

Journalism Department Flex Meeting Minutes
Jan. 15, 2015
Present: Kate McLaughlin and Stefanie Frith

- Review/update duties and strategies notes from Dec. '14. What do we still need? Coordinate projects with Jessica.
- Update on SLOs: Even-numbered courses in fall. Kate will get hers done at Jan. 27 workshop. Odd-numbered courses in spring. Kate will reach out to adjuncts and coordinate.
- Fall 2015 Schedule - We will take a first pass next week and have to Ann by week's end.
- Budget - Email out to powers that be. We need to know exactly how much we have in each account.
- Travel - Possible to CMA NYC. Meeting with Idania Reyes next week.
- Advisory Board - Stef needs more info and will set it all up. Kate needs to send that info.
- Critique Schedule - split pages every week and weekly on online in class.
- Welcome Day open house (Go bigger? If we can't go to the board, we will bring the board to us. ☹)
- CTEA Grant - Met with Matt Kline, and Stef will meet with him next week to coordinate CTEA proposal. Kate standing by in case anyone needs her.
- Competitions - Stefanie will coordinate contest submittals for JACC state with Jack in the first week or two.