

## English Department Meeting 9/11/12

### Future Workshops Publicized:

- A Workshop with Andrea Lunsford: Social Media and Students Writing, Friday 10/5/12 at CSU Long Beach, 10 a.m.-1 p.m.
- "Taking a Bite Out of the Common Core," Saturday, 10/20/12, 7:30 a.m.-3:30 p.m. The Radisson Hotel, Whittier, CA.

### Announcements:

- **No-Show Reports:** Associate Dean Elise Geraghty congratulated all English faculty for submitting no-show reports by the deadline so students don't get charged for classes that they never attended. After the deadline, pink cards should be used to drop students who are no longer attending. **Faculty suggested that instructors should be reminded of the pink cards in the memo "Reminders and Important Information concerning the Beginning of Classes," distributed at the beginning of each semester.**
- **Travel Requests:** Elise advised faculty to submit travel requests to attend conferences at least one month ahead of time for local conferences and 2 months ahead for out-of-state travel.
- **Open Enrollment for Medical Plans is taking place now.**

**TMC-Aligned Degree Update ("Transfer Model Curriculum"):** Dean Tom Lew explained that the template that was approved by faculty last spring has been returned by the CSU system and requires certain changes: the 2 Shakespeare courses, Eng 20 and 21, need to be dropped from List A (CORE courses) and added to List B (Major Preparation courses). List B will also include 2 creative writing courses, in addition to the Myth and Folklore course and the Ethnic Literature courses. The remaining English literature electives will be moved down to List C so they now will compete with foreign language courses to fulfill this requirement area. Tom recommends that we add Intro to Reporting News and Introductory Humanities to this section. Tom noted that under the revised template, the number of units remains the same. **Faculty voted unanimously to approve the revised template.**

**Efforts to increase the number of English majors who graduated this year were successful: We had 24 graduates--a significant improvement over past years!**

**SLO Report and Handouts:** Rachel Williams noted that CurricUNET is not functioning properly right now but that faculty should still be gathering their materials so that they can submit their reports soon. Because the focus this semester will be on Community and Collaboration, faculty who include community service in their courses were asked to send their assignments to Rachel. Copies of the Holistic Scoring Rubric for Eng A and Eng 1A were distributed to all faculty. These will be discussed at the next department meeting.

**Curriculum Update/SLO Assignment:** Allison Carr, Darrell Thompson, and Leah Pate will be coordinating a special **College Composition Consistency Project** on Friday Nov. 30 to ensure greater consistency in the English 1A course requirements and grading. Allison requested that faculty send her copies of their assignment sheets for the research paper that satisfies the Eng 1A SLO. This project will be discussed more at the next department meeting.

**Directed Learning Activities (DLAs):** Sara Blake reported on her sabbatical project to create DLAs for Eng B. Students will be able to work on these activities at the Writing Center. English B Referral Forms for work at the Writing Center were distributed to all faculty. Writing Center Director Barbara Budrovich confirmed that her entire staff has been trained to supervise these activities. Sara emphasized that the activities are not limited to Eng B students but can be used by any students who need review and instruction in grammar and punctuation.

**Experimental courses update:** Pete Marcoux reported that he and Darrell Thompson are each teaching an accelerated course this semester: Eng 50WW will combine Eng B and Eng A and Eng 50RR will combine English 82 and 84 in a single semester. Pete is not certain that these courses will be totally successful, so the accelerated classes remain an experiment right now .

Minutes recorded by Susan Bachmann