

HUMANITIES DIVISION SLO COMMITTEE

Thursday, April 23, 2009, 1:00 p.m., H 314

- I. **Introductions: T. Lew**
 - A. **Purpose of the SLO Committee**
 - B. **Outcomes for Today's Meeting:**
 - **Progress Reports for Division**
 - **Progress Reports for each department**

- II. **Accrediting Commission for Community and Junior Colleges: T. Lew**
 - **2008 Evaluation Report: Recommendations on SLOs**
 - **Spring 2009 Accreditation Notes, "Where Do Course SLOs Live"**

- III. **Progress Reports for the Division: C. Fitzsimons**

- IV. **Progress Reports from Department Representatives**

- V. **Training Workshop: D. Thompson and R. Bergeman (ALC Representatives)**
 - **Friday, May 1, 8:30 a.m. - 1:00 p.m.**
Distance Education Room/Library Annex
 - **Register by phone at Ext 3872 or online at**
www.elcamino.edu/administration/staffdev/registration.asp

- VI. **Next Meeting: Thursday, May 21, 1:00-2:00, H 314**

HUMANITIES DIVISION SLO COMMITTEE MINUTES

Thursday, April 23, 2009, 1:00 p.m., H-314

Connie Fitzsimons	Rebecca Bergeman	David Maruyama	Claudia Striepe
Tom Lew	Sheryl Kunisaki	Susan Corbin	Stephanie Schwartz
Elena Savina	Bernie Rang	Sharon Van Enoo	

Introductions T. Lew announced that the purpose of the meeting is to determine where the Division and individual departments stand in terms of student learning outcomes assessments. Faculty representatives are asked to report on the progress for their department and to review, revise, and update SLO Progress Report spreadsheets distributed at the meeting

Accreditation

Notes, Spring 2009 C. Fitzsimons distributed “Where Do Course SLO’s Live” (Accrediting Commission for Community and Junior Colleges) that clarifies the requirements of the standards and responds to four common questions about SLOs. Attendees reviewed Standards I, II and III as well as the Q/A portion of the publication. T. Lew pointed out that continuous improvement of SLO’s is needed.

Progress Reports

C. Fitzsimons opened the discussion regarding SLO progress reports for each division on campus, noting that SLO proposals have been written for 38% of courses in the Humanities Division, and 7% had completed at least one SLO Report. C. Fitzsimons noted the college goals for completing a draft of program-level SLO statements by June 2009 has already been met by all programs within the Humanities Division. However, there is still work to be done to meet the college goal of writing an SLO and assessment plan for all courses by December 2009.

S. Kunisaki created the Humanities Division Program-Level SLO Progress Report, which includes the contact person for every course, assessment proposal, and completion date for Section 1 and 2. B. Rang reported that the Foreign Languages Department is on track with course SLO’s following the calendar. The assessment for Japanese 2 and Chinese 2 has been completed. FL faculty members are encouraged to include an SLO in their syllabi. The Committee discussed the inclusion of SLO’s in the syllabi and students being able to articulate the SLO’s. S. Corbin reported that English A, B and 1A syllabi include SLOs. The English faculty is currently working on English 80/82/84 (the deadline for the assessment reports is June 1st). R. Bergeman stated that ESL courses are assessed according to its SLO calendar. S. Van Enoo reported that SLOs for Academic Strategies are completed; however, some sections need to be revised. The faculty also discussed technical problems with the

layout of the forms. C. Fitzsimons announced that SLO for courses taught by adjunct faculty are not expected to be submitted yet. T. Lew invited more effort to integrate the Compton Center faculty in the process.

Training Workshop Members of the committee are strongly encouraged to participate in the SLO workshop on Friday, May 1, 8:30-1:00 p.m. in the Distance Education Room/Library Annex. Please register by telephone at ext 3872 or online at www.elcamino.edu/administration/staffdev/registration.asp

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