

EL CAMINO COLLEGE MATHEMATICAL SCIENCES
DIVISION LEARNING OUTCOMES ASSESSMENT
COORDINATING COMMITTEE MEETING
(DLOAC)

September 19, 2017

Present: Susanne Bucher, Milan Georgevich, Zachary Marks, Susan Taylor, Solomon Russell, Marta Maaza, Linda Ternes, Jacquelyn Sims.

Spring 2017 SLO and PLO report

SLO reports were due in TracDat on Friday, September 15, 2017

Missing reports (PLO and SLO) for Spring 2017

Committee D is missing math 23 and 80 SLO.

CM2 is missing a report for math 130 SLO and PLO.

Engineering SLO is completed. PLO is 4/5 done.

The Computer Science reports are complete.

All SLOs and PLOs should be completed and submitted as soon as possible.

Common Omission (from submitted reports)

Action items are not identified. Action is too broad. Due dates for action items are not updated making the follow up due as soon as the report is entered. Instructors providing feedback is still an issue. Committee members explained how they repeatedly email instructors but they often get no response. One committee member recommended also having a conversation with instructors for feedback. S. Bucher explained that for math 40, after actions are discussed, she will send out reports to past spring and current fall math 40 instructors to look at the actions. S. Bucher plans to also send the SLO reports to those being evaluated so they may have something to discuss regarding SLOs and their self-evaluations. Another suggestion was to create a document that includes all of the actions from all of the committees and send this out for feedback. For report analysis, a summary is recommended rather than cutting and pasting the answers provided by instructors. Information should be more generalized to the common mistakes of most of the students. For example, what part of the problem did most do incorrectly.

SLO and PLO questions for fall 2017 were due on Friday 9/15/17

All assessment questions have been submitted.

Milan Georgevich stated there is no assessment for Fall Semester for CM2

Committee D is assessing PLO #3

CM1 is assessing SLO #4 for all courses and PLO #4

CM3 assessing Math 110 SLO #1 and Math 115 SLO #1

CSCI 1, 2,3,14, and 16 assessing SLO #4

Course coordinators should send out reminders in the beginning, middle and right before the end of the semester.

Action Reports

S. Bucher will send action reports to the lead of the committees to look over the actions.

Changes to TracDat

There will be changes to TracDat in Spring 2018. The percent box will now have a drop box and the review comment box will be removed. The homepage will also have some improvements, log in and passwords will remain the same for users. Name of homepage will now be Nuvantive.

Finalize Course Coordinators Check List

S. Bucher recommended not to extend due date for reports, instead committees can enter actions and discuss in meetings for revision. If any changes or additions need to be made inform S. Bucher. M. Georgevich and S. Taylor recommended to cut and paste the summary in the body of the email and the entire report can be included as an attachment.

Other Recommendations

Susan Taylor reminded the committee about the SLO quiz that is used in math 67. This quiz uses all of the SLO questions and for reporting instructors provide data from the specific SLO question for that semester.

Announcements:

In Spring 2018, Zachary Marks will no longer be CM1 rep for this committee. He plans to check with Jasmine Ng to see if she is available.

Dean's Remarks

J. Sims thanked the committee for doing a great job.

