

NURSING DEPARTMENT REORIENTATION SELF STUDY GUIDE: MANDATED SECTION

TABLE OF CONTENTS

Instructions For Completing Mandated Section	3
Patient Care Management	
Body Mechanics.....	4
Ergonomics	9
HIPAA and Confidentiality of Data and Information.....	15
Interpreter Services	26
Use of Restraints.....	30
Patient Safety Program.....	44
Nursing Hand-off Communication	51
Family Violence.....	59
Pain Management	66
Emergency Medical Treatment and Active Labor Act (EMTALA)	74
End-of-life care	79
Infection Control Issues	
Transmission of Infectious Diseases.....	85
Bloodborne Pathogens and Healthcare Workers	92
Tuberculosis.....	105
Environment of Care Issues	
Electrical/Utility Safety.....	115
Fire/Life Safety	123
Emergency Preparedness	131
Security	142
Medical Devices: Handling Adverse Events	149
Hazardous Materials Communication and Safety Program	152

INSTRUCTIONS FOR COMPLETING MANDATED SECTION

1. Review the content in each section.
2. Complete the study questions at the end of each section.
3. Check your answers against the answer key provided at the end of each set of questions.
4. Complete the Mandated Section test and answer sheet. Test and answer sheets are available from your Nurse Manager, Parlow Library, or Building N-18.
5. Clinical Nurse Specialists, Clinical Nurse Educators, and Nurse Managers are available to answer any questions you have regarding the Reorientation Self Study Guide and its contents.
6. Submit the completed Reorientation Mandated Section test and answer sheet to Clinical-Professional Development staff in Building N-18, Monday through Friday (except county holidays) between the hours of 0730-1630.
7. Return the Reorientation Self Study Guide from where you obtained it (Nursing Resources, Nurse Manager, Building N-18, or Parlow Library).
8. **PLEASE DO NOT WRITE IN THE MANUAL**

PLEASE SEE FOLLOWING PAGE