

Humanities Division Council Meeting 10/23/12 (Revised)

In attendance: Dean Tom Lew, Elise Geraghty, Alicia Class, Mary Ann Leiby, Victoria McCallum, Lori Medigovich, Darrell Thompson, Sharon Van Enoo, and Susan Bachmann

Plan Builder and Program Review: Dean Tom Lew opened the meeting with information about Plan Builder, the program that the Division has been using for the past five years to identify each department's goals, priorities, and funding requests. This program links the budget to the planning process. Each goal or "strategic initiative" comes directly from Program Review recommendations. All faculty are encouraged to become more familiar with Plan Builder at: <http://eccplan/pb> and everyone received the handout of the Plan Builder Recommendations for 2011-2012. Recent requests that have been funded through Plan Builder include \$25,000 for the Writing Center and approval for the position of Associate Dean.

English Program Review Recommendations 2012: Elise distributed a draft of recommendations submitted by Sara Blake and her committee, requesting feedback. Brief discussion ensued about the recommendation for department chairs and faculty coordinators for composition, reading, and basic skills. Tom noted that it is unlikely that we will ever have funds for such positions and that the administration prefers an organizational structure with deans and associate deans rather than chairs for individual departments. Mary Ann Leiby asked if the recommendations could still be retained to reflect that the faculty have submitted this request. Elise suggested that all departments could use Sara's draft as a model for their own submissions.

Restructuring Division Committees: Elise directed attention to the last page of the handout with the list of Humanities Division Committees. She suggested that the division examine and restructure committees to ensure that they are all functioning and meaningful.

Full-time Faculty Positions Requested for 2013-14: Tom Lew distributed extensive data verifying the need for five new full-time faculty positions to teach Spanish and English. Because the Spanish department has recently had two full-time faculty members retire, our top two requests will be to replace Mercedes Thompson and Tom Fonte. This would give us a ratio of 68% full-time Spanish faculty to 32% part-time faculty. In addition, the English department has 7 retired faculty who have not been replaced and will have an 8th, Marilyn Anderson, retiring this year. Tom made a strong case for needing 3 full-time English faculty members, to give us a ratio of 70% full-time English faculty to 30% part-time faculty. **A motion was made to approve 5 full-time faculty positions: our 1st and 2nd choices will be in Spanish and our 3rd, 4th, and 5th in English. All faculty voted in favor of this recommendation. Alicia Class agreed to accompany Tom Lew to the meeting of the Faculty Position Identification Committee.**

Course schedule priorities if Proposition 30 fails: Tom distributed a list of our "Top Priority" classes: GE core transfer courses, lower division major courses, basic skills/ESL courses, and courses needed for CTE certificate and AA/AS degree. The 2nd priority courses include elective GE upper-division type courses and stand-alone courses not part of a certificate or AA/AS degree. All divisions have been asked to prepare these priorities in case Proposition 30 fails.