

El Camino College Humanities Division
Pre-Transfer Composition Committee
October 8, 2013
1:00-2:00 p.m., H212
Minutes

In attendance:

J. Annick	X	M. Ansite	X	S. Blake	X	D. Breckheimer	E
B. Budrovich		S. Corbin	X	K. Degnan		G. Gomez (CEC)	
L. Gras (CEC)		R. Ketai	X	D. Maruyama (CEC)		T. Norton (CEC)	X
B. Peppard	X	S. Schwartz		C. Subramaniam (CEC)	X		

Documents for Review:

- Eng A SLO Materials
- Eng B SLO Materials

English A: Review Exploded SLO, Assessment Tool, SLO Rubric

- Revised exploded SLOs to remove word count (placed in assessment instrument) and approved revised assessment instrument description to include revision statement.
- Revised SLO rubric to condense conclusion section, add reference to prompt, and add keys to SLO to facilitate assessment data collection.

English B: Review Exploded SLO, Assessment Tool, SLO Rubric

- Revised exploded SLOs to remove word count (placed in assessment instrument)
- Revised SLO 2 and assessment instrument description to conform with Course Objective 4 wording
- Recommendation: Revise English B Course Outline to begin with paragraph development and progress to a 400-500 word multi paragraph essay by the end of the semester.

Next Meeting:

- Collect or devise SLO-aligned assignments for A and B
- Review English C SLO Materials (Chelvi to provide information from CEC as the course is not offered at ECC Torrance)

Future Agenda Item:

Revise course outlines for English B and C to better align the courses in the writing sequence and to keep in mind the possibility of integrating reading and writing.