

**EL CAMINO COLLEGE
MATHEMATICAL SCIENCES DEPARTMENT MEETING**

April 21, 2016

Present: Eduardo Barajas, Luis Barrueta, Michael Bateman, Susan Bickford, Carl Broderick, Susanne Bucher, Jeffrey Cohen, Daa Eldanaf, Jill Evensizer, Dominic Fanelli, Junko Forbes, Greg Fry, Milan Georgevich, Megan Granich, Hamza Hamza, Arturo Hernandez, Linda Ho, Anna Hockman, Judy Kasabian, Natalie Koch, Bob Lewis, Marta Maaza, Zach Marks, Art Martinez, Alice Martinez, Matthew Mata, Bonnie Mercado, Trudy Meyer, Ashod Minasian, Benjamin Mitchell, Eduardo Morales, Kaysa Moreno, Jasmine Ng, Kris Numrich, Rusty Reece, Solomon Russell, Catherine Schult-Roman, Larry Schreier, Aban Seyedin, Arkadiy Sheynshteyn, Ambika Silva, Jacquelyn Sims, Susan Taylor, Linda Ternes, Susie Tummers-Stocum, Jose Villalobos, Lijun Wang, Christina Watson, Paul Yun

ACADEMIC SENATE BALLOT VOTE

A ballot was distributed to vote on a replacement for Z. Marks on the Academic Senate. Ballots were returned to Z. Marks to tally.

DEPARTMENT PLANNING (OFFICE CHANGES)

Dean J. Sims emailed faculty regarding a proposal for having all full-time Math faculty offices be on the same floor. Dean J. Sims requested suggestions and feedback from faculty.

One opportunity to be gained from this proposal is that such a set-up would help foster a more collaborative environment.

There is concern that the department would lose a workroom. There is also concern that in several years the department will be in a position where all the full-time instructors will be on one floor while the adjunct and new full-timers are placed wherever we can find an office creating segregation.

Dean J. Sims discussed that the department is growing but there is sometimes an issue with collaboration especially when colleagues' offices are not easily accessible due to their offices being on different floors. Disagreements and attempts to find common ground are not often discussed, many times due to office locations. Dean J. Sims is thinking of the future of the department and how to provide an environment where new hires can be among the collective of all full-time Math instructors and benefit from all of the vast resources and experiences. The intent is not to force everyone to get along, but the intent is the future of the division and would also provide an opportunity long term.

One recommendation included allowing the move to happen naturally over time. As new faculty are hired, they can be strategically placed into offices. Over time, the goal will be accomplished while still maintaining as many resources and it wouldn't disrupt the department.

The decision will not be decided by a secret ballot. Dean J. Sims will make the decision by the beginning of next week.

THANK YOU MENTIONS

L. Ternes thanked several instructors for all of their hard work during the school year.

STEM WEEK

B. Mitchell and J. Stein participated in a STEM Talk. Attendees enjoyed the event. In the future, they will reserve both large lecture rooms as there were many attendees.

WINTER AND SPRING PREFERENCE FORMS

The winter 2017 and spring 2017 preference forms are due on 5/6/16.

The schedule included with the winter preference form is tentative. There are several sections that have extended breaks.

With the reintroduction of the winter session, paychecks date will be adjusted. Full-time instructors will not receive paychecks for January or July.

FINAL GRADE SUBMISSION

A letter with instructions on how to submit grades was provided. Instructors should follow these steps when submitting final grade documentation to the Division Office.

ANNOUNCEMENTS

The hiring decisions for Math and CS will be announced after Board approval.

The Spring Fling Potluck is scheduled for 4/29/16 at the MESA Center at 6pm. A sign-up sheet will be placed in the mailroom.

Summer registration began on 4/19/16. Fall registration will begin on 5/2/16.

A lock block mechanism has been placed in MBA 219. Facilities is still monitoring these devices. Instructors were advised to inform L. Ternes of any issues with the locks.

Emergency phones have been ordered and will be placed in all classrooms

The Math/Natural Sciences Awards will be on 5/6/16 from 12-2pm. Donations for food and the Math Awards for Excellence are still being accepted. L. Ho proposed separating the Math and Natural Sciences awards and hosting our own starting next year. Currently, many people don't show up. Many CS classes meet on Fridays so those students cannot attend. L. Ho recommended holding the award ceremony during the college hour on 5/30/17. Social hour would be from 12:15pm-12:55pm and the award ceremony would be 12:55pm-1:45pm. Haag Hall may be an option of where to hold the ceremony. L. Ho moved to split the Math/Natural Sciences award ceremony beginning in 2017. M. Georgevich seconded the motion. Majority voted to approve splitting the award ceremony. One abstention.

AMATYC Math Results: ECC came in 6th for the fall and 12th in the spring. The college was 8th overall out of around 200 schools nationwide.

Anne Crawley is scheduled to speak on Student Equity during the Friday after Fall FLEX Day.