



EL CAMINO COLLEGE
Office of the Vice President – Academic Affairs

NOTES – 17 November 2006
Student Learning Outcomes Assessment Cycle Committee

Attendees: F. Arce, K. Clark, N. Freeman, C. Gold, I. Haslam, J. Kasabian, L. Kjeseth, J. Simon, H. Storms, C. Stripe, D. Thompson

I. **Meeting Dates:** Meetings for spring 2007 will be changed to Mondays from 2:30-4:00 pm on the following dates: February 26, March 12, 26, April 16, 30, May 14 and June 4.

II. **Accreditation:**

- I. Haslam reported that Don Goldberg and Evelyn Uyemura are co-chairs of Standard II – Student Learning Outcomes. Data still needs to be gathered to write the section of this standard. L. Kjeseth and J. Simon volunteered to assist I. Haslam.
- F. Arce reported when the accreditation site visit team validates what is included in the report, they will decide if the College meets, exceeds or fails each standard. It is critical to have evidence when the SLO portfolio is put together.
- L. Kjeseth indicated assessment will be completed within six months. Counseling, Math, pre-allied health profession in Natural Sciences have good plans. A snapshot from each division will be included. The visiting team will see what has been completed which will show progress has been made.
- J. Simon reported beginning in spring 2007, a mid-semester and end of semester report will be completed. F. Arce indicated a status report will need to be completed to show status of where the College is.
- L. Kjeseth will request that Saul Panski (CEC Academic Senate President) select a CEC faculty member to attend the SLOAC meetings.
- F. Arce suggested another workshop on SLO during spring flex day. Programs and evidence need to show that progress was made.

III. **Core Competencies:** The two versions of core competencies were reviewed. The committee approved the following:

Students completing a course of study at El Camino College will achieve the following core competencies:

- I. **Content Knowledge:** Students possess and use the knowledge, skills and abilities specific to a chosen discipline, vocation or career.
- II. **Critical, Creative and Analytical Thinking:** Students solve problems, make judgments and reach decisions using critical, creative and analytical skills.
- III. **Communication and Comprehension:** Students effectively communicate in written, verbal and artistic forms to diverse audiences. Students comprehend and respectfully respond to the ideas of others.

- IV. **Professional and Personal Growth:** Students exhibit self-esteem, responsible behavior and personal integrity. Students are reflective and intellectually curious; they continue to improve themselves throughout life.
- V. **Community and Collaboration:** Students appreciate local and global diversity and are respectful and empathetic during personal interactions and competitions. Students effectively collaborate and resolve conflicts. They are responsible, engaged members of society, who are willing and able to assume leadership roles.

The core competencies will be forwarded to Susie Dever to be presented at the Academic Senate meeting. SLO committee members were also encouraged to share the core competencies with their divisions.

IV. **SLO Definitions:** C. Gold, N. Freeman and J. Simon will work on the SLO definitions. Direct and indirect evidence will be added to the definition list.

V. **SLOAC Project:**

- A. Newsletter: Include division updates consisting of 1-2 paragraphs. The newsletter will provide a communication update to the campus regarding SLOs. The division reports will also be included on the SLO website.
- B. SLO Assessment Plans
- Course level – direct evidence of learning outcomes. Program level – evidence may be indirect.
 - Assessment plans from the divisions will be posted on the website in the 2007 spring semester.
 - N. Freeman suggested including examples of techniques on the website.
 - It was decided that the assessment plans would not be password protected on the website.

VI. **SLO Assessment Proposal:**

- The program level SLO assessment proposal and course level SLO assessment proposal need to be submitted by the end of Fall 2006 semester.
- On the course-level and program-level proposal forms, replace “nickname” with “key word.” J. Simon will forward a final draft of the form to committee members.
- Conduct workshops to provide examples of different types of assessment. The spring flex day was suggested as a good time to provide this information to faculty.
- It was suggested to include different assessments and examples on the website.

VII. **Meeting Date:** The next meeting date is scheduled on December 8 at 12:30-2:00 p.m. in Lib 202.