

# HOW TO APPLY TO THE HONORS TRANSFER PROGRAM

## Only complete application packets will be considered.

**First:** apply for admission to El Camino College online at [www.elcamino.edu](http://www.elcamino.edu).

**Second:** take the English and math placement tests, and see a counselor about "Additional Notes" or "Additional Prerequisites" on the paperwork given to you by the Assessment Center.

**Third:** apply to the HTP by the deadline, by submitting the following items in the following order:

1. **The application form** (last page of this handbook). Be sure to sign it!
2. **A typed, double-spaced essay of at least 600 words** that addresses the following:

What is your intended major? Discuss your interest in the subject and any experience you have had in the field (such as volunteer work, internships and employment, participation in student organizations and activities) and what you have gained from your involvement. Furthermore, explain a personal quality, accomplishment, life experience, or contribution that relates to your intended major.

OR

If you have not chosen a specific major, describe how you will search for and select a major while here at ECC. Discuss how you will pursue experiences that will help you determine your potential interest and success in that field. Discuss a personal quality, accomplishment, or life experience that will contribute to your success in the Honors Transfer Program and in whatever major you eventually choose.

3. Your completed **HTP Open Book Test** (page 14).
4. Verification of eligibility for (or completion of) English 1A: qualifying scores on both parts of the English Placement Test, or College Board AP exam score of 3 or more, or a counselor clearance, or the Early Assessment Program document, or college transcript showing current enrollment in (or completion of) English 1A, or a college transcript showing current enrollment in (or completion of) prerequisite courses for English 1A.
5. **Your high school transcript:** new students just finishing high school must ask their high school counselor for an unofficial transcript showing the name of the student, name of the school, grades, and cumulative GPA through the end of the fall semester of the senior year.  
**NOTES:** You must be finishing high school in order to start the HTP. If you have been attending ECC while in high school, you must re-apply to ECC as a new student. If you are not yet 18 at the time you apply, you must include a letter from a high school official (on school letterhead) confirming your imminent graduation date. Take the original letter to Joyce Fukuchi in the Admissions Office right after you apply to ECC online, and include a copy of that letter with your HTP application. If you are leaving high school early, take your original California High School Proficiency Certificate to Espe Nieto in the Admissions Office, and include a copy of that certificate with your HTP application.

**Your college transcript(s):** students who have completed some college courses must submit unofficial transcripts (showing the name of the student, name of the school, grades, and cumulative GPA) from all colleges attended, including ECC. Print your transcript from MyECC and look at your transfer unit summary: if it does not show at least nine transferable units completed, include a **Grade Progress Report** with your application. On your ECC transcript, highlight honors courses you have already completed. These will count toward your five required!

6. Include a **Grade Progress Report** if applicable, as described above and on page 4.