EL CAMINO COLLEGE
Vice President – Academic Affairs

NOTES – February 28, 2011
Assessment of Learning Committee (ALC)

Present: J. Simon, J. Soden, E. Geraghty, R. Williams, J. Noyes, K. Laureano-Ribas, C. Pineda, M. Winfree, H. Storms, K. Holt, C. Zartman, C. Striepe, C. Lee, J. Shankweiler, I. Graff

1. Update from Compton
K. Holt and K. Laureano-Ribas attended flex day at CEC. D. Vakil provided a PowerPoint presentation, including steps to create SLOs. K. Laureano-Ribas worked with the Math department. Discussion included timeline for the semester, what courses would be assessed, who would take the lead, completion date, communication between CEC and ECC faculty.

2. Core Competency Assessment Plan
A recommendation by the accreditation visiting team was to move to a four-year core competency assessment plan. The communication assessment was completed in spring 2010. Goal is to do one assessment per semester. The assessment schedule includes five others: critical thinking, personal & professional development, content knowledge, community & collaboration and information & tech literacy.

3. Upcoming Deadline
- Assessment reports from fall 2010 must be completed by 3/7/11.
- Program-level SLOs should be posted on the division/department website.
- Identify which courses to be assessed for Spring 2011.
- 32% of courses have been assessed. The goal is to have 75% by the end of Fall 2011.
- Four-year cycle timeline is due on 5/24/11. All SLOs (program or course) need to be assessed every four years.
- Work on assessments this semester. Completed report is due third week of following semester.

SLO is on academic year and program review is on the calendar year. To avoid confusion, SLOs and program review will be by calendar year (spring to fall semester).

4. Other
C. Pineda was introduced and will join the committee. She will assist with the core competency process.