

El Camino College Humanities Division
ESL Meeting Minutes
November 12, 2013

In attendance:

Bergeman, Rebecca	Ichinaga, Moon	Quinones-Perez, Margaret
Blake, Sara	Kline, Matt	Rosales, Josh
Currey, Nancy	Lew, Tom	Savina, Jelena
Geraghty, Elise	Llado, Nitza	Simon, Jenny
Herschenhorn, Suzanne	Mochidome, Debbie	Uyemura, Evelyn

1. ANNOUNCEMENTS

1.1. Grade forecasting due this Friday.

2. SLOs

Faculty were assigned to work on the following courses

- **51A, 51B, 51C: Debbie M., Nitza L., Suzanne H. [completed]**
- **52A, 52B, 52C: Matt Kline and Nancy Currey [completed]**
- **53A, 53B, 53C: Rebecca B., Evelyn U., Jenny S. [completed]**
- **ESL 02/03 series: Compton Faculty**

3. STUDENT SUCCESS

3.1 Library Databases

(Moon Ichinaga)

Moon I. presented the faculty with a handout listing the many Schauerman Library subscription databases available to faculty and students. Specifically, Moon pointed out a database called *Testing & Education Reference Center with Career Module*. This database offers many test preparation materials, including standard tests such as the GED, TOEFL, GRE, LSAT, plus civil service, nursing and military exams), career assessment/resume building/interviewing tools, current information on financial aid, and US/Canadian colleges and universities.

3.2 Coding of EC ESL courses and effect on student success reporting (Josh Rosales)

Josh R. explained to the ESL faculty how the coding of EC ESL can impact the ESL program. He showed success and retention data, and looked at how the number of students who begin the 51A course rarely go on to succeed in ENG 1A. This data can skew the data for the ESL program, falsely showing that many students are not successfully completing the program. Some faculty members explained how an ESL student who takes 51A would not necessarily be on a path that would lead him or her to 1A. Also, the 51 series is not required for entrance to 1A. It is not on the ESL sequence of courses chart as well. There is also a problem in the classification of each level of ESL as

it is related to 1A. An additional concern is to look at which ESL classes transfer to CSU/UC or not. These issues need to be discussed further. Matt K. agreed to help Josh R. with this.

4. NEW ORIENTATION PROCESS AND ESL ENROLLMENTS (Elena Savina)

Elena S. talked about the new on-line orientation that is going to be required for students to watch and take a short quiz on before taking the assessment placement test. The on-line orientation is too hard for beginning ESL students to understand and complete. The ESL orientation that Elena gives now, with help from ESL Counselor Margaret Quinonez-Perez, is an in-person orientation that explains the ESL program to the students as well as gives slow and easy-to-understand instructions on how to register, buy textbooks and parking, and attend classes. After the ESL students receive their placements, they are given one-on-one counseling by Elena and Margaret. When the on-line orientation is implemented, Elena will have to reclassify her orientations as “International Workshops.” The ESL students will need to attend the “Workshop” along with the on-line orientation. The faculty find the new on-line orientation unsuitable for ESL students. All of the faculty members agree that it should not be required for ESL students, that Elena and Margaret’s orientation is better suited for the students, and that if the on-line orientation is required, ESL students should be given access to support, for example, staff assistance and/or translations into multiple languages.

5. REPORT ON PROGRAM REVIEW MEETING (Rebecca and Matt)

Rebecca B. reported that the ESL department’s program review is almost complete. The first submission was accepted and reviewed by the Program Review Committee and edits are being made to submit the final draft by November 22, 2013. She and Matt K. thanked everyone for their help and cooperation.