Administrative Procedure 4226

**Multiple and Overlapping Enrollments** 

Multiple Enrollments

A student may not enroll in two or more sections of the same credit course during the same term unless the length of the course provides that the student is not enrolled in more than one section

at any given time.

Overlapping Enrollments

A student may not enroll in two or more classes or sections when the meeting times overlap. An overlap occurs when any part of the meeting time or two or more sections occur on the same day

at the same time.

Students may request an exception to this procedure only if the following conditions are met:

• The student provides a valid justification, other than scheduling convenience, of the

need for an overlapping schedule, and;

• The registrar approves the schedule, and;

• The student makes up the overlapping hours at some other time during the same week

under the supervision of the instructor of the course.

Consequences of Violations

Students violating this policy will be notified and directed to drop all but one section of the course if enrolled in multiple sections or all but one of the overlapping courses. If the student

fails to comply, Admissions and Records will drop the student at its discretion.

Reference: Title 5 Section 55007

El Camino College

Adopted: January 22, 2019