

Transfer-Level Composition Committee Meeting

October 13, 2015 1:00-2:00pm

Attendees:

Jeff McMahon, Gene Armao, Laura Welsh, Chelsea Henson, Christina Nagao, Mary Ann Leiby, Dana Crotwell, Tom Cody, Sue Bachmann, Deb Breckheimer, Lyman Hong, and Rachel Ketai

1. SLO PLAN for English 1B and 1C

1.1. Leaders for assessing 1B and 1C

- 1B Leaders: Ashley Gallagher and Christina Nagao
- 1C Leaders: Chelsea Henson and Kevin Degnan

1.2. Schedule for assessing 1B and 1C

- After some discussion, the committee voted unanimously to assess 1B and 1C during the spring semester. Since 1A is being assessed this semester and most of us teach 1A, assessing 1B and 1C in the spring will enable us to focus on those two courses in the spring.
- There was some discussion about the new way we will be assessing 1A this fall. Deb provided an update that we will now be using class rosters to assess whether or not each student meets each of the three required SLOs for 1A. There was some concern about the lack of anonymity for our students, but others at the meeting pointed out that using the roster is helpful for student equity purposes. Most at the meeting agreed that if using a roster is useful for student equity, then it would be worth it.
- There was also discussion about whether or not there should only be one assessment tool per SLO. Some pointed out that one assessment tool may not necessarily be an accurate representation of a student's work.
- We also discussed how SLOs are assessed in other departments on campus and at other community colleges. For instance, other departments on campus assess one SLO per assessment cycle rather than assessing all three SLOs with one assessment tool during one assessment cycle.

2. PURPOSE OF THIS COMMITTEE

4.1 Boils down to this: What are we going to do, and who's going to do it?

4.2 Should we break down into sub-committees by course?

- We decided to keep the committee whole (as opposed to breaking it into sub-committees of 1A, 1B, and 1C) because most of us currently teach (or are planning to teach) more than one transfer-level course. Keeping the committee whole would enable us to discuss issues related to transfer-level courses as a whole.
- We also decided that the purpose of our committee would be to discuss SLO-related concerns and updates in particular and transfer-level issues more generally.
- We also decided to meet on a "need-to-have-meetings" basis. That is, we will meet whenever issues or problems related to transfer-level courses arise.