

**El Camino College Humanities Division
Academic Strategies Meeting Minutes
February 4, 2014**

In attendance: Mimi Ansite, Kevin Degnan, Elise Geraghty, Brent Isaacs, Stephanie Merz, Sharon Van Enoo

1. SLO BUSINESS

Kevin and Stephanie confirmed an assessment schedule of odd numbered courses (1, 23, 33, and 35) for fall semesters and even numbered courses (20, 22, 30, and 36) for spring semesters. The following faculty are primarily responsible for the following courses:

- Brent: AS 30, AS 33, and AS 35
- Mimi: AS20, AS23, and AS 36
- Sharon: AS1, AS22, and AS 25

2. ENROLLMENT

Elise and the faculty are concerned about the enrollment this semester as it is lower than usual. We discussed possible factors contributing to weak enrollment. These include the winter session being eliminated (Brent received correspondence from at least one student who went to another college for winter session and was having trouble scheduling spring classes at ECC because of the overlap), the loss of repeatability, and the email mix-up at the beginning of fall because of which many students did not receive a welcome/password containing email for enrollment. We will watch second 8-week session enrollment closely and continue to monitor enrollment for subsequent semesters.

3. SCHEDULE

The faculty will send Elise flyers promoting their second 8-week session courses. Brent and Mimi volunteer to contact Sabra about getting on the agenda at a counseling meeting so that they can promote and explain their course offerings. Also, there is ongoing concern about students being added into A.S. courses by counselors who do not communicate with the Academic Strategies instructors.