

English Department Minutes
September 10, 2015

Attendees: J. Annick, M. Ansite, G. Armao, S. Bachmann, D. Breckheimer, E. Brenes, B. Budrovich, R.A. Cerofeci, M. Cheung, T. Cody, S. Corbin, D. Crotwell, K. Degnan, S. Donnell, A. Gallagher, B. Halonen, C. Henson, L. Hong, B. Isaacs, B. Jaffe, B. James, J. Jung, R. Ketai, R. Kistler, S. Kushigemachi, M. A. Leiby, R. Lewitzki, J. Madden, P. Marcoux, J. McMahon, S. Merz, C. Nagao, Inna Newbury, C. Page, B. Peppard, S. Schwartz, A. Sharp, C. Somin, D. Thompson, S. Waterworth, E. Williams, R. Williams, J. Zhao, Tom Lew (Dean), Elise Geraghty (Associate Dean)

1. ANNOUNCEMENTS

- 1.1 No Show Report—100% compliance. Elise Geraghty thanked the faculty!
- 1.2 Active Enrollment—Faculty members must do their active enrollments by Friday (or talk to Elise). This is important for first census enrollment and apportionment. Instructors should contact Elise if they cannot comply.
- 1.3 Chromebooks Brown Bag next Thursday, 1 p.m., in H 311. Pete Marcoux will discuss his grant and Chromebook usage in his classes. Flex credit is available.
- 1.4 English Majors Workshop, Tuesday, Oct. 27, 1 p.m., in H 305. A student panel will be featured, and faculty members were asked to encourage students to attend.
- 1.5 Service Awards (HR follow up). Gene Armao was presented his service award for 25 years and Bill James, for 35 years. Janet Madden and Steve Waterworth will receive their 30-year service awards next year. The office will check on Cynthia Somin's beginning as full-time to confirm service credit.
- 1.6 HTP announcement. Honors contracts will be distributed next week to FYE instructors.
- 1.7 Senate update. Faculty laptops are at the end of their life cycle. Dec 31st marks the end of laptop warranties. Dr. Nishime says we have a choice of tablets with docking stations or another laptop. Rachel Ketai noted the lack of Wi-Fi and an internet jack for tablets. Pete Marcoux suggests including Wi-Fi and projectors in the next building plan. Spring elections for Senate representatives are coming up for next fall's term. Faculty members should contact Pete if interested in serving. The new director of Student Development is looking at digitizing discipline forms and centralizing information. Tom Lew and Elise noted that paper forms are still useful in function, enabling immediate notification to students and documentation of classroom discipline issues.

2. SLO UPDATE (Kevin Degnan). Spring 2015 reports are due Friday. He noted that 98% of the SLO reports are in. Leaders are needed for the remaining courses, however. Cynthia Somin and Briita Halonen are available for English B. Pete Marcoux, Deb Breckheimer, and Laura Welsh will lead the report for 50RWA.

To be assessed this semester (fall 2015):

- 2.1 82 (Rose Ann Cerofeci)
- 2.2 B
- 2.3 1A
- 2.4 1B
- 2.5 1C
- 2.6 15A (Lyman Hong & Sean Donnell)
- 2.7 25A (Adrienne Sharp & Ashley Gallagher)
- 2.8 30 (Bruce Peppard)
- 2.9 35 (Brent Isaacs)
- 2.10 39 (Sue Bachmann)
- 2.11 40A (Tom Cody)
- 2.12 50RWA

3. CONSISTENCY PROJECT UPDATES (Deb Breckheimer)

3.1. English 1A Consistency Project is underway.

3.2 Deb reported on English 1A. She and her committee will revise the COR and solicit feedback. She wants to postpone assessment for 1A until the spring and possibly change 1B and 1C assessments to spring. We can get a stronger sample.

Scott reminded her that the due date for changing the 1A COR is coming.

Rachel Williams noted that changes to the 1A COR would mean changes to 1A H.

4. CURRICULUM (Deb Breckheimer, Pete Marcoux, Laura Welsh, Scott Kushigemachi)

4.1. English 50RWA Update. 50RWA is currently in its third offering and must be made a permanent course.

Scott referred to the COR and stated that it is nearly identical to the experimental COR approved last fall. Scott will take suggestions through email.

Pete advocated for the course. It will not cannibalize A or 84 courses. There will be far fewer offerings than A and 84. As an accelerated course, it will get students through the developmental levels faster. The success rates are higher than standalone A and 84 courses and less costly for students.

Deb said the course is more time efficient. It mirrors 1A. It allows for combining reading and writing elements. Scheduling is harder because it goes for 3 hours.

Tom noted that accelerated developmental courses are a trend that many CCs are moving towards. English 50RWA benefits from FYE support and recruitment apparatus. We may get 2nd tutors in the future or continue to have them in developmental classes.

Laura Welsh chimed in via email to Tom and pointed to better joining of materials and thematic connections.

Briita asked about how labs are run. Deb said that the labs are run like A labs with plenty of time for students to write during Deb's hours.

Following discussion, the faculty voted to approve English 50RWA as a permanent course. Some follow-up discussion focused on the title for the new course. Scott will explore options.

- 4.2 Inactivation of English 42: Chicano and Latino Literature (last taught by an adjunct in 2011). If Compton is not offering the course, Elise recommended a vote to inactivate. Scott thinks this course is still offered at Compton, which may nullify the discussion. Dana warns against cutting ethnic literature classes when we are an HSI. Ashley and Christina are interested in teaching it. Tom said he has no objection to offering ethnic literature courses, but he is restricted by the number of literature courses he can offer each semester due to enrollment and budget issues. He can adjust based on whoever requests literature courses and that is based on the scheduling rotation. Briita suggested using Puente as recruitment.

Meeting adjourned.