviewed IOTA’s meeting schedule for May Grand opening of MBA will be held on 3/6/2013 @ 6:30, tours of nursing department offices and classrooms Updates on legislation that affect nursing program. Big news is the transfer model curriculum which the chancellor supports, 70 total units, so nursing will need to be at BRN minimum of 36, to accommodate. See B. SLO’s need to be proficient and sustainable per ACCJC. ECC on warning because of SLO’s. NLNAC is constantly making contact to inquire about pass rates; site visit will be October, 2013. BRN visit 3/18, schedule will be published. Continuing accreditation visit will be in 2015, thereafter there will be changes to the schedule and visits will be every five years.	K. Rosales have students involved in simulation during nursing department tour. Faculty submit electronic and hard copy of SLO assessments.
III. Discussion/Action A. Program Planning/Review B. Planning and Budget C. SLO’s D. Technology	Compton campus has already signed on to Program plan. K. Morgan inquired about her class on plan builder. Faculty requested supply list (Inline suctioning, insulin pens, telephone in P/T faculty office, printer, blue caps, IV piggy back, temperature probes, PowerPoint access in conference room, ATI simulation real like case scenarios, erasers for white boards, benches in hallways, cleaning solution for white boards, bladder scanner, psych scenarios/ear phones, manikins with all the parts, storage for manikins/stacking cots, assessment disc (heart & lung sounds) P. Kidwell: nursing has been faithful working on SLO’s, progressing well.	T. Kyle will send out brief instructions for plan builder to all faculty. T. Kyle will place order prior to 4/1 for lab supplies for ECC. T. Kyle will review SLO’s and respond to faculty with edits. Faculty encouraged to take laptops to ITS to have 2010 installed.

<p>E. Committee Reports</p> <p>i. Curriculum</p> <p>ii. Evaluation</p> <p>iii. Bylaws</p> <p>iv. Learning Resources</p> <p>v. Students Affairs</p> <p>vi. ATP (Appeals)</p> <p>vii. Testing</p> <p>viii. Simulation</p>	<p>Tech – MS Office to release 2013 soon, and ITS will not support office versions beyond 2010. 2007 will no longer be supported.</p> <p>Integrate QSEN into the curriculum. They have resources on near misses and errors on med’s.</p> <p>Nothing to report.</p> <p>Goal of bylaws committee is to have faculty handbook current and aligned with student handbook. H. Francis Hayes-Cushenberry suggested to have language edited in Needs Improvement Plan and No Opportunity for Improvement from “student will…” to “graduate will…”. P. Kidwell motioned, 2nd by R. Johnson, vote carried. Changes should be implemented by FA2013. W. Morris and T. Kyle have already worked on student handbook, took out redundancies. However, there were no policy changes.</p> <p>Review databases and print/online journals; they have been purchased with Madden funds in past, but that support is phasing out.</p> <p>Continue to work on revising student handbook.</p> <p>Meeting soon.</p> <p>No report.</p> <p>Goal is to resurrect Sim committee, volunteers K. Rosales, K. Baily, Sandra Bosfield</p>	<p>Curriculum committee looking into researching QSEN relating to safety issues. K. Morgan will attend a webinar on ATI on concept curriculum.</p> <p>S. Zareski and O. Hyacinth to work on clinical training handbook.</p> <p>Bylaws committee needs to mirror student and faculty handbook as they relate to test reviews.</p> <p>Definition of lead instructor needs to be looked at.</p> <p>T. Kyle, faculty need to be mindful of testing students at Bloom’s taxonomy and NCLEX test levels.</p>
<p>IV. Other Items</p> <p>A. 50th Anniversary</p>	<p>P. Kidwell reminded faculty all are invited to Nursing’s 50th anniversary celebration, Saturday, June 1, 2013 at 12:30 p.m. in ECC’s east dining room. Event will be a sit-down luncheon, please save the date on your calendars. There will be a tour of new nursing facilities prior to the luncheon.</p>	
<p>NEXT ADNFO MEETING</p> <ul style="list-style-type: none"> • ADNFO Meeting Monday, April 1, 2013, ECC, MBA411 1400-1600 		
<p>Meeting adjourned @ 4:13 p.m.</p>		

Respectfully submitted,
Dianna King, Adm. Asst.