

## **Administrative Procedure 3516**

## **Registered Sex Offender Information**

The District shall include in its Annual Security Report a statement advising the campus community where information pertaining to registered sex offenders may be obtained.

Sex offenders are required to register with the police in the jurisdiction in which they reside and at institutions of higher learning if they are students there or if they work there as employees, contractors, or volunteers. A sex offender who is an employee or volunteer in the District must disclose his or her status as a registrant upon his or her application for employment or acceptance of a volunteer position if he or she:

- 1) Would be working directly and in an unaccompanied setting with minor children on more than an incidental and occasional basis or would have supervision or disciplinary power over minor children or
- 2) Would be working directly and in an accompanied setting with minor children and his or her work would require touching minor children on more than an incidental basis.

A sex offender who must register for committing a crime against a minor victim under the age of 16 is prohibited from serving as an employer, employee, contractor, or volunteer in any capacity in which the sex offender would be working directly and in an unaccompanied setting with minor children on more than an incidental and occasional basis or involving having supervision or disciplinary power over minor children.

Sex offenders who may be required to register should do so at: The Campus Police Department, located at El Camino College campus, 16007 Crenshaw Blvd., Torrance, CA 90506.

Information concerning registered sex offenders on campus can be obtained from the Campus Police Department. Information regarding registered sex offenders in the state of California can be obtained through the Megan's Law website, located at [www.meganslaw.ca.gov](http://www.meganslaw.ca.gov)

The Campus Police Department shall not release information regarding a sex offender, unless the person seeking the information has signed a statement, on a form provided by the Department of Justice, stating that he or she is not a registered sex offender, that he or she understands the purpose of the release of information is to allow members of the campus community to protect themselves and their children from sex offenders, and that he or she understands it is unlawful to use the information received to commit a crime against any registered sex offender or to engage in illegal discrimination or harassment of a registered sex offender. The department will maintain the signed statement in its records for a period of five years.

The Campus Police Department will release the following information regarding a registered sex offender:

1. Full name;
2. Known aliases;
3. Gender;
4. Race;
5. Physical description;
6. Photograph;
7. Date of birth;
8. Crimes resulting in registration; and
9. The date of last registration or re-registration.

**References:**

Penal Code, Sections 290, 290.01, and 290.95;  
34 CFR, Section 668;  
42 U.S. Code Section 14071j;  
20 U.S.C., Section 1092(f)(1)(I); 1232g(b)(7)(A) (Campus Sex Crimes Prevention Act 42 U.S.C., Section 14071j)

El Camino Community College District  
March 26, 2013