



# LAWNDALE

ELEMENTARY SCHOOL DISTRICT

Instructional Assistant, Special Education (14 hrs/wk)

OPEN & PROMOTIONAL

Category: *Teacher Assistant / Aide / Paraprof.*

Employer:	<u>Lawndale Elementary</u>	Date Posted:	10/14/2011
		Application Deadline:	10/25/2011 4:00 PM Pacific
Work Year:	10-months (September through June) 14 hrs/week	Contact:	<u>Diane Selfridge</u> 310 973-1300 X 0
Employment Type:	Part Time	Number Openings: (At time of posting)	10
Salary:	\$14.73 to \$17.87/hr. (Minimum entry is \$15.46/hr and maximum entry \$16.23/hr)	Job Description / Essential Elements:	<a href="#">Click Here to View</a>

Additional Information:

- [Requirements for Applying](#)
- [Links Related to this Job](#)
- [Comments and Other Info](#)
- [View Other Job Desc. / Ess. Elem.](#)

Requirements for Applying Materials

*These positions are considered "open and promotional" for applicants inside and outside the Lawndale Elementary School District, including current LESD permanent and substitute employees).*

Links Related to this Job

- [Lawndale School District](#)
- [California Commission on Teacher Credentialing](#)
- [California Department of Education](#)

All out-of-district applicants must complete and submit the on-line application and upload the necessary documents as attachments to the application.

Current LESD employees (including substitutes) need only submit a completed "[Reassignment Request Form](#)" to the LESD Human Resources Office on or before the closing date of this posting. Reassignment Request Forms are available at District school sites, the HR office or on-line from the Human Resources section of the LESD website at [www.lawndale.k12.ca.us](http://www.lawndale.k12.ca.us).

Eligibility for a position within this classification requires the following:

- High school diploma
- Minimum of 48 college units or AA degree.

In addition to the above, applicants should have an interest in working with students with various disabilities, including students with severe disabilities and/or one-to-one assistance needs.

The ability to communicate in Spanish is preferred/desired.

Please note that an Ed-Join application and required documents are necessary only for out-of-district applicants. In-district applicants need only submit a paper copy of the reassignment request form.

#### Documents

One requirement from each bulleted group **MUST** be met before your application will be considered.

- Copy of Transcript (Transcript or other verification of successful completion of at least 48 college units OR AA degree.)
- Proof of HS Graduation (Copy of HS diploma or GED)
- Resume

#### Important Comments

*THESE POSITIONS ARE OPEN AND PROMOTIONAL BOTH INSIDE AND OUTSIDE LAWNSDALE ELEMENTARY SCHOOL DISTRICT.*

*ALL QUALIFIED APPLICANTS WHO HAVE NOT PREVIOUSLY TAKEN AND PASSED THE TEST FOR INSTRUCTIONAL ASSISTANT, WILL NEED TO DO SO IN ORDER TO BE CONSIDERED FOR A POSITION. THE TEST (TAKING APPROXIMATELY 2 1/2 HOURS) WILL BE GIVEN ON A DATE TO BE ANNOUNCED. A MINIMUM PASSING SCORE OF 70% IS REQUIRED FOR CONSIDERATION FOR AN INTERVIEW. PLEASE NOTE THAT DEPENDING UPON THE NUMBER OF ELIGIBLE CANDIDATES AVAILABLE, THE INTERVIEW CUT-OFF SCORE MAY BE INCREASED ABOVE 70%.*

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[Click Here to Apply](#)