

**El Camino College Humanities Division  
Pre-Transfer Composition Committee  
Minutes  
April 16, 2013  
1:00-2:00 p.m., H206**

J. Annick	X	M. Ansite	E	S. Blake	X	D. Breckheimer	X	B. Budrovich	X
S. Corbin	X	R. Ketai	X	B. Peppard	X	S. Schwartz	X		

**REFERENCE MATERIALS**

- Eng A SLO 2009 Assessment Report
- Eng A Official Course Outline

**CURRICULUM/PROGRAM REVIEW**

- Course outline will need revision to remove ESL designation now that Eng AX is ESL 53
- Course outline will need further revision following any SLO revision

**PLANNING: GOAL SETTING/TASK IDENTIFICATION**

- Immediate goal – revision of English A SLO
- Additional goals/tasks TBD in Fall 2013

**STUDENT SUCCESS: BASIC SKILLS INITIATIVE**

**Current English B/Basic Skills Initiative Proposals/Action Items**

- English B Consistency Project Proposal – request for feedback
- English B Counseling Proposal- request for feedback
  - Input: include 50WW in proposal
  - Need to extend counseling intervention to all pre-transfer students
- Basic Skills-Centered Tutoring in the Writing Center

**ACCREDITATION AND SLO ASSESSMENT: ENGLISH A**

- Revise English A SLO Assessment Instrument
  - Develop common criteria for capstone assignment to be assessed
  - Revise SLO statement to more accurately capture capstone criteria
  - Revise rubric - 3 columns instead of 5
- Refine Assessment Process
  - Divide essays according to column
  - Analyze by individual groups for more precise data
- Make materials available by the end of the semester for collection in Fall 2013

**NEXT MEETING:** Tuesday, April 30, 1:00-2:00 p.m., H206

**TO DO LIST:**

- Members send copy of current capstone essay assignment to [sblake@elcamino.edu](mailto:sblake@elcamino.edu)
- Review current rubric and SLO statement and bring revision suggestions to next meeting