

Transfer-Level Committee Meeting / September 17, 2015

In attendance: Dana Crotwell, Sue Bachmann, Gene Armao, Tom Cody, Christina Nagao, Ashley Gallagher, Laura Welsh, Jeff McMahon, Bill James, Kevin Degnan, Mary Ann Leiby, Debra Breckheimer

- Jeff volunteered to review 1C syllabi.
- English 1A as a service course—how might we determine success rates of English 1A students across the divisions?
- Consistency of SLO's for English 1A—topics for discussion included office hours for adjuncts, class size, argumentation as the primary mode in 1A, emphasis on a balance of fiction and non-fiction for assigned readings.
- Evaluation of 1A COR Proposed changes—topics for discussion included;
- Required writing—the committee decided to keep “a minimum of five essay assignments” but added the emphasis of no more than two *substantial* revisions to be included in the word count.
- Required reading—the committee decided to change wording to a *variety of genres* instead of an *emphasis of non-fiction*.
- English 1A Consistency Project: As of now, there are two meetings planned—one for a Thursday during college hour and another on a Friday for grade norming. We will look at samples of the capstone essay and norm in order to make sure our grading is consistent.
- English Placement Exam Cut-off Scores Update: Deb wrote a research proposal supporting the need to raise the floors for both 1A and A placement scores. As part of her research, she asked for two years of data on the placement exam scores of students who didn't pass 1A and A to see if there's a correlation between low scores and failing these classes.
- A new meeting will be called in order to discuss the following two topics:
 - SLO Plan For English 1B and 1C led by Kevin & determine schedule for assessing 1B and 1C.
 - Purpose of the Committee—determine what needs to be done, and who is going to do it. Should we break down into sub-committees by course?