

## Computer Science Department Meeting

Thursday, April 16, 2015

### Agenda

1. Hiring Update
2. CTEA Grant Update
3. CTE 2 year Program Review
4. CTE Curriculum Review
5. Advisory Board Meeting
6. SLO's
7. Website Updates

EL CAMINO COLLEGE  
MATHEMATICAL SCIENCES  
Computer Science Department Meeting  
April 16, 2015

Present: Carl Broderick, Susanne Bucher, Massoud Ghyam, Anna Hockman, Marta Maaza, Matthew Mata, Greg Scott, Jacquelyn Sims, Satish Singhal, Ralph Taylor

### **FOLLOW UP FROM LAST MEETING**

Minutes were approved unanimously.

### **HIRING UPDATE**

The initial full-time Computer Science interviews will be on 4/17/15. Five candidates will be interviewed. The finalists will be forwarded to the President's Office for final interviews.

### **CTEA GRANT UPDATE**

The CTEA Grant proposal has been submitted.

One of the proposed items was upgraded laptops for the Computer Science faculty.

The amount of funding ECC receives for the CTEA Grant will determine how much each department will receive. Our proposal may not be fully funded.

R. Taylor suggested that we request funding for desktop computers. The CTEA Grant is an annual program, so suggestions can be taken now for next year's grant.

### **CTE 2 YEAR PROGRAM REVIEW**

Now that the Computer Science department has been designated as a CTE program, we are obligated to conduct a two year review.

The review does not need to be a full update; a few supplemental questions will need to be answered. Here is a breakdown of CS faculty members assigned to each question:

- Question 1 – S. Singhal and M. Mata
- Question 2 – C. Broderick
- Question 3 – G. Scott
- Question 4 – M. Ghyam
- Question 5 – R. Taylor
- Question 5ab – G. Fry

CTE program reviews are due no later than 9/11/15. Please begin working on this over the summer.

### **CTE CURRICULUM REVIEW**

All CSCI classes need to be reviewed.

CS faculty can make updates for the two year review, and do full updates on the six year cycle.

- S. Singhal will make updates to CS 2;
- G. Scott will make updates to CS 3 and CS 40;
- R. Taylor will make updates to CS 30 and 16.

For course reviews, instructors can go to the CurricUNET website and make updates there.

The Curriculum Committee would like an explanation included on any changes that are made. Before the first curriculum meeting, M. Maaza will summarize all the updates made and the CS faculty can take a vote on all of the changes.

### **ADVISORY BOARD MEETING**

It was discussed that an Advisory Board should meet in early summer and beginning of fall.

It was suggested to have a lunch meeting with an Advisory Board on 5/22/15 from 11:30 a.m. – 2:00 p.m.

The Division Office will send out invitations and save-the-dates. Email advisory board member names to M. Maaza.

### **SLO'S**

It was difficult to analyze data for SLO and PLO reports because each instructor had a different type of assessment.

S. Bucher suggested that if there are multiple sections of the same course, faculty members could come to an agreement and create a common rubric and assessment for that course. Doing so would help with analysis of the data.

S. Singhal will create a template grid on how to submit data.

There are three more TracDat workshop dates for faculty members that need to enter data into the system: 5/6/15, 5/12/15 and 5/13/15

Now that some of the assessment data has been entered, faculty need to follow-up on any action plans. The follow-up can be formal or informal. S. Bucher will provide direction on how to add follow-ups into TracDat.

## **WEBSITE UPDATES**

The Computer Science website is outdated. The following changes should be made:

- Remove A. S. degree information
- Remove PASCAL and FORTRAN
- Replace C with Java
- Remove CS 10, 23, 25, 36, 55 and 60
- Replace CS 15P with CS 16
- Remove the following sentence: “(\*Only one course from Computer Science 10 or 25 may be counted toward the certificate).