



EL CAMINO COLLEGE
Vice President – Academic Affairs

NOTES – March 28, 2011
Assessment of Learning Committee (ALC)

Present: J. Simon, J. Soden, E. Geraghty, R. Williams, J. Noyes, K. Laureano-Ribas, K. Whitney, K. Holt, C. Lee, D. Vakil, J. Shankweiler, C. Pineda

1. Update from Compton

D. Vakil reported that 99 courses will be assessed this semester. 17% of the courses offered have been assessed at least once at CEC. Faculty were requested to select a semester through 2012 which would have every course assessed at least once. Once assessments are done, the focus will be on the four-year cycle. Program SLOs were discussed for the first time at the spring flex day. C. Subramaniam and D. Vakil will follow up.

2. Announcement

K. Holt and K. Laureano-Ribas will co-chair the Assessment of Learning Committee beginning fall 2011. J. Simon was appointed the Curriculum Committee chair for the 2011-12 academic year.

3. Core Competency Assessment Update

A pilot survey was sent out to a randomly selected group obtained from an IR list to participate in the core competency assessment for critical, creative, and analytical thinking. There are 18 faculty members, including six from the Compton Center selected for the survey.

4. CurricUNET – overview of changes

L. Kjeseth has designed the approval process for the CurricUNET SLO module. The complete set of SLOs will become a “package” (proposal) rather than each SLO. Any change to SLOs will affect the whole package. That package will become a proposal that will go through an approval process.

Changes to interface – Currently, the process is to click on “SLOs and Assessments” and then “Manage (Program or Course-Level) Outcomes” or “Manage (Program- or Course-Level) Assessments”. The new process is to click on “SLOs and Assessments” and the option is to create, edit or submit the program outcomes statement, course statement, or submit the assessment. The plan and report will be one form. The goal is to have the new interface available by August 1. All reports submitted and assessed last semester were uploaded. Any information already in system will not be lost.

Approval Process – the following is in CurricUNET jargon):

Level 1.0 – originator is any faculty member who has done assessment or wants to make a change to statement. Originator opens form (pre-launch) and start working on form.

Level 2.0 – finish making changes.

Level 2.5 – launch. Assess for others in his/her department to review. This process will mirror the curriculum module.

Level 3.0 –Division facilitator reviews. Level 3.5 – Changes made by originator.

Level 8.0 – Final acceptance by SLO Coordinator.

Approval Process—in non-technical terms

1. Enter proposal – (a “proposal” can be an SLO assessment report or complete set of SLOs).
2. Submit to department/program for review.
3. Department/program comments/edit. Mark approval: yes or no. (edits only by originator).
4. Originator sends to facilitator.
5. Facilitator can approve and may ask for revision(s).
6. Coordinator accepts or asks for revision(s).

5. Finalize recommendation for last “communication and comprehension” assessment

Will be discussed at next meeting.