El Camino College/Compton Center
TracDat SLO Template
www.elcamino.edu/academics/slo

How to Use this Template: If you wish, you may fill out this template and transfer the information into TracDat once it is complete. This is a WORD document. Fields will expand as you type.

How to Access Past Reports and Alignment Grids: To access your past SLO reports, Alignment Grids, and past assessment reports, select the ***Documents*** tab at the top right of the main screen when you log in to TracDat. Past reports were saved as WORD documents.

How to Log into TracDat: https://elcamino.tracdat.com   Use your ECC or Compton log-in and password.

Due Date: Assessment Reports are due the 3rd week of the following semester.

COURSE LEVEL PLAN

Course Number: Enter Course No.   **Course Name:**   Click here to enter Course Name.

SLO or PLO Number and Statement: *Note: This is a "view only" screen. Contact your facilitator if you wish to change your SLO or PLO Statements.*

Faculty Assessment Leader: **Faculty Contributing to Assessment:**

   Click here to enter text.   Click here to enter text.

Course SLO Assessment Cycle: *Note: This is a "view only" screen.   New timelines beginning with Fall 2014 through Spring 2018 will be developed by each Program in Spring and input into TracDat for you.*

ASSESSMENT METHODS

Identify Assessment Method: *Choose <u>ONE</u> item that most closely relates to your assessment method. If more than one assessment tool is being used for this assessment select "Multiple Assessments." You will be able to explain the assessment method(s) in more detail in the following section.*

☐ *Case Study*	☐ *Journal/Log*	☐ *Presentation/Skill Demonstration*
☐ *Essay/Written Assignment*	☐ *Laboratory Project/Report*	☐ *Project*
☐ *Exam/Test/ Quiz*	☐ *Multiple Assessments*	☐ *Standardized/Licensing Exam*
☐ *Fieldwork Internship*	☐ *Performance*	☐ *Survey/Focus Group*
☐ *Homework Problems*	☐ *Portfolio*	☐ *Term/Research Paper*

Assessment Method Description: *In a sentence or two, describe the planned course SLO assessment. If you wish, you can attach the actual assessment instrument by first selecting "Save Changes", then selecting "Relate Document."*
HINT: Be sure to "Save Changes" to activate the "Relate Document" button.

   Click here to enter text.

Standard and Target for Success: *Describe the standard you will use to determine success in your assessment. If you <u>are using a rubric, attach the rubric. Include your target for student success for this SLO. This target for student success</u> should be based on a clear standard. For example:*
   <u>Based on Percentages</u>: "It is expected that 85% of students will score 75% or above on this SLO.
   <u>Based on Rubric</u>: "It is expected that X% of students will score 4 or above on this SLO."

Click here to enter text.

Related Documents: *This tab lets you upload documents. You may wish to upload your actual assessment tool, rubric or any other relevant material here.*

RESULTS

Assessment Data & Analysis: *What are the results of your assessment? Provide the assessment data. Summarize the patterns observed in the data. What were the most important findings from the data?*

Click here to enter text.

Date Assessment Data & Analysis Entered: *Enter the date this section was completed. This may be different than the "Semester and Year Assessment Conducted." For example, you may have entered the data and analysis in the spring, but conducted the assessment the previous fall semester.*   **Click here to enter a date.**

Semester and Year Assessment Conducted: *Enter the semester and year the assessment was conducted*. *This may be different than the "Date Assessment Data & Analysis Entered." For example, you may have conducted the assessment in the fall but are entering the results in the spring.*   **Click here to Semester and Year.**

Standard Met? *Was the target you set in the "Standard and Target for Success" section met?*   ☐ **Yes** ☐ **No**

Note: *If the target was not met, consider re-assessing this SLO sooner than indicated on the timeline. If the target has been met consistently, consider revising your SLO or developing a new SLO statement. If you plan to assess this SLO or PLO earlier than indicated on your timeline, enter it as an "Action Item" and provide the date you plan to re-assess this SLO.*

Related Documents: *This tab lets you upload documents. You may wish to upload your actual assessment data, graphs, or any other relevant material here.*

Action Plan

Describe Actions Needed to Improve Student Learning: *Address as many categories as needed.*

> *Teaching Strategies: Needed changes to teaching strategies to improve student learning.*
> *Curriculum Changes: Needed curricular changes (pre-requisites, major topics, objectives, etc.).*
> *Program/College: Anything the Program or College should do to support any of these changes.*
> *SLO Assessment Process: Needed changes to the SLO statement or assessment process based on results.*

Action (One action plan per row.) Enter only those actions for which you wish to develop a plan.	**Action Category** *Teaching Strategies* *Curriculum Changes* *Program/College Support* *SLO Assessment Process*	**Action Due Date**
Click here to enter text.	Choose a Category.	Click here to enter a date.
Click here to enter text.	Choose a Category.	Click here to enter a date.
Click here to enter text.	Choose a Category.	Click here to enter a date.
Click here to enter text.	Choose a Category.	Click here to enter a date.

Follow Up

(Note: This section becomes active in TracDat once an action has been entered.)

Consider the following prompts for this section. What Action was taken?   When was the Action implemented?   What are the implications of the observations and/or data that resulted from implementation of the Action?   Describe any changes to student learning that were observed and/or describe any data that resulted from the Action. (Note: These observations may be anecdotal or preliminary with additional information provided at a later date.) What other follow-up or Action(s) should be taken, if any?

Click here to enter text.