



EL CAMINO COLLEGE
Office of the Vice President – Academic Affairs

NOTES – 29 September 2006
Student Learning Outcomes Assessment Cycle Committee

Attendees: F. Arce, S. Cocca, N. Freeman, D. Grogan, C. Gold, I. Graff, I. Haslam, J. Kasabian, L. Kjeseth, M. Kline, J. Simon, A. Spor, C. Striepe, D. Thompson

I. Membership

Committee members were introduced. Representatives are still needed for Fine Arts, Health Sciences & Athletics, CCC, and Academic Senate. The possibility of including a student representative and a student services representative were also discussed.

II. Missions and Duties of Committee

One-Time Tasks or Projects

Draft ECC Core Competencies – Approval
Create a handbook or pamphlet outlining how SLOs should be created as well as the SLO Assessment Cycle
Link schedule of SLO Assessment with College Curriculum Schedule—target courses to be reviewed for piloting SLOs

Ongoing Tasks and Responsibilities

Review Course SLOs and Assessment Plans
Review Program SLOs and Assessment Plans
Advise rather than approve assessment plans
Act as a conduit for respective divisions
Create SLOAC infrastructure
Follow-through (results of SLOAC should be used for improvements)
Review core competencies periodically

III. Meeting Times

The committee will meet on Fridays this semester; L. Kjeseth and J. Simon will attempt to find an alternate meeting day for next semester based on members' schedules.

It was recommended that an alternate division representative attend if a committee member is unable to attend a meeting. If a division wishes to have more than one representative attend the SLOAC meeting, contact L. Kjeseth or J. Simon.

Communication will be sent on the e-mail list serv to inform the campus on updates of the SLOAC committee.

IV. College Level SLOS/Core Competencies

- Survey of campus core competencies may be more effective for feedback rather than a survey sent campus wide. May receive better response from localized individuals.
- First task is to select topics and draft description. It will be presented at the SLO division level committee for feedback. SLOAC committee will compose a draft and forward to the Academic Senate.
- Need more in-depth conversation at division level. L. Kjeseth and J. Simon are available to facilitate at the division level.

Core competencies were assigned to committee members. More members will be added at the next meeting.

- Communication – J. Kasabian, C. Gold, C. Striepe, N. Freeman
- Creative, Critical & Analytical Thinking – M. Kline, L. Kjeseth
- Personal Responsibility & Ethics – D. Thompson
- Professional Development & Interpersonal Skills – J. Simon

V. Assessment of Learning Committee Binders - Contents

Resource binders will be distributed to committee members as well as to divisions. The contents of these binders will be discussed in more detail at future meetings.

VI. Other

Next meeting will be held on October 13 as a working meeting to review core competencies.