

Academic Strategies Meeting Minutes August 31, 2017

In attendance: Breckheimer, Debra; Geraghty, Elise; Isaacs, Brent; Halonen, Briita; Leinen, Sarah

Minutes taken by:
Michele Bynum

1. Future Scheduling of Courses

Debra asked for suggestions to strengthen enrollment in Academic Strategies classes. Several suggestions were made:

- The plan to change the Academic Strategies course names to English will help increase enrollment.
- Create informational flyers to pass out to students.
- Create a half-page flyer that can be given to the English classes to let students know about Academic Strategies classes that begin mid-semester.
- Create a flyer that links Academic Strategies courses to English courses. B. Isaacs offered to put a chart together that can be given to Erica so that she can create a flyer.
- Distribute the flyers to the Writing Center.
- Recruit students by visiting classrooms, visit other division department meetings to promote Academic Strategies courses, and set up an information table at College Night. Offer flex credit to faculty who participate in these events.
- Encourage Humanities faculty to add an AS informational section to their syllabus.
- Schedule classes so that students can take 2 classes back to back during a semester.

2. SLO/PLO

- PLO due dates and missing reports were discussed.
- B. Isaacs and B. Halonen plan to complete action items this weekend.
- PLO 1 is due to be assessed again.

3. Other

- Discussed creating co-requisite English/Academic Strategies classes and different ways in which they could be combined.
- Discussed different options for making classes free with no units or have them pay if they want to receive credit for the class. If the class is offered with no fees enrollment rules would need to be established.
- Discussed possibility of a certificate program. (Apportionment for enhancement credit)
- Discussed ways to which Academic Strategies courses might be referred. Suggested names included: English Support classes, English Success classes, and Academic Support classes.
- Debra asked everyone to think of a topic to discuss at future meetings.