



CAA Career Advancement Academy



Fall 2012 – Steps to Apply

Step 1

Fill out an interest form for the CAA Fall 2012 – you can find it linked to:

<http://www.elcamino.edu/academics/indtech/career-advancement-academy/index.asp>

Fall programs include Machine Tool Technology Aerospace Fasteners and Welding. Electrical Utilities is only offered in the spring.

Step 2

Information Session – come to a session and get the information:

June Sessions:

Thurs 6/14 – 10:00-11:30am

Thurs 6/14 – 6:00-7:30pm

Thurs 6/28 – 10:00-11:30am

July Sessions:

Thurs 7/19 – 10:00-11:30am

Thurs 7/25 – 6:00-7:30pm

Please send an email to ntokuda@elcamino.edu to reserve your spot. These orientations will be held in the Alondra Room – above the Bookstore., at the El Camino College Torrance campus. Don't forget to buy a parking pass!

Step 3

Interview

At your Information Session sign up for a 30 minute interview – you may *not* attend an Information Session and have an interview in the same day.

Step 4

Assessment

You need to take the El Camino College assessment exam. The Assessment Center is in room 217 of the Student Services building. The Center is open Monday, Tuesday and Thursday from 10:00 a.m. – 4:00 p.m. and on Wednesday from 10:00 a.m. – 5:00 p.m. Please give a copy of your assessment scores to your CAA coordinator for your files. *If you have already taken the El Camino Assessment you do not need to take the test again.* For more info on the Assessment Center please visit:

www.elcamino.edu/studentservices/co/assessmenttesting.asp

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