

EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Tuesday, February 21, 2017

The Board of Trustees of the El Camino Community College District met at 4:00 p.m. on Tuesday, February 21, 2017, in the Board Room at El Camino College.

The following Trustees were present: Trustee Kenneth A. Brown, President; Trustee John Vargas, Vice President; Trustee Mary E. Combs, Secretary; Trustee William Beverly, Member; and Student Member Nicole Mardesich. Trustee Cliff Numark was absent.

Also present were: Dr. Dena P. Maloney, Superintendent/President; Ms. Jo Ann Higdon, Vice President/Administrative Services; Dr. Jeanie Nishime, Vice President/Student and Community Advancement; Dr. Jean Shankweiler, Vice President/Academic Affairs; and Ms. Barbara Perez, Interim Vice President/Human Resources and Vice President/Compton Education Center.

Public Comment – Closed Session Agenda Matters

Closed Session

Regular Meeting adjourned to Closed Session at 4:07 p.m. to discuss the District's position regarding the following matters:

- A. Existing Litigation, Brown Act Section 54956.9(a)
- B. Anticipated Litigation, Brown Act Section 54956.9(d)(2)
- C. Labor Relations, Brown Act Section 54957.6, Ms. Barbara Perez and Mr. Spencer Covert, District Labor Negotiators
- D. Personnel Matters, Brown Act Section 54957

Reconvene in Open Session; Announce Closed Session Actions

The Regular Meeting reconvened to Open Session at 5:11 p.m.

It was moved by Trustee Combs, seconded by Trustee Vargas, that the Board approve the written Settlement Agreement and Release of All Claims, dated February 13, 2017 with a former employee and authorize Ms. Barbara Perez to execute the Agreement on behalf of the El Camino Community College District.

Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Minutes of the Regular Board Meeting of January 23, 2017

It was moved by Trustee Vargas, seconded by Trustee Combs, that the Minutes of the Regular Board Meeting of January 23, 2017 be approved as presented.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Presentations

Enrollment Management

Dr. Jean Shankweiler gave an informational presentation on Enrollment Management.

Comprehensive Master Plan

Ms. Irene Graff gave an informational presentation on the Comprehensive Master Plan.

Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters

There were no comments.

Consent Calendar

Item 7.26 – HR – Contract/Personal Services Agreement for Lynn Solomita Consulting was pulled from the agenda and no substitutions were made.

It was moved by Trustee Combs, seconded by Student Member Mardesich, that the Board accept and approve the items presented on the Consent Calendar.

Academic Affairs

- Spring National College Media Convention
- Williams E. Johnson III - We Johnson Ministries
- Proposed Curriculum Changes Effective 2017-2018

Student and Community Advancement

- Creation World Safety
- Institute of Reading Development Instructional Services Contract
- Metropolitan Water District of Southern California Proctoring Services Agreement
- Ferrilli Contract
- Merced Community College District
- Santa Monica College
- FANS International Group
- Corporate Training Institute LLC
- Global Communication Semiconductors LLC - Amendment
- Global Communication Semiconductors LLC

The Community College Foundation (TCCF)/Resource Family Approval (RFA)
Training Services

Administrative Services

ADT Security Systems
Ricoh USA, Inc.
Purchase Orders and Blanket Purchase Orders

Measure “E” Bond Fund

Measure E Purchase Orders (PO) and Blanket Purchase Orders (BPO)
Measure E Category Budget and Balances
Change Order - Sinanian Development, Inc. - Athletic Education & Fitness Complex -
Stadium Phase 2 Project
Change Order - Bomel Construction - Lot C Parking Structure Project

Human Resources

Classified Personnel Actions
Academic Personnel Actions
Temporary Non-Classified (TNC) Service Employees Personnel Actions
Revised Job Description for Athletic Trainer
~~Contract/Personal Services Agreement for Lynn Solomita Consulting~~

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Action Items - Student and Community Advancement

Accreditation Midterm Report

It was moved by Trustee Beverly, seconded by Trustee Combs, that the Board receive the Accreditation Midterm Report for March 15, 2017.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Action Items – Administrative Services

Bid Award No. 2016-6 – Door Lock Project – Minco Construction

It was moved by Trustee Beverly, seconded by Trustee Combs, that the Board award Bid No. 2016-6 to Minco Construction in accordance with the specifications, terms and conditions of the Door Lock Project.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Supplemental Employee Retirement Plan Service Agreement – Keenan & Associates

It was moved by Trustee Vargas, seconded by Student Member Mardesich, that the Board approve entering into contract with Keenan & Associates for the Supplemental Employee Retirement Plan Service Agreement.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Action Items - Measure "E" Bond Fund

Notice of Completion – Sinanian Development, Inc. – Athletic Education & Fitness Complex – Stadium Phase 2

It was moved by Trustee Beverly, seconded by Trustee Combs, that the Board accept the Athletic Education & Fitness Complex – Stadium Phase 2 as complete and authorize final payment to Sinanian Development, Inc. for the work.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Action Items – Superintendent/President

It was moved by Trustee Combs, seconded by Trustee Vargas, that the Board adopt Resolution No. 02-21-17 consolidating future Board of Trustees elections with the statewide election pursuant to SB 415, Hueso – Voter Participation.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Future Action Items / General

Student and Community Advancement

El Camino College Comprehensive Master Plan 2017-2022 – First Reading

Policies and Procedures

Superintendent/President

Board Policy 1100 (The El Camino Community College District) – First Reading

Board Policy 2010 (Board Membership) – First Reading

Board Policy 2710 (Conflict of Interest) – First Reading

Board Policy 2745 (Board Self-Evaluation) – First Reading

Administrative Procedure 2745 (Board Self-Evaluation) – Information Item

Adjournment

The meeting adjourned at 6:12 p.m.

Mary Combs, Secretary of the Board

Dena P. Maloney, Secretary to the Board