



El Camino College

Student Learning Outcomes and Assessment

Assessment of Learning Committee Agenda for the Monday, February 26, 2007 Meeting

Location: Library 202

Time: 2:30p - 4:00p

Voting Members:

Coordinators: Jenny Simon & Lars Kjeseth
Business Rep: Donna Grogan
Soc/Beh Rep: Cristina Gold
Humanities Rep: Matt Kline & Darryl Thompson
Nat Sci Rep: Nancy Freeman
Math Rep: Judy Kasabian
Ind / Tech Rep: Ray Lewis
Fine Arts Rep: Harrison Storms
Health / PS Rep: Kelly Clark
Learning Res Rep: Claudia Striepe
Student Services Rep: Vacant

Ex-Officio Members:

Vice President for Academic Affairs: Francisco Arce
Dean Rep: Don Goldberg
Accreditation Rep: Arvid Spor
Inst. Research Rep: Irene Graff

AGENDA

- I. *Call to Order* (0 minutes)
- II. *Division Assessment Progress: What happened on Flex Day? What's planned for the semester?* (30 minutes)
- III. *Subcommittees for the spring:* (60 minutes)

A. Publicity Committee

Responsibilities: Thinking of and following through on ways to keep SLOs and Assessments at the forefront of faculty's consciousness and to bring SLOs and Assessments to the attention of students. Also responsible for recommending ways to disseminate information about progress made.

Works with: Documentation Committee

Members: Judy Kasabian, Kelly Clark, _____, _____

B. Accreditation Committee

Responsibilities: Coordinating efforts to collect information and evidence for the accreditation self-report regarding SLOs and Assessments.

Works with: Documentation Committee

Members: Don Goldberg, Arvid Spor, _____, _____

C. Handbook & Binder Committee

Responsibilities: Coming up with a table of contents and coordinating efforts to put together a handbook and/or resource binder for use by faculty.

Works with: Documentation and Bibliography Committees

Members: Jenny Simon, Claudia Striepe, Irene Graff, Darrell Thompson

D. Curriculum Committee Committee (no, this is not a typo!)

Responsibilities: Researching and making recommendations to the ALC and curriculum committees where SLOs and assessments should be housed and what the relationship should be between SLOs and curriculum.

Works with: Documentation and Accreditation Committees

Members: Lars Kjeseth, Claudia Striepe, Christina Gold, _____

E. Documentation Committee

Responsibilities: Reviewing current forms, making new forms, and standardizing formats as needed for documenting and reporting on SLOs and Assessments.

Works with: Publicity, Accreditation, Handbook & Binder, and Curriculum Committee Committees

Members: Jenny Simon, Arvid Spor, Christina Gold, _____

F. Bibliography Committee

Responsibilities: Making a bibliography of resources needed for purchase to house in our resource library.

Works with: Handbook & Binder Committee

Members: Jenny Simon, Claudia Striepe, Irene Graff, _____

G. Center for Teaching and Learning

Responsibilities: Coming up with a vision and a plan for the future Center for Teaching and Learning.

Members: Lars Kjeseth, Matt Kline, Darrell Thompson, _____

H. Recommendations for other committees?

IV. Adjourn

(0 minutes)
